

Montpelier ADA Committee
June 5, 2018
Meeting Minutes

Subject to review and approval

Attendance: Tom McArdle, Jack McCullough, Dianne Richardson, Marty Roberts, Chris Lumbra, Kevin Casey, two others, Arne McMullen.

Guests: Valerie Fletcher and Ana Julian representing the Institute for Human Centered Design (IHCD)

Approve agenda

Dianne made a motion to approve the agenda and Chris second. Dianne asked that agenda and minutes are labeled at the top and the names of the people making and seconding motions be recorded in the minutes. The agenda was approved.

Opportunity for public comment

No public present other than IHCD guests for the ADA transition plan.

Introductions and welcome

IHCD Guests introduced & welcomed.

Update on the ADA transition plan

From the Institute for Human Centered Design; Valerie Fletcher, Executive Director (who did the presentation) and Ana Julian, Associate, Senior Project Manager Accessibility Specialist gave an overview of IHCD and their knowledge of Montpelier.

Tom will send them a standard agreement for review. This is the kickoff meeting to meet with them and outline of the transition plan project.

Valerie presented the ADA self-assessment and transition plan process. They emphasize diversity inclusion. They are a nonprofit and they're not aware of any other consultant that does their type of work. They also do design providing a more diverse understanding. VCIL is their partner in Vermont, they have partners in each of the New England states. They have a website that provides answers, especially the official definition of disability under the law which has

modified over the years by precedent setting court cases & then amended by Congress to better reflect the intended definitions & remove ambiguity.

They will provide a basic overview and corrective action plan for each facility (all programs) in the city. They will work with the city on priorities. Tom requested assistance on how to get the various departments on board with changes. There will be a public meeting after a draft is written to discuss priorities. They have a commitment to be finished within 6 months. The 2010 ADA standards for accessible design will be followed for new construction and alterations.

They are doing a training video on right of way which will be made available. They will also look at any project plans in the works to make sure they are ADA compliant. Tom mentioned that the schools were not included in the transition plan but they've been given the option of seeking a contract amendment with IHCD and Valerie said they would be happy to work with them. Two teams of two will be staying in the area during two weeks in July when the field work begins. The survey to department heads will begin now.

They have done two versions of the ADA cost catalog.

City Hall is usually done first, with a cost estimate and the cost catalog provided. The polling place is at City Hall and Tom explained the Secretary of State's office conducted an assessment which identified a couple of additional issues to resolve which have since been completed such as a second hand rail for the ramp.

Emergency services and emergency shelters will be evaluated. Not all the buildings in the city need to be accessible, but all the programs do. Arne will provide a list of all the public parks and rec fields. Arne described the Recreation Field and the accessible seating in the grandstands which was just completed and also described the accessible pool and pavilion as well as relocation of programs to the Recreation Field because of the inaccessible Hubbard Park. A discussion of City parks and trails also took place and the consultant requested any maps we may have and a full list of park facilities.

The final version will be presented to City Council after this committee has reviewed, and the public has had an opportunity to review. Kevin inquired about the idea of meeting with local architects and business / land owners to help foster a better understanding of barriers to access that may exist and how they might be addressed. The final deliverables will be presented within two weeks after the public meeting, with the goal being to finish the plan by the end of the year.

There will be a survey online, with hard copies available, to go to department heads. Tom will be the point person, so IHCD will notify him where and when their staff will be in the area.

Updates from Committee members

no discussion

Approve Minutes from last meeting

No action taken on approval of May meeting minutes

Confirm next meeting date

Probably July 31st to review status of plan and then regular meeting September 4, 2018.

Adjourn

There was a motion and a second to adjourn.

Respectfully submitted,

Tami Furry
Recording Secretary