

**Montpelier Design Review Committee Meeting
July 7, 2015**

Approved as amended on 7/21/2015

Present: Steve Everett – chair, Eric Gilbertson, Hannah Smith, Seth Mitchell, Theodore Fetter, Sarah McShane - staff.

Call to order: The meeting was called to order by Steve Everett, Chair.

7 Main Street

Owner: Pomerleau Family Partnership Applicant: Irving Energy

Design review to place a 1,000 gallon fuel tank on a concrete pad surrounded by a fence.

David LaFleche, a technician from Irving that is handling the installation was present. The businesses in that building have changed to propane. It is parallel to the railroad tracks and twelve feet from the building. Code allows it to be 10 feet from the building.

The fence will be green chain link with black slats, 6 feet tall. He has talked to the railroad about the easement and have flaggers there for two days during set up.

There is asphalt there that the owner does not want to tear up to install an underground tank.

The committee will not approve an above ground tank, but they would approve an underground tank. The scope of the proposal was changed to approval for the underground tank.

The applicable criteria were reviewed and determined to be acceptable with the change of scope.

1 National Life Drive

Owner/Applicant: National Life Insurance Group

Design review for a granite sign.

Craig Strachan, the groundskeeper for National Life was present. The size of the sign has been reduced since the proposed sign was too large for that district. Instead of at the bottom of National Life Drive, the only allowed sign is a road sign. The proposed sign will be closer to the drive into the building.

There will be no light, there maybe some flowers around it.

The applicable criteria were reviewed and determined to be acceptable.

107 State Street

Owner: John Russell Applicant: Niem Duong dba Pho Capital

Design review for a sign.

Ethan Park, representing Pho Capital was present. The sign will be in the same place that The Thrush sign was placed.

There is outdoor lighting in the entryway that casts light around the area of the sign.

The applicable criteria were reviewed and determined to be acceptable.

9 -11 West Street

Owner/Applicant: RKG, LLC

Design review for an ADA ramp.

Mark Montminy from Black River Design was present.

The applicable criteria were reviewed and determined to be acceptable.

Review of June 16, 2015 minutes: Other business should have Theodore's full name under other business. There was another change. The minutes were approved with changes.

Other business: The next meeting will be Tuesday, July 21.

Theodore Fetter recused himself to discuss more detail on his proposed project. He showed designs of different types of roofs.

[paper rustling and the fading in and out of volume makes it difficult to capture the integrity of the discussion]

Adjournment: Eric made a motion to adjourn, Seth seconded. The motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary