

**Minutes of the
Montpelier Pedestrian Advisory Committee
Special Meeting of February 13, 2016**

Members Present: Eve Jacobs-Carnahan, Chair; Erin Aguayo, Mark Provost, Erica Garfin, Tom Aloisi, John Snell, Guy Tapper

Others Present: Laura Biren

Agenda: Goals for 2016

The purpose of the meeting is to discuss and set goals for 2016. Erin led the meeting. Erin started by reading the charge from the City Council:

The Montpelier City Council established a standing Pedestrian Committee in April 2013 to advise the Council on all matters relating to pedestrian access and safety. The committee's responsibilities include:

- receiving concerns and suggestions
- monitoring pedestrian infrastructure, especially sidewalks
- researching and collecting information about pedestrian-related matters
- promoting City Council's goal to "become a nationally known bike and pedestrian friendly city"
- encouraging people to walk in Montpelier for transit and recreation
- representing pedestrians when the use of streets is being determined
- assisting in the creation of a pedestrian plan/complete streets plan if determined to be helpful for Montpelier

Overall goal to encourage walking via goals related to (1) education, (2) assessment and (3) liaison for pedestrians.

Mark reported on last Transportation Advisory Committee (TAC) meeting. They are creating lists from each sub-committee for where funds should be spent. Eve reminded us all sub-committees need to have 12-month plans that can guide the TAC.

Brainstorming, prioritizing (*) then scoring them by impact/feasibility. Defined Short-term and Long-term goals: "Short term" goals were ones that could be accomplished by the end of October 2016. "Long term" was anything longer than that.

• Education/Encouragement:

- * Open streets events (short term)
 - Distribute safety "swag"
 - Street Scramble

* Liaise and collaborate with groups (schools, service groups, MSAC, accessibility committee)
(short term, ongoing)

* Nighttime safety (short term, Fall)

* We Walk Week (long term)

* Complete Walk Friendly application (long term)

* Encourage public input (long term)

* Request Tracker (short term)

Educational webinars for community/city staff

Creating walking maps

Organize walks and walking groups

Soliciting ideas for walks

Complete Streets plan

Complete all sidewalks

Signage

Event outreach

Improve infrastructure, landscaping, water bottle fill stations, crosswalk lighting

• **Liaison within City structure (not project focused)**

* Advise City Council as needed

* *Annual* report to City Council

* Keep our Council representative (Jessica Edgerly-Walsh) in the loop

• Work with DPW

Pavement marking

* Goals for using Alt. Transportation Fund

• Working with TAC

• Continue to check in with Montpelier in Motion on a quarterly basis

- Provide input on city projects, as needed

- **Assessment**

- * Sidewalk hazard monitoring

- * Annual report to public

- Pedestrian Road Safety Audit

- * Review existing data:

- Surveys by State (Youth Behavioral Risk Survey)
- Regional Planning Commission pedestrian counters
- Police reports, falls and automobile accident, ticketing
- Request Tracker data

- Surveys

- * Develop data collection and evaluation tools

On-Going throughout all projects and categories:

- Evaluate *all* our work

- * Media: Articles, FPF & letters to editor

- **What's next?**

Eve and Erin will develop a draft work plan from these minutes for next meeting (2/23/16).