

Montpelier Community Fund Board Meeting Minutes  
Tuesday, July 12, 2016, 4:30 – 5:45  
City Manager's Meeting Room

Attending: Bernie Lambek, Judy Stermer, John Van Deren, Ron Wild, Christine Zachai

1. The goal of the meeting was to debrief the June meeting with Mayor Hollar and Councilor Olson, and to develop a cohesive statement of priorities for the MCF guidelines.
2. Members acknowledged the need to NOT depart radically from the existing grantmaking. The group decided to not establish priorities based on issues or demographics.
3. Ron posed the question of funding capital projects, however, members did not want to develop a criterion stating that we would not fund capital projects.
4. The group discussed Bernie's proposed language, made several changes, and developed a final version:

*The Board considers the extent to which the grant will benefit Montpelier, its residents, and the public good –*

- (a) By effectively addressing basic human needs; or*
- (b) By enhancing the quality, vitality, and sustainability of life in Montpelier.*

*The Board considers the extent to which the applicant has raised and can raise funds from other funding sources.*

5. Ron proposed, and Bernie moved that the MCF shall propose to Council the amended criteria.
6. The MCF then moved to discussion of the next grant cycle:
  - a. The goal is to have the application distributed by Oct. 17.
  - b. The deadline will be 11/28/16, midnight.

**ACTION ITEMS**

- a. Ask City Council to approve the revised grant criteria, as an amendment to the Policy.
- b. Remove the language that describes MCF as having the responsibility of determining that City funds have been used for the prescribed purposes of the grant.
- c. Ron volunteered to update the website with the above statement of criteria.
- d. Judy and Christine volunteered to review last year's application and to propose any necessary changes.

**NEXT MEETING:** 9/21/16 4:30 p.m.