

Montpelier Transportation Advisory Committee  
Meeting Minutes  
Tuesday June 14, 2016  
6:00-7:30 PM  
City Hall – City Manager’s Conference Room

Attendees: Dona Bate (City Councilor), Corey Line (DPW – Staff), Jennifer Gordon (MBAC), Anthony Mennona (MBAC), Daniel Costin (MEAC), Harris Webster (PAC), John Snell (PAC), Laura Biren (AmeriCorps VISTA)

Abbreviations: DPW: Department of Public Works; MBAC: Montpelier Bicycle Advisory Committee; MEAC: Montpelier Energy Advisory Committee; PAC : Pedestrian Advisory Committee; MTAC: Montpelier Transportation Advisory Committee; ATF: Alternative Transportation Fund; SCBC: Strong Communities Better Connections

- 1) No introductions needed
- 2) John moved to approve prior meeting minutes. Harris seconded. All in favor of prior meeting minutes. No quorum.
- 3) Jen added MBAC Proposal in Discussion to agenda, under Other Business line item. Dan Costin asked about wording of number 5 on the agenda. Harris made motion “progress toward carrying out your workplan/meeting goals.” MTAC changed to “report on progress towards carrying out workplan/meeting goals.” Dan seconded motion. All in favor of wording.
- 4) No public comment.
- 5) Report on progress towards carrying out workplan/meeting goals:
  - PAC: Request Tracker now working again. MTAC can now access this. Will send out link in email to MTAC so MTAC can access the module. Can report any incident related to infrastructure. Discussed timeline of when will be available to the public.
  - Open Streets event update – PAC went back to original plan of having event by Loomis and School street. From Loomis Street to School Street and from Liberty & School Street to Loomis Street to Main Street and Park Street as well (will form an “L” shape). Park and Loomis Street will be the Open Street event. School Street would be a Complete Streets model. Event will occur in Fall 2016 to tie into We Walk Week. Name for event will be looked into.
  - DPW painting/stripping discussed. All crosswalks are now painted, except for Route 2. Bike lanes, stencils, etc. are still scheduled for painting. Corey/DPW: this is the first time DPW had to give a penalty to a contractor.
  - MEAC: Drive Less Have More Fun Fest on Saturday July 16 from 10:00 AM – 2:00 PM update. Have final flyer.
  - Meeting with Local Motion to discuss collaboration. Will need volunteers – will form Google Docs and send out with volunteer roles needed. Will have Bike Valet. Ben & Jerrys – potentially to store at Senior Center or Ashley from Montpelier Alive may know. Public Outreach funds from ATF will be used for this event – discussed invoice process.
  - MBAC: stagnant under making improvements. Bike/Walk to Mountaineers game event happening this Friday, June 17. Discussed bike rack storage. Flyer will be send out to MTAC. Discussion of Langdon Street Alive events. Dona updated on Street Closures after her meeting with Montpelier Business Association – discussed that there must be a reason for street closure (such as State Street by Farmers Market). Dona went to City Council with Eric from Cross Vermont Trail – City Council felt to approve \$5,000 ask that MTAC had voted on and put out a challenge to other towns to give \$1/resident to Cross Vermont Trail. If accomplished, Montpelier would give an additional \$8,000.
  - Dona sat down with Corey and Tom from DPW to talk about SCBC Steering Committee. Discussed Steering Committee being incorporated into MTAC meeting. SCBC has a strong policy focus. Will start selection process in

July. Will have 2 or 3 total Steering Committee meetings. MTAC can be designated time for meetings. For selection process, just need 1 member from committees.

- 6) Corey reported that DPW met with VTrans regarding widening Elm Street from Cummings Street to the recreation field and installing bike lanes when Route 12 is paved next summer. VTrans representatives were very confident that the widening could occur without any participating city funds necessary. Consultants for the project will be incorporating the bike lanes into the construction plans.

VTrans has announced that they are soliciting grant applications for the 2016 Bike and Pedestrian Program. All applications are due by July 15<sup>th</sup>. DPW will develop and submit an application for a scoping study on Main Street from Memorial Drive to the roundabout. The area will also include Barre Street from Main Street to the Activity Center. The study will provide short term and long term recommendations for improving bicycle and pedestrian connectivity throughout the area. The estimated cost for the study is \$40,000. The local match for the grant would be 50% of that and would come from the CIP and Alternative Transportation Funds. The necessity and process of the study was discussed. The process will include collecting current data and gathering public input to develop an existing conditions plan. Alternatives will be presented to the public and the City Council with the hopes that a preferred long term alternative will be selected. Scoping studies like this one are necessary for acquiring funds to construct larger scale projects that reflect the City's preferred alternative.

The consultant who will be drafting the utility design on Northfield Street has also been tasked with developing preliminary plans for 3 roadway alignment alternatives from which 1 will be selected and implemented. The alternatives will focus on accommodating all modes of transportation on Northfield Street and all will include an estimated cost for construction. Different options were discussed including using the old road bed from Prospect Street to Northfield Street as a shared use path, incorporating a shared use path on one side of Northfield Street, and relocating the existing sidewalk to one side of the street and incorporating on street bike facilities.

- 7) No overlapping projects discussed
- 8) No new joint projects discussed
- 9) Jen discussed the MBAC proposal and the possibility of combining the MBAC and PAC. The consolidation would result in unified recommendations to the City Council and fewer meetings for volunteers to attend.

Meeting adjourned at 7:35 PM

The next MTAC meeting is scheduled for Tuesday, August 9<sup>th</sup> from 6:00 PM – 7:30 PM