

Montpelier ADA Committee
April 19, 2016

Subject to review and approval

Attendance: Franklin Shiner, Jessie Baker, Tom McArdle, Marty Roberts, Chris Lumbra.

Call meeting to order:

The meeting was called to order by the Chair, Franklin Shiner.

Review and approve agenda:

Tom made a motion to approve the agenda as presented, Jessie seconded, the motion passed on a 5-0 vote.

Review and approve minutes from January 5, 2016:

Jessie made a motion to approve the minutes as presented, Tom seconded. The motion passed on a 5-0 vote.

Committee priorities 2016:

Jessie made a comment from the minutes of January 5 that she hadn't done the press release and she will roll that over into items she will attend to for the next meeting.

Solicit new committee member

There needs to be another member from the general public. Tom thinks that Sandy advertised for that but will confirm.

Jessie had updated the priorities into three "buckets" but would welcome discussion on whether anything should be changed. Tom made a motion to adopt the priorities as presented, Chris seconded. The motion passed on a 5-0 vote.

Keep City Council updated

The City Council mostly gets updates from Committees during budget season to present transition plans and request funds, if needed.

Monitor progress of the Recreation Department to reach accessibility standards

The Rec Committee has funds to finish off the ramp at the swimming pool this summer.

Complete ADA Transition Plan

The Capital Improvement Program has money earmarked for the ADA. Tom made a motion to use that money, if still available, to hire a consultant to complete the transition plan. Chris seconded. The motion passed on a 5-0 vote. The Committee might be able to hire Kim Brittenham. There would need to be a Request for Qualification (RFQ) proposal written and presented.

Monitor progress of the Public Works' ADA initiatives

Taylor Street/bike path development is still ongoing. The bike path information was brought before the Bike Committee and they had some questions regarding ADA accessibility.

Updates from Committee members:

Marty asked if a building that is privately owned, not city owned, but open to public use is exempt from accessibility. Chris answered that if the building is used by the public, it should be accessible but some buildings face challenges, especially non-profits. It's not known if there is a time limit, after purchase, to bring the property into compliance.

Chris reported that the upper floors of the French Block (over Aubuchon's) will be accessible housing.

Smart meters – accessibility not required because vehicles with an ADA parking pass are exempt from payment:

The meter readers will still be monitoring parking.

Sidewalk obstructions: restaurant seating violation and pending ordinance to address needed control:

Positive Pie and Three Penny are planning parklets. The issue is actually tables on the sidewalk. There is a sidewalk zone system put out by the Feds. Down Home Kitchen has a table outside that causes a wheelchair to go into the crosswalk.

Jessie will craft an ordinance, such as a vendor permit and present it to the Committee.

ADA Coordinator position:

This is the person who should be monitoring on a day-to-day basis and it's currently the City Manager, who has delegated it to Jessie. It should be a city employee and could be on a term basis. Bill had suggested that Tom be that person. Tom is willing because the liability of the City could huge is something is missed.

Chris moved that Tom be named ADA Coordinator, Jessie seconded. The motion passed on a 4-0 vote. Chris offered to help out Tom with the architectural aspects.

Confirm the next meeting date:

The next meeting date will be July 5, 2016.

Respectfully submitted,

Tami Furry
Recording Secretary