

Montpelier Pedestrian Advisory Committee Draft Minutes

Monday September 19<sup>th</sup> 5:15-6:30

Police Station Conference Room

**Members Present:** Harris Webster, Erin Aguayo, Mark Provost, Eve Jacob-Carnahan, John Snell, Tom Aloisi, Erica Garfin, Guy Tapper, Rebecca Harris (Secretary/AmeriCorps VISTA)

1. Meeting called to order by Eve
2. Erica makes motion to approve agenda and minutes from August. John seconds motion. All in favor
3. Public comment: No public comment
4. Finalize preparations for Open Streets event (Erin)
  - Local Motion has not been planning on running the complete streets event. We need to come up with a plan for them as well as recruit 6 volunteers. We may have secured 6 volunteers from Norwich University. Email from Jason states – Local Motion will come with pop-up trailer- we are responsible for designing popup and acquiring volunteers.
  - John will do the final Neighbor alert (currently 50%) as well as a final check with police-
  - Erica picked up armbands from Corey
  - Suzanne on the bike committee is working on getting free promotional brochures from Vtrans to be delivered pre-event.
  - Eve doesn't think we should get banner with PAC name because it may change. Erica suggests a banner, which says Walk Montpelier. This table could be an entrance – give incentive for people to sign in.
  - Set up and clean up –Eve, Mark and Harris- table contact will be handed off to them through email. Currently we do not have PA system. Erin is looking into acquiring healthy food from a small local farm. Mark, Harris and Eve will be responsible for food/water if this cannot be accomplished.
  - DPW can supply us with recycle and trash containers- Mark will coordinate with Corey. Cannot supply water cooler or tents. Onion River may be able to supply these items.

**Activities:** 1) Police department -meet a bike cop. 2) John and Jenn will run a slow bike race. 3) Harris- fast walking race 4) Tom-suggests purchase of a poke-stop. 5) Contacted electric bike company to do electric bike demonstrations. 6) Bubble machine. 7) Is North Branch Nature Center coming? 8) Story walk from the library. 9) John will take rolling race on- thinking of purchasing beach balls.

John suggests gourds for prizes (seasonal and appropriate). John also suggests a circulator bus coming to the event

- Net Zero Montpelier has planned a Towards Net Zero home tour and Dan hopes to table at the We Walk Event.

**Publicity:**

- 1) Need to inform people of roller race so they bring something.
- 2) 7days, Times Argus, Front Porch, WDEV, The World. Guy volunteers to get the word out. VPR- statewide presence, City website (Rebecca), Posters (Rebecca)
  - a. Mention night safety campaign.
- 3) Open streets event – flyer for schools, half sheet of paper. Rebecca will create flyer—we can also distribute at the kid’s bowl.

John would like to see reverse angle parking in complete streets demonstration.

5. We Walk Week – check on arrangements (John)

6. Report on steering committee work on street typologies under Stronger Connections Better Communities grants (Mark)

- A consultant has been selected; we had the first meeting September 13<sup>th</sup>. There will be a second meeting in the next couple of weeks. They will be looking at our documents including Montpelier in Motion. Each street in town will be assigned a typology.

7. Discuss proposed restructuring of committees and determine who wants to serve on infrastructure/policy committee and who wants to serve on events/education committee

- On Wednesday this week city council will take our proposal. We think consolidation will go forward. Assuming its going forward, what are our interests?
- An informal straw poll was done to gauge who might be interested in joining each of the proposed committees

8. Discuss best method for looking at city’s sidewalk work plans and progress on Montpelier in Motion plan (see attached) – DPW has offered to talk with us at our next meeting, but we need advance preparation – use a subgroup to review

9. Other business

10. Adjourn

Next Meeting Tuesday October 25<sup>th</sup>.