

Montpelier ADA Advisory Committee
Meeting Minutes
March 27, 2018 @ 10:00 am

Attendance:

Committee: Franklin Shiner, Tina Hagan, Marty Roberts, Tom McArdle, Kevin Casey, Chris Lumbra, Arne McMullen, Sue Allen

Guests: Richard Agney, VT Mountaineers

Approve agenda: approved unanimously

Introductions and welcome:

Tina Hagan (formerly Tina Wood), was introduced as newest Council appointee to the committee. Tina works for Disability Right of Vermont

Richard Agney of the VT Mountaineers was welcomed

Opportunity for public comment:

Richard Agney presented their plans for new accessible seating at Recreation Field which they intend to have completed in time for the first game this year. Arne joined Richard in explaining the plans and the recent presentation to City Council. The cost estimate for the project is \$8,500 and they intend to utilize a portion of the Alan Weiss bequest. Richard asked for committee financial support for the project. Sue explained the City Council's commitment to provide as much funding from the CDBG funds as possible. Arne explained other possible accessibility needs such as permanent restrooms to replace the accessible portable restrooms they have been using. Tom explained that the transition plan will review the entire recreation facility and identify the need for cost estimates and a projected schedule. A ground level platform which will support up four mobility devices will be developed to supplement an existing wheel chair area. Under redevelopment guidelines, the total number is acceptable and all spaces will have an accessible route to the accessible parking area. Kevin explained the potential sources of funds available to the committee including a state ADA fund. He also explained the need to request a full project package instead of piecemeal requests for the state funds; better to wait until we know what all the city's outstanding needs are. The CDBG funds were previously committed by City Council to a consultant developed transition plan. The Council directed fund be exhausted so when the cost of the plan is known in May, the committee will make a determination of the amount to contribute to the accessible seating. In general, the Committee was supportive of providing financing to up to 1/2 the cost.

Discussion of ADA committee priorities:

Completion of the transition plan update remains the committee priority. An RFP was issued to solicit proposals from qualified consultants which are due on April 13th. Kevin explained the

overall schedule. Discussion ensued about the evaluation and selection process. It was concluded that all citizen committee members who wanted to participate would be welcome. Kevin will send the evaluation rating forms and the proposals when received. It was concluded that the regularly scheduled committee meeting on May 8th would be adequate as far as timing is concerned for the committee to make the selection decision. Award of the contract will likely be placed on the City Council's May 23rd agenda.

Updates from Committee Members

Tom described the new hotel and shared use path project and the review of the proposed accessible route from State St to the proposed path and pedestrian bridge. He also stated that a 2nd handrail was added to the ramp at the back of City Hall – recommended by Secretary of State through their statewide polling place accessibility review.

Tom also informed the committee about the annual ADA symposium scheduled in June in Pittsburg and asked whether there was interest. Tom has attended and found it to be very educational. Chris has also attended one.

Arne described all the accessibility improvements completed at the recreation field including the swimming pool over the last few years.

Tina offered her observations about the City's polling place and the proximity of the check in table at the front of auditorium, which is a long distance from the elevator. She will check with the City Clerk about making it more convenient.

Franklin mentioned that vote by phone may no longer be offered because there is suitable electronic alternative becoming available.

Review and Approve Meeting Minutes from October 25, 2017

Chris made a motion to approve the minutes as presented, Marty seconded. The motion passed unanimously.

Confirm Next Meeting Date – May 8th

Other business

There was no other business.

Adjourn

Chris made a motion to adjourn, Arne seconded.

Minutes by T Mcardle