



Montpelier Recreation Department
Advisory Board Meeting Minutes
January 11, 2016

Attendees: Karlynn Koenemann, James “Buz” Surwilo, Andrea Talentino

Absent Board Members: Sue Aldrich, Tom Goloka (City Council)

Attending Recreational Department Staff: Jenny Bartlett-Hardy, Arne McMullen, Kaitlin Nelson

Attending City Staff: Jessie Baker

Attending Senior Center Staff: Janna Clar

Attending Senior Center Board: Whit Dall, Bill Doelger, Ron Berki, Janet Ressler, Jessica Sanderson

Attending Senior Finance Committee: Tina Muncy

Call to order 5:33 p.m.

I. New Business

a. Conversation with Senior Center Board and Building Update.

i. Goal: How to build toward multi-generational community center.

A long discussion followed around the following:

- a. Transfer to city by July 1st.
- b. Rec. Budget in fy17 city budget.
- c. Looking at long term vision – Community services.
- d. Need to know Strategic Vision for boards to give advice.
- e. Want to see efficiencies with consolidation.
- f. Models of other departments for ideas.
- g. Budget changes
- h. Training staff to City protocols.
- i. Minutes kept at all meeting to keep everyone informed.
- j. Discussion of employee wage process in transfer.
- k. Put a plan in place. Consultant vs facilitator.
- l. Building: Management & Liabilities
- m. Long term potential – Update vs New Building
- n. Commercial appraisal to be done on building. RFP.

II. Approval of December 2015 Minutes

- a. Motioned: Buzz motioned to table December 2015 Minutes.
- b. Seconded: Karlynn
- c. Approval: 2 yes, 1 no

III. Financial Statements

- a. \$8,000 ahead of last year in revenue
- b. Concerned about lack of rentals over two years
- c. 51.55% revenue remaining
- d. \$21,000 below in expenses

IV. Old Business

- a. Skating
 - i. No skating rink on state house lawn.
 - ii. Goal to have it for next year.

V. **Directors Report**

- a. Ice Rink at Pool.
 - i. Will start working on rink at pool.
 - ii. Will reach out to state house rink folks to see if they will help us.

VI. **Program Coordinator/Pool Director's Report**

- a. Skating with Frosty
 - i. 130 participants
 - ii. \$194.00 taken in revenue after expenses.
 - iii. Thinking of more long term contracts.
- b. Pickleball Clinic
 - i. Todd Keller teaching clinic.
 - ii. Growing numbers
 - iii. Bringing in new income.
- c. Ski Program
 - i. Pushed back to this week due to weather.
 - ii. Last year 144 attended
- d. Day Camp
 - i. 7 participants fully staffed.
- e. Zumba
 - i. 23 participants, beginning instructors, very energetic.
- f. Struggling with flyers getting out.
 - i. Hoping for help from volunteers
 - ii. Press release/PSA/Email Blast/Online Calendar
- g. Summer Staff advertising now – March 30th.
- h. Pool Director coming back. Will get WSI.

VII. **Other Business**

- a. 6:30 first public hearing of budget.
- b. 20th Annual Father/Daughter Dance. Volunteers welcome.
- c. Mother/Son Bowling
- d. Senior Center – Love your Senior Center Dance.
- e. Board Members – Interest

VIII. **Adjournment 7:35 pm**

- a. Motioned: Andrea motioned to adjourn.
- b. Seconded: Karlynn
Unanimous