

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 3/20/2015

UPCOMING MEETINGS ...

- **Design Review Committee Meeting:** Tuesday, March 24th, at 5:30 P.M. in the City Council Chambers.
- **Pedestrian Advisory Committee Meeting:** Tuesday, March 24th, at 5:30 P.M. in the Police Department Community Room.
- **City Council Meeting:** Wednesday, March 25th, at **5:30 P.M.** in the City Council Chambers.

ATTACHMENTS ...

- ✚ [Ad: Emergency Services Communications Supervisor for Police Department](#)
- ✚ [Act 250 – Notice of Bike Path Hearing](#) and [Map](#)
- ✚ [Press Release – McKinnon Arrest](#)

CITY MANAGER'S REPORT ...

1 Taylor Street

Procurement: Our working committee reviewed a draft of a development agreement which will be sent to Redstone. We hope to meet with them within a week to finalize a draft agreement for consideration by the Council.

Cost Estimating: The project team (gbA, DEW, DuBois & King, Redstone and the City) met this week to review the preliminary construction cost estimate for the building and site work. The initial estimates for the building are high. The team will now undergo a cost management process where the team works together to identify areas of savings to meet the budget of the City and to make the project financially feasible for Redstone.

Easements: The Mayor and I met with state officials about means of possibly expediting the appraisal requirements so that the easement acquisitions can be finalized.

Montpelier Beverage: I am meeting regularly with the trustee of the Mowatt Trust. I expect to have a numbers proposal from him next week.

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Bike Path Extension

Right-of-Way: Work continues on the Bike Path extension from Granite Street to Gallison Hill Road. We are currently in the right-of-way phase of the project. There are 13 properties where temporary or permanent easements are needed to construct the new path. Preliminary conversations have started with property owners.

Permitting: The Act 250 Hearing for this project has been scheduled for Thursday, April 2, 2015 at 6:35 P.M. in the City Council Chambers at City Hall. The notice of this hearing is attached.

Construction Schedule: The current schedule has us completing the right-of-way process this summer, with final designs and construction documents done in the fall, to bid out the work in the winter, and start construction at the beginning of the 2016 construction season. Threats to this schedule continue to be the right-of-way process, coordination with Vermont Rail Systems, and project permitting.

Goals

We are looking forward to a robust goals discussion. The Department Heads engaged in a good preliminary conversation this week and should be prepared to offer you some helpful expertise and suggestions. In preparation, we have prepared a summary of key departmental priorities and how they align with the current overall goals.

We are also developing a monthly reporting document which will be provided to you so that you can monitor progress on the various goals, priorities and initiatives.

April Meeting Schedule

I note that the regularly scheduled April 22nd meeting falls within the spring school vacation week. I suggest moving the date to April 29th. Our next regular meeting after that is on May 13th so there would still be two weeks between meetings.

Electronic Vehicle Parking

We met recently with GMP officials to review the electronic vehicle parking station. We all agreed that it has been very successful. As a result, GMP will convert the station to one which is used on a paid by user basis consistent with their spaces around the state. The City will be reimbursed for direct electrical costs provided. We will pay a monthly fee for having the station installed; the cost of this fee is more than covered by the savings from the solar panels installed for us by GMP which will remain in place. The formal agreement with GMP is on the consent agenda for this coming meeting.

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Legal

Hallsmith vs. City, Fraser, Baker – Appealed to Supreme Court. Represented by Bernie Lambek. Oral arguments were held on December 18, 2014. Awaiting decision

VCFA vs. City, Tax Appeal. – discovery from VCFA received. Represented by Robert Fletcher.

Steuerwald vs. Fraser, Cleveland, City –Motions being filed. Represented by Nancy Sheahan through VLCT.

Bettis/Powers vs. Bean – Motions being filed. Represented by Nancy Sheahan through VLCT.

Illuzzi vs. City, Law, Motyka, Renaud Bros. – Represented by Jim Carroll through VLCT.

WEEKLY UPDATES FROM DEPARTMENT HEADS ...

Public Works Department

- ***Fire at DPW Facility:*** There was a fire on the evening of Friday the 13th at the Public Works facility in the equipment storage garage. A sidewalk plow parked near the corner of the garage burst into flames, apparently as a result of an electrical short within its engine compartment. Thanks to the alarms and sprinkler system, the quick action of the Police Department and the rapid response from the Fire Department, the fire was quickly under control and damage was contained to the plow only. The plow was one of our older units (2005) but was parked very close to a new plow. Because of the sprinklers, the paint on the new plow was only slightly singed and no damage to the building resulted. The Street Division will continue to operate with three sidewalk plows for the remainder of the winter as the reserve plow has been put into service. Besides the Fire and Police crews, special thanks to Eric Ladd, Equipment Supervisor; Mike Potter, Shop Foreman; and Brian Tuttle, Superintendent, for their work during the fire and through the next day with restoration of the sprinkler and alarm system, clean-up and making certain we would be fully operational on Monday.
- ***Water System: - Frozen and Broken Lines:*** As of this date, there have been 42 incidents of frozen water services which include 3 on the Berlin system. Only 2 remain out of service; AAA Office on River Street is being provided with temporary water by the owners, and a house on Berlin Street is unoccupied. About three-quarters of the services were found to be frozen on the City's side of the valve. The Water/Sewer Division has been able to thaw about half with our steamer while the others were cleared with assistance from an arc welder by a local contractor. There have also been 6 broken water mains and two fire hydrants with severed connections caused by frost action.

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- ***Bailey Avenue Sewer Main Collapse:*** A 12" sewer main located between Baldwin Street and Terrace Street collapsed; temporary repairs were completed on Friday the 13th. Due to the condition of this old clay tile main, it is expected that an additional 50' – 75' of the main will need to be replaced which will be scheduled this spring.

- ***Winter Operations – Budget:*** The present outlook is that we should come in under budget in spite of the deep freeze and high snowfall totals. Although over-time will likely exceed the budget and traction sand use is greater than expected, salt for de-icing should be about \$34,800 under budget. We have about 150 tons of salt remaining in stock which should be enough to finish the season. Even though the price of salt was up dramatically, excellent supervisor management and equipment controls, coupled with the ineffectiveness of salt during extreme cold temperatures, resulted in lower utilization than anticipated.

- ***Help Wanted - Status:***
 - Project Management Director: Applications due on the 30th
 - Water/Sewer Division Mechanic: Applications due on the 27th
 - Water/Sewer Division Truck Driver: Applications were due on the 13th and interviews will be scheduled.

TOPICS FOR UPCOMING COUNCIL MEETINGS ...

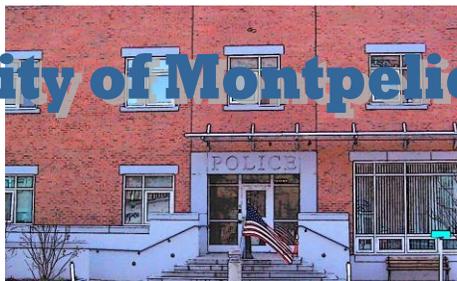
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|-----------------|---|
| March 25 | Goals and Priorities
Car Share Vermont - 2 nd Reading
EV Station Agreement |
| April 8 | Montpelier in Motion
Greening America's Capitals
Hazard Mitigation Plan
Zoning Update
One Taylor Development Agreement
Appointments: Design Review Committee
Development Review Board
Tree Board |
| April 22 or 29: | Appointment: Pedestrian Advisory Committee
Winter Parking Ban Review |
| May 13: | |



William Fraser
City Manager



City of Montpelier Police Department



Anthony J. Facos
Chief of Police

EMERGENCY SERVICES COMMUNICATIONS SUPERVISOR **Montpelier Police Department**

The Montpelier Police Department is seeking applications for the position of Emergency Services Communications Supervisor. This full-time leadership position includes general dispatching duties which involve appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. The communications supervisor will be directly responsible for dispatcher scheduling, quality assurance, training, job performance evaluations of dispatchers, and he/she will assist with equipment needs including grant support. The position requires a considerable degree of initiative and independent judgment within procedural boundaries while leading their communications team, and responding to emergency and non-emergency situations.

Applicants must have proven leadership/supervisory experience, strong computer literacy and data entry skills, the ability to multi-task in a sometimes stressful environment, excellent communications skills, and the ability to work various shifts which include weekends and holidays. Applicants must also be able to sit for extended periods of time, while viewing multiple monitors, and maintaining multiple databases simultaneously.

The position requires the successful completion of a thorough background investigation, the ability to achieve National Crime Information Center certification, and a minimum education of an associate degree. A bachelor's or advanced degree is preferred. Any combination of education and supervisory experience that provides the necessary skills, knowledge, and abilities may be substituted for the education requirement.

The City of Montpelier is an equal opportunity employer. Applications can be obtained at the Montpelier Police Department and submitted to the address below. Applications must be received by April 20, 2015.

Submit applications to:

Chief Anthony J. Facos
Montpelier Police Department
1 Pitkin Court
Montpelier, VT 05602

**ACT 250 NOTICE
APPLICATION 5W1433-1 AND HEARING
10 V.S.A. §§ 6001 - 6093**

On February 23, 2015, the City of Montpelier filed application 5W1433-1 for the construction of a pedestrian/bike path between Granite Street and the Montpelier Civic Center on Gallison Hill Road. The project involves new construction, as well as resurfacing, widening, and paving to create a 10' wide path with a dedicated bike lane. In addition, a small parking area located at the intersection of Granite Street and Barre Street will be re-constructed to serve the project. This application will be evaluated by the District 5 Environmental Commission in accordance with the 10 environmental criteria of 10 V.S.A., § 6086(a).

A public hearing is scheduled for Thursday, April 2, 2015 at 6:35 p.m. in the Council Chambers of City Hall in Montpelier. A site visit will be held before the hearing at 4:00 p.m. Participants will meet at the Montpelier Civic Center parking lot.

The following persons or organizations may participate in the hearing for this project:

1. **Statutory parties:** The municipality, the municipal planning commission, the regional planning commission, any adjacent municipality, municipal planning commission or regional planning commission if the project lands are located on a town boundary, and affected state agencies are entitled to party status.
2. **Adjoining property owners and others:** May participate as parties to the extent they have a particularized interest that may be affected by the proposed project under the ten criteria.
3. **Non-party participants:** The district commission, on its own motion or by petition, may allow others to participate in the hearing without being accorded party status.

If you plan on participating in the hearing on behalf of a group or organization, please bring: 1) a written description of the organization, its purposes, and the nature of its membership (T.10, § 6085(c)(2)(B)); 2) documentation that prior to the date of the hearing, you were duly authorized to speak for the organization; and 3) that the organization has articulated a position with respect to the Project's impacts under specific Act 250 Criteria.

If you wish further information regarding participation in this hearing, please contact the Coordinator before the date of the hearing. If you have a disability for which you are going to need accommodation, please notify this office at least seven days prior to the above hearing date.

Copies of the application and plans for this project are available for inspection by members of the public during regular working hours at the Montpelier City Offices, the Central Vermont Regional Planning Commission Office, and the District 5 Environmental Office. The application can also be viewed at the Natural Resources Board web site (www.nrb.state.vt.us/lup) Click on "Act 250 Database" and enter project number 5W1433-1.

Dated at Barre, Vermont this 17th day of March, 2015.

BY: Susan Baird, Coordinator
District 5 Environmental Commission
5 Perry Street, Suite 60
Barre, Vermont 05641
802-476-0134
susan.baird@state.vt.us

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of the foregoing **ACT 250 NOTICE APPLICATION AND HEARING 5W1433-1 (CITY OF MONTPELIER)** by U.S. Mail, postage prepaid, or Email on this 17th day of March, 2015, to the individuals without email addresses and by electronic mail, to the following with email addresses:

Note: Any recipient may change its preferred method of receiving notices and other documents by contacting the District Office staff at the mailing address or email below. If you have elected to receive notices and other documents by email, it is your responsibility to notify our office of any email address changes.

City of Montpelier
c/o Thomas McArdle
City Hall, 39 Main Street
Montpelier VT 05602
tmcardle@montpelier-vt.org

DuBois & King, Inc.
Attn: John K. Benson
28 North Main Street
Randolph VT 05060
jbenson@dubois-king.com
edetrick@dubois-king.com

Montpelier City Council
c/o William Frazier
39 Main Street
Montpelier VT 05602
choyt@montpelier-vt.org

Montpelier Planning Commission
c/o Michael Miller
39 Main Street
Montpelier Vermont 05602
planning@montpelier-vt.org

CVRPC
29 Main Street Suite 4
Montpelier Vermont 05602
mckee@cvregion.com
emery@cvregion.com

Elizabeth Lord, Esq.
Office of Planning & Legal Affairs
1 National Life Drive Davis 2
Montpelier VT 05620-3901
elizabeth.lord@state.vt.us
anr.Act250@state.vt.us

FOR INFORMATION ONLY

Charlotte Hoyt, City Clerk
39 Main Street
Montpelier Vermont 05602
choyt@montpelier-vt.org

Central VT Community Land Trust
105 North Main Street, Suite 209
Barre VT 05641

Paul Ibey
289 Barre Street
Montpelier VT 05602

Carol B. McKee Estate
228 Barre Street
Montpelier VT 05602

William J. Walters
PO Box 276
Cabot VT 05647

Stephen A. Ribolini &
Andrew S. Ribolini
407 Barre Street
Montpelier VT 05602

Nam Ping Chan, Kevin Ching & N.
Chan
114 River Street
Montpelier VT 05602

Jason Brothers
Tirah Brothers
250 Barre Street
Montpelier VT 05602

Barre Street Holdings Corp.
3689 VT Route 14
East Calais VT 05650

Trackside LLC
407 Barre Street
Montpelier VT 05602

Connor Brothers
Montpelier Armory, LLC
1100 US Route 2, Suite 1
Berlin VT 05602

Mathew L. Hoare
52 Elm Street, Apt. 1
Montpelier VT 05602

RHTL Partners, LLC
c/o Lyster
PO Box 129
Montpelier VT 05601

99 Realty Ltd., Co.
PO Box 759
Williston VT 05495

Green Mountain Power Corp.
45 Union Street
Rutland VT 05701

Malone Gallison Hill Road
Properties, LLC
122 Gallison Hill Road
Montpelier VT 05602

Montpelier Granite Works, Inc.
PO Box 9
Montpelier VT 05601

Patricia Edson & Guy Edson
1640 Upper Road
Plainfield VT 05667

Angeles A. Zorzi Living Trust
367 Barre Street
Montpelier VT 05602

J. Rosebery & K L Life Est.
Grey Copeland et al
385 Barre Street
Montpelier VT 05602

Jeffrey A. Kittredge
387 Barre Street
Montpelier VT 05602

Steve W. & Jody Carey
403 Barre Street
Montpelier VT 05602

Sandra Field
405 Barre Street
Montpelier VT 05602

James A. Palmisano
36 Freedom Drive
Montpelier VT 05602

Vermont College of Fine Arts
36 College Street
Montpelier VT 05602

Fecteau Residential, Inc.
PO Box 703
Barre VT 05641

National Clothes Pin Co.
PO Box 427
Montpelier VT 05601

William Devos
100 Granite Shed Lane
Montpelier VT 05602

Barrett Enterprises, LLC
186 River Street
Montpelier VT 05602

Anthony E. & Gertrude Otis
28 Sibley Avenue
Montpelier VT 05602

Edward Casey K. Conniff, Jr. &
Sheila Conniff
10 Old Country Club Road
Montpelier VT 05602

BGL LLC
91 Granite Shed Lane
Montpelier VT 05602

Central Vermont Memorial Civic
Center, Inc.
PO Box 797
Montpelier VT 05601

Boardwalk, LLC
88 Rogers Lane
Richmond VT 05477

Montpelier Elks Lodge 924
203 Country Club Road
Montpelier VT 05602

IDE Properties, LLC
190 East Montpelier Road
Montpelier VT 05602

Casella Associates Partnership
c/o Harding & Carbone
3903 Bellaire Blvd
Houston TX 77025

James Daniels & Donna
Cody-Daniels
PO Box 868
Montpelier VT 05601

Food Works
PO Box 286
Montpelier VT 05601-0286

Payjack, LLC
PO Box 717
Montpelier VT 05601

Charles E. Haynes & Paul Haynes
1216 Brazier Road
East Montpelier VT 05651

Silver Bow Communications, Inc.
169 River Street
Montpelier VT 05602

Rita Brink
Dept. Of Libraries
109 State Street
Montpelier VT 05609-0601
rita.brink@state.vt.us

John Austin
Wildlife Biologist
5 Perry Street, Suite 40
Barre VT 05641-4266

Rich Kirn
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Vermont Fish & Wildlife Dept.
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Beth Fenstermacher
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Markets
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Montpelier VT 05620
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AGR.Act250@state.vt.us

Barry Murphy
Energy Efficiency Division
Department of Public Service
112 State Street Drawer 20
Montpelier VT 05620-2601
barry.murphy@state.vt.us

Scott Dillon and James Duggan
Division for Historic Preservation
National Life Building Drawer 20
Montpelier VT 05620-0501
scott.dillon@state.vt.us
james.duggan@state.vt.us

Craig Keller, Utilities and Permits
Agency of Transportation
One National Life Drive Drawer
33
Montpelier VT 05633
craig.keller@state.vt.us

District 5 Environmental
Commission
5 Perry Street, Suite 60
Barre VT 05641-4267
nrb-Act250Barre@state.vt.us

BY */s/ Lori Grenier*
Lori Grenier
NTB Tech.



BARRE CITY POLICE & FIRE/EMS DEPART

TIMOTHY J.BOMBARDIER, Chief
of Police, Fire/EMS
15 Fourth Street
Barre, VT 05641



PRESS RELEASE

INCIDENT: Burglary
CASE: Various incidents throughout Montpelier and Barre City
OFFICER: Det. Larry Eastman BCPD, Det. Stephen Nolan MPD
DATE/TIME: Various dates spanning over the last several weeks

LOCATION: Various locations in Barre and Montpelier to include Central Vermont Motor Sales located at 186 River Street in the City of Montpelier where a Jeep Grand Cherokee was stolen and several VT inspection stickers, R&L Archery located at 70 Smith Street in the City of Barre where 12 .22 caliber handguns were taken, and Routhier's Auto Sales located at 181 South Main Street in the City of Barre where an undisclosed amount of cash and VT inspection stickers were taken.

VIOLATION: Burglary, Aggravated Operating without Owners Consent, Possession of a Regulated Drug

ACCUSED: Sean McKinnon, Kristina Shwab

VICTIM: Several victim's throughout Barre and Montpelier to include Central VT Motor sales in Montpelier VT, R&L Archery, and Routhier's Auto Sales in the City of Barre.

SUMMARY OF INCIDENT:

On 03/17/15, Officers from the Barre City Police Department, Montpelier Police Department, and Agents from the Bureau of Alcohol, Tobacco, Firearms and Explosives executed a search warrant in Montpelier VT at the residence of Sean McKinnon and Kristina Shwab. Officers searched for several stolen items linked to various Burglaries that have occurred over the past several weeks to include 12 stolen .22 caliber handguns, and several stolen VT inspection stickers.

During the search of McKinnon and Shwab's residence, several stolen VT inspection stickers, 45 bags of Heroin, a small amount of cocaine, and other evidence linking McKinnon and Shwab to recent burglaries was recovered.

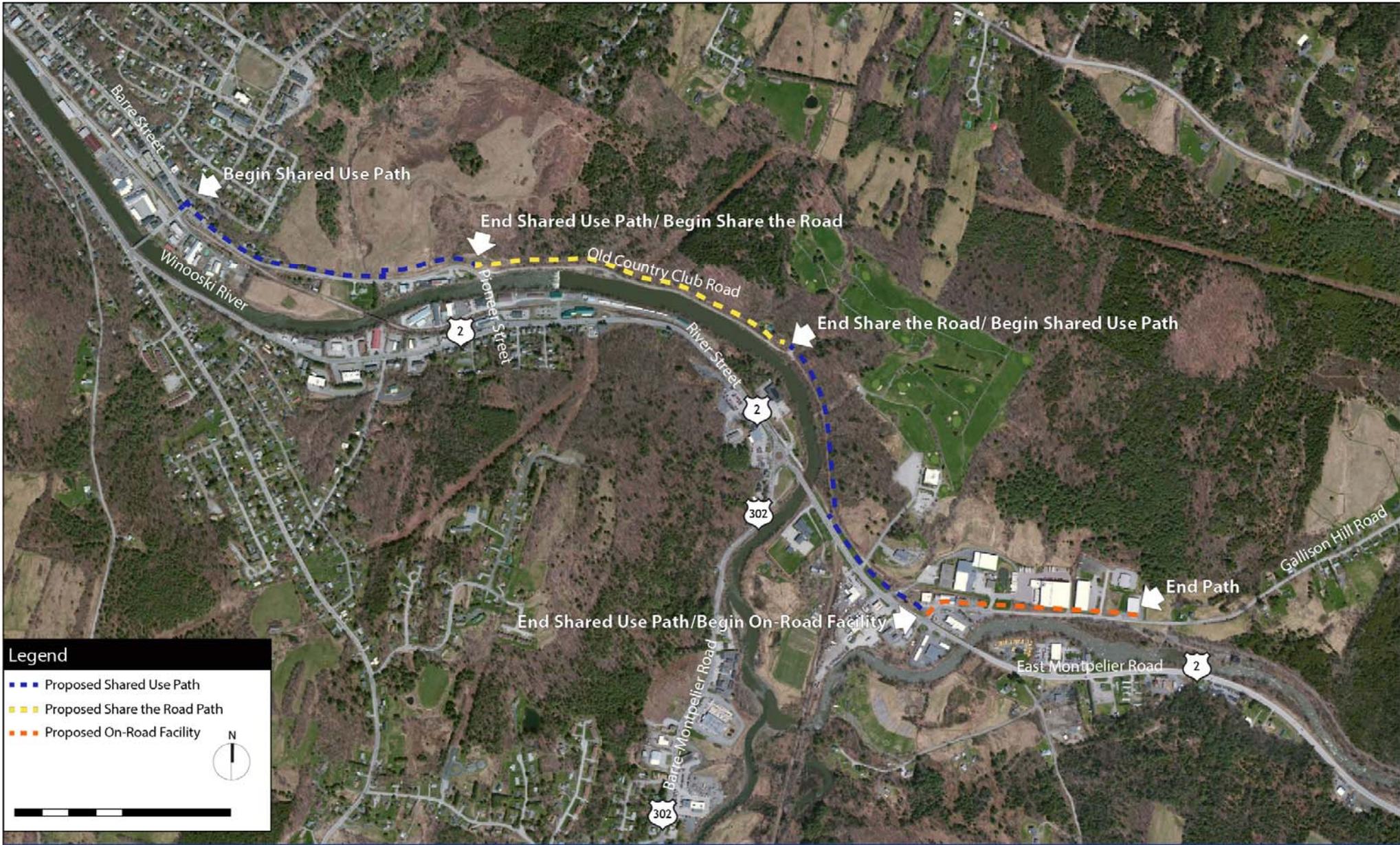
McKinnon faces charges of Aggravated Operation without Owners Consent, and multiple counts of Burglary. Shwab faces charges for multiple counts of Burglary and Possession of Heroin.

Sean McKinnon was charged for an incident where he admitted that he broke into Central Vermont Auto Sales and stole a dark blue Jeep Grand Cherokee. McKinnon admitted that he and Shwab took the stolen vehicle to R&L Archery in Barre City and broke into that business and stole 12 .22 caliber handguns.

McKinnon then admitted that he and Shwab drove to Routhier Auto Sales and broke into that business and took cash and VT Inspection Stickers.

This investigation is still ongoing and additional charges for McKinnon and Shwab are likely to follow in the future.

The 12 stolen firearms from R&L Archery have not been recovered as of this date.



Legend

- ■ ■ Proposed Shared Use Path
- ■ ■ Proposed Share the Road Path
- ■ ■ Proposed On-Road Facility

