

Pedestrian Committee Meeting Minutes  
August 23, 2016

Members Present: Eve Jacobs-Carnahan, Erica Garfin, Harris Webster, Guy Tapper, Erin Aguayo, Tom Aloisi

Others present: Anthony Mennona

Meeting at 5:15 p.m.

July minutes – the former VISTA took notes but did not leave the minutes for us, so we could not approve.

Open Streets event planning for Oct. 8

- Signs and educational materials – Guy and Erica are making cards to attach to the reflective armbands giving people information about pedestrian safety. They will make a sign for the Pedestrian Committee info table. We need to have We Walk Week flyers at this table.
- Set-up logistics – Eve reported on items she and Mark need for set-up. We discussed the following and identified these sources and follow-ups:
  - o Tables and chairs – Erin to ask Union Elementary School if we can borrow
  - o Ping-Pong Tables – Erin to ask UES if we can borrow
  - o Rain tent, water coolers, trash barrels, recycling barrels – find out if DPW can supply
  - o Water – if DPW does not have coolers to lend, then we can purchase bottled water
  - o Bathrooms – we will direct people to library
  - o Snacks – Mark and Eve to purchase snacks or fruit
  - o Barriers to block off street – Eve to check with John to confirm that city will do this
  - o Signs notifying residents of street closure - Eve to check with John to confirm that city will do this
  - o More volunteers – Harris will help Eve and Mark with set-up
- Budget – Erin will keep track of the budget, we have \$ 100 for activities, \$100 for food/water/cups, and \$315 for publicity
- Activities
  - o Storywalk – Guy will borrow from library
  - o Bike maintenance clinic – Erin will ask Onion River Sports if they want to set one up
  - o Slow bike race – bike committee will help with this
  - o CarShare Vt – Harris will ask them if they want to set up table
  - o Energy Committee – Eve reported they are planning a tour of energy efficient buildings that day, she will ask if they need table
  - o Boy Scouts – Erin said they are interested and working on plan
  - o Parents Group at Union School – Erin will contact
  - o North Branch Nature Center – Harris will contact

- Sidewalk chalk for hopscotch, etc. – we need to purchase chalk

#### We Walk Week AND Open Streets publicity

Guy, John, and Mark are doing the publicity for both events and will put out combined publicity.

#### We Walk Week schedule

John has compiled the schedule. Erin will send him a template from last year and ask our new VISTA Becca if she can use it to create a schedule.

#### Restructuring Bike, Pedestrian, and Transportation Committees

Motion made by Erica, seconded by Erin to approve proposal to disband Ped Committee, Bike Committee, and Transportation Committee and re-organize into two new committees: an infrastructure/policy committee to deal with both bike and ped issues with regular attendance and participation of someone from DPW, and an events/encouragement/enforcement committee for both bike and ped.

Discussion: general consensus that restructuring will be good for infrastructure issues and increasing our communication with DPW; however there were concerns raised about events committee combining with bikes. Some members do not want to spend time talking about bike events/encouragement, and want to focus on pedestrian issues. Discussion of use of sub-committees, but also concern about how frequently committees will meet.

**Motion passed** on vote of 3 in favor, 2 against, and 1 abstention

Report from Harris on Request Tracker and other DPW conversations

For future meetings: discussion of DPW's planning for sidewalk improvements put off to later meeting for lack of time. Harris would like a report on trip hazards.

Next meeting MOVED to Sept. 19 – Monday – so that we have ample time to finish planning for Open Streets.

Adjourned 6:40 p.m.