



## Central Vermont Public Safety Authority

*"Together is Better"*

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### Minutes Board Meeting April 5, 2018

#### Board Members Present:

Tom Golonka, Martin Prevost, Mike Smith, Sam Dworkin, Donna Bate, Kim Cheney, Douglas Hoyt  
Bob Sager - Treasurer

#### Guests:

Steve McKenzie, David Rubalcaba, Michael Lazorchak Esq (Counsel for dispatchers)

Meeting called to order at 6:30 by Chairman Golonka.

Agenda approved on motion of Smith seconded by Bate

Minutes of March 15, 2018 approved on motion of Smith seconded by Prevost.

ORGANIZATIONAL MEETING: The annual CVPSA organizational meeting was called to order by Golonka who noted a chair cannot serve more than 3 terms unless so voted by 2/3 majority. He has served three terms. Nominations for offices were Golonka as Chairperson, Smith as Vice-Chairperson, and approved by unanimous vote of the Board. Cheney appointed as Secretary. **The meeting schedule was decided to remain the same which is to hold the regular meetings of the Board on the first and third Thursdays of the month.** Whereupon meeting adjourned.

EXECUTIVE DIRECTORS REPORT. Paco Aumand repeated orally the contents of his written report of 4/5/18, reference to the Authority web site and Facebook page is made. Topics included progress of Chittenden County regional effort, micro cell phone coverage in southern Vermont, progress or lack thereof on S 273, and Communication Improvement Working Group meeting (with notes of discussion attached), and discussion with others about single site location. In addition, Paco developed a Gantt chart identifying the key task and times lines for a dispatching plan, which is attached to his report.

Conflict of Interest Policy: Policy attached to Executive Director's report of 4/5/18 moved for adoption by Bate, seconded by Prevost and adopted by unanimous vote.

Single Site Dispatch: Both City's require same amenities as dispatchers now have: lockers, showers, and possibly a bunk room. Paco measured spaces now used and estimated they were approximately 1000 sq. '. Estimated new facility should be about 2000 sq. ' and such space was available for rent on Granger road to be modified to suit for approximately \$33,000 annually. An addition of a third floor on Montpelier PD building has an estimated cost of \$300,000 for about 350sq'. **The Ward 5 school building in Barre City may be available but will require consider renovations.**

Golonka discussed possibility that the Hospital, which is planning a new facility to coordinate patient ambulance transfers (non-emergency) state wide might be interested in discussion including a Central Vermont Public Safety dispatch facility. Inconclusive discussion followed pending more information. Paco to write hospital President Noonan, inviting discussion. The Authority is tasked to have a plan in place by November.

Up Coming Meetings: CFMAS vote whether or not to join Authority scheduled for May 16, 2018, Joint City Council meeting tentatively scheduled for May 17, 2018 CVPSA meeting with Central Vermont Chamber of Commerce scheduled for May 18, 2018

Negotiations with CFMAS: Review of proposed Memorandum of Agreement between the Authority and Central Vermont Mutual Fire Assistance Corporation. (CFMAS) . Bate moved, seconded by Hoyt to approve the proposed draft attached to Executive Director's Report with the following changes: (1) in ¶13 remove the second sentence (2) in ¶ 4 remove mention of "at large directors", (3) in ¶ 8 change "predecessor" to "successor" (4) in ¶19 strike "re-negotiate" and replace with "negotiate" , So voted unanimously by the Board.

In discussion leading to the vote several issues for future resolution were discussed, including CFMAS reimbursement for planning costs, projection of costs for FY 18,19,20, costs of reprogramming radio, equipment, inclusion of towns of Washington and Williamstown in any agreement, and others. Board directed EXECUTIVE DIRECTOR to prepare a list of all issues that must be resolved during planning period and submit it to the Board.

At 8:33 Smith moved, Prevost seconded, motion to adjourn and so voted