

**Montpelier Development Review Board**  
**June 21, 2010**  
**City Council Chambers, City Hall**

*Subject to Review and Approval*

**Present:** Roger Cranse, Acting Chair; Daniel Richardson, Alan Blakeman, and Ali Sarafzadeh.  
Staff: Clancy DeSmet, Planning and Zoning Administrator

**Call to Order:**

The meeting of the June 21, 2010 Development Review Board was called to order by Roger Cranse, acting chair.

**Review of May 3, 2010 Minutes:**

There was not a quorum of members who were present at the May 3<sup>rd</sup> meeting to approve them so approval was postponed until the next meeting.

**Comments from Chair:**

None.

- I. **7 Green Mountain Drive (GB/DCD)**  
Design Review for Room Mounted Solar Array  
Owner/Applicant Green Mountain Power  
Leigh Seddon, Vice President of Alteris Removals

Mr. Cranse said this item is on the Consent Agenda which means the DRB will not take formal testimony from him. This is design review.

Mr. DeSmet said the Green Mountain Power Corporation is requesting design review approval for the installation of a roof mounted solar array. The building is a flat roofed building and according to the proposal will not be seen from the street level. The Design Review Committee recommended approval as proposed.

Upon motion by Mr. Blakeman and Daniel Richardson to move approval of the Green Mountain Power proposal, the application was approved unanimously on a vote of 4 to 0.

- II. **34 Elm Street (CB-I/DCD)**  
Design Review for a Sign.  
Owner: John Russell  
Applicant: Adrienne Allison

The applicant was not present.

Mr. Richardson said his personal thoughts regarding the application is to table it because of the concerns of the Department of Public Works as well as couple of his own he had in reviewing the application.

Mr. DeSmet said they are supposed to continue to a date certain which would be July 6<sup>th</sup>.

Mr. Richardson moved they continue the Consent Agenda for 34 Elm Street until July 6<sup>th</sup>. Mr. Sarafzadeh seconded the motion. The motion was approved unanimously on a vote of 4 to 0.

There are two other items of business. Each of have been tabled, one by the applicant and one by the DRC.

**Other Business:**

Mr. Richardson said regarding the renewals for membership on the DRB when is that coming up before the City Council?

Mr. DeSmet said Mr. Richardson's term expires in August. There are several in August. There haven't been any applicants for Jeremy's position. There was a vacancy on the DRC from an architect from Black River Design, Kate Coffey. She just participated in her first meeting last week.

Mr. Richardson said he is interested in renewing for another term on the DRB.

**Adjournment:**

Upon motion by Mr. Blakeman and Mr. Richardson the Development Review Board adjourned on a vote of 4 to 0.

Respectfully submitted,

Clancy DeSmet  
Planning and Zoning Administrator

Transcribed by: Joan Clack