

**CITY OF MONTPELIER  
CAPITAL CITY OF VERMONT**

**City Manager's Weekly Report – 5/29/2015**

**UPCOMING MEETINGS ...**

- Monday, June 1<sup>st</sup> 7:00 P.M. Development Review Board Meeting, City Hall Council Chambers
- Tuesday, June 2<sup>nd</sup> 5:30 P.M. Design Review Committee Meeting, City Hall Council Chambers
- Wednesday, June 3<sup>rd</sup> 8:30 A.M. Montpelier Business Association Meeting, City Hall Memorial Room
- Thursday, June 4<sup>th</sup> 5:30 P.M. Tree Board Meeting, City Hall Memorial Room

**FOR YOUR CALENDARS ...**

- Monday, June 15<sup>th</sup> 5:00 P.M. Board of Abatement Meeting, City Clerk's Office

**ATTACHMENTS ...**

- ✚ Montpelier Senior Activity Center's RFP Ad – Partition Project

**CITY MANAGER'S REPORT ...**

Welcome to new District 2 City Councilor Jean Olson!

**Economic Development Strategic Plan**

The Economic Development Strategic Plan (EDSP) Steering Committee is scheduling a meeting for the week of June 8<sup>th</sup>. We will present an overview of the Council discussions to date on an EDSP, discuss the goals to be achieved through this process, and agree to a project timeline. This steering committee is composed of representatives from the Council, Manager's Office, Planning Department, Montpelier Alive, the Montpelier Business Association, and River Street businesses.

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## Recreation Transition

With the vote of the Council on Wednesday to adopt the Recreation Department transition plan, City staff have reached out to the Recreation Director to have a preliminary meeting with all Recreation staff. This will include all Recreation staff, as well as City staff from the Manager's Office and the Finance and benefits team. The purpose of this discussion is to introduce the teams and have an open discussion about what to anticipate moving forward. Following this discussion, the next steps (as outlined in the transition plan) are to meet with the School Committee and Recreation Advisory Board, as well as the Cemetery Commission, Parks Commission, and the Montpelier Senior Activity Center Advisory Board.

## Legal

*Hallsmith vs. City, Fraser, Baker* – Appealed to Supreme Court. Represented by Bernie Lambek. Oral arguments were held on December 18, 2014. Awaiting decision

*VCFA vs. City, Tax Appeal*. – Status conference held on Wednesday. Deadlines have been set for filings so that case is ready for hearing by June 15. Represented by Robert Fletcher.

*Steuermald vs. Fraser, Cleveland, City* – Case was dismissed but possibility of refileing some portions of it exists. Represented by Nancy Sheahan through VLCT.

*Bettis/Powers vs. Bean* – Motions being filed. Represented by Nancy Sheahan through VLCT.

*Illuzzi vs. City, Law, Motyka, Renaud Bros.* – Motions have been filed. Going into mediation. Represented by Constance Tryon Bell through VLCT.

## WEEKLY UPDATES FROM DEPARTMENT HEADS ...

### Montpelier Senior Activity Center

#### ✓ *Summer Fun at the Montpelier Senior Activity Center*

This summer, the Montpelier Senior Activity Center will offer more than 30 weekly classes ranging from beginner Chinese to yoga (not quite A-Z, but pretty close!), plus dozens of day trips, lectures, presentations, and more. Everyone 50 or better is welcome to join, and some classes are even open to all ages. Check out our Yoga for Gardeners Workshop, or our Comedy Classics Film Series at The Savoy. Registration begins Monday, June 1 for all our summer classes. To learn more, stop by the center (58 Barre Street) or visit us online at [www.montpelier-vt.org/msac](http://www.montpelier-vt.org/msac).

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## ✓ *Membership at the Montpelier Senior Activity Center*

Membership at the Montpelier Senior Activity Center opens up a world of opportunity and fun! Whether you are interested in our dozens of weekly classes, our trips throughout the region, or one of our many other member benefits, we encourage you to join us as a member! Our new membership year starts July 1, and membership begins at just \$15 for Montpelier residents. Stop by the center or visit us online at [www.montpelier-vt.org/msac](http://www.montpelier-vt.org/msac) to learn more. Already a member? Stop by to renew your membership and learn more about all the great things we have going on!

## **Park Report**

- ❖ The entire second grade class came up to Hubbard Park and rotated between several educational “stations” including two community service work stations. Students (and teachers and parents) moved about 10 yards of wood chips onto trails to minimize compaction problems and maximize trail user comfort; raked out park roadside ditches to improve drainage; and picked up trash around the park. Many thanks to the students, teachers and parents. Park staff was impressed by their community service effort ... impressive and very helpful!!!!

## **Public Works Department**

- DPW crews have finished most of the crosswalk markings with only about 20 left to complete on low volume streets; positive comments have been received for the way this work was done early this season.
- The sidewalk and street trench paver was delivered and has already been put to good use. What has taken several days to accomplish by hand is now being done in much less time and the work quality is vastly improved. Staff is very pleased with this piece of equipment

## **TOPICS FOR UPCOMING COUNCIL MEETINGS ...**

June 10

MHS Students – Project Citizen  
State Street Update ?  
CVPSA Executive Director  
Greening America’s Capitals Update  
Smoking Ban Process  
Parks Smoking Ordinance  
Transportation Committee ?  
Summer Schedules  
Fire Contract

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June 24

Winter Parking Ban Ordinances  
Long-term Budget Plan

July/August

Meet with Community Fund Board  
Sprinkler Ordinance



Jessie C. Baker  
Assistant City Manager



## *America's Small Town Capital*

Mayor John Hollar

William Fraser  
City Manager

City Council Members:

Dona Bate  
Jessica Edgerly Walsh  
Tom Golonka  
Jean Olson  
Justin Turcotte  
Anne Watson

Jessie Baker  
Assistant City Manager

The Times-Argus  
Att: Classifieds

May 29, 2015

Please advertise the following City of Montpelier notice. Thank you!

### **CITY OF MONTPELIER**

#### **Request for Proposals**

The City of Montpelier is seeking proposals for General Contracting services to be provided for a facility project at the Montpelier Senior Activity Center (MSAC), located at 58 Barre Street. This project includes the installation of sound-proofing partitions, a small kitchenette and acoustic improvements. The full Request for Proposals is available at a cost of \$30.00 at Capitol Copy, 32 Main Street, Montpelier, VT. A mandatory pre-bid walk-through is scheduled for Thursday, June 4<sup>th</sup> at 1:30 PM at 58 Barre Street. Responses are due by Friday, June 12<sup>th</sup> at 3:00 PM, in the Community Room at MSAC, 58 Barre Street. The bid opening will be public. For questions, contact the project Architect, Jessica Thyme, at Gossens Bachman Architecture- 85 Granite Shed Lane, Montpelier, VT 05602, 802-229-1664.

Jessie Baker  
Assistant City Manager