

**MONTPELIER HOUSING AUTHORITY**  
**Regular Meeting**  
**March 15, 2016**

The meeting was called to order at 6:05 p.m. by Chairman McCullough with Commissioners Larson and Zern present. Commissioners Audy and Coble were absent.

**Agenda Item II – Approve Agenda**

The agenda was reviewed. No changes were made to the agenda.

**Agenda Item III – Approval of Minutes**

Commissioner Larson moved that the minutes of the regular meeting of February 16, 2016 be approved as written. Commissioner Zern seconded the motion and it passed unanimously.

**Agenda Item IV – Review of Vouchers, Bank Statements and Financial Reports**

Vouchers and bank statements and were made available for Commissioners to review.

Commissioner Larson asked about line 4620 – casualty losses. Mrs. Troiano reported that the balance of the invoices and second insurance should appear on the February report. Our deductible is \$2,500. The net loss may be slightly higher since we did a few extra work items such as removing the entire textured ceiling in the laundry room. This will make future repairs of that ceiling much easier.

Mrs. Troiano also reported that we have had three turnovers at Gould Apartments this fiscal year which has somewhat strained our operating budget. We may have to withdraw funds from our CD. She will keep the Board updated. She also discussed broadening the pool of applicants by going out to the towns immediately surrounding Montpelier. (The U-32 catchment area)

**Agenda Item V - Executive Director's Report**

In addition to the written report, Mrs. Troiano reported that there is an RFP out to sell the Recreation Department building. The preference is for a buyer who will pursue economic development but she wanted to at least make some inquiries and talk to Jeff Kantor. She wanted to inform the Board first and see if there were any objections. There were none.

**Agenda Item VI – Discussion and Action 2016 Capital Grant**

Mrs. Troiano informed the Board that HUD was requesting a resolution from the Board declining the FY2016 Capital Grant even though it was part of our Five Year Plan.

Commissioner Larson moved that the Authority decline to accept the FY2016 Capital Grant in the amount of \$66,605. Commissioner Zern seconded the motion and it passed unanimously. (See attached resolution)

**Agenda Item VII – Possible Executive Session – Personnel Matter**

Commissioner Larson moved that the Board go into executive session to discuss a personnel matter. Commissioner Zern seconded the motion and it passed unanimously. The Board went into executive at 6:40 p.m.

Commissioner Larson moved that the Board go out of executive session. Commissioner Zern seconded the motion and it passed unanimously. The Board went out of executive session at 7:00 p.m. No action was taken in executive session.

There being no further business the meeting was adjourned at 7:10 p.m.

Respectfully submitted

Jo Ann Troiano, Secretary