

**Montpelier Development Review Board Meeting
July 20, 2015**

Approved as Revised on August 3, 2015

Present: Philip Zalinger, Jack Lindley, Roger Cranse, James LaMonda, Michael Sherman, Will Schebaum, Sarah McShane – staff.

Call to order: [the audio started after the meeting began]

Approval of the agenda: There was a motion to approve the agenda by James, Jack seconded. The motion passed unanimously.

Comments from the Chair: There were no comments from the Chair.

Review of minutes of July 6, 2015: Jack made a motion to approve the minutes, Michael seconded.

Michael recommended that the wording under 79 College Street be rewritten to state "The required rear setback is 30' and the existing shed is 15' from the rear lot line." On the same application, Roger recused himself, so the vote was 6-0.

Jack made a motion to approve the minutes with the changes, Michael seconded. The motion passed on a 6-0 vote

107 State Street

**Owner: John Russell Applicant: Niem Duong/Pho Capital
Design review for a wall mounted sign.**

Ethan Park, the business advisor to the applicant was present. There is no evidence that he has been appointed to represent her. The application was approved on a 5-0 vote with the DRC with conditions. The conditions caused concern with the landlord and the manufacturer of the sign.

The Chair expressed concerns about discussing the matter with someone other than the applicant or someone with evidence that they are representing the applicant. He suggested that the application be returned to the DRC with the concerns about the conditions.

James made a motion to continue the application to August 18, 2015. Jack seconded. The motion passed on a 6-0 vote.

1 National Life Drive

Owner: National Life Insurance Co. Applicant: Craig Strachan, National Life Insurance Co.

Design review for a ground sign at entrance to National Life building parking lot.

The applicant was present. The DRC previously passed the application on a 5-0 vote.

Roger made a motion to approve the application as presented, Michael seconded. The motion passed on a 6-0 vote.

9-11 West Street

**Owner: RKG, LLC. Applicant: RKG, LLC. Susan Kimmerly
Design Review to construct a new handicap access ramp.**

There was no one present to represent the application. There were no questions and it was approved unanimously by the DRC, so the Board decided to move along with the application.

Roger made a motion to approve the application as present, James seconded. The motion passed on a 5-1 vote, with Phil dissenting

7 Main Street

Owner: Pomerleau Family Partnership LLC Applicant: Irving Energy, David LaFleche

Design review and site plan approval for placement of a 1,000 gallon fuel tank.

The original request was for an above ground tank, the DRC recommended an underground tank. The state permits and railroad permits are in the works for an underground tank to be tied down, under the recommendation of the DRC.

The businesses in the building have been converted to a different energy source. There will be a dome over the tank site.

James made a motion to approve the design review application as amended. Michael seconded. The motion passed on a 6-0 vote.

Jack made a motion for site plan approval, with an amendment that the tank be anchored and there be 4 above ground ballards. James seconded. The motion and amendments passed on a 6-0 vote.

Other Business: 50 Liberty Street Owner/Applicant: Lalitha Mailwagaam - conditional use review to add a 3rd unit to a two unit building - withdrawn by applicant.

5 Cliff Street Owner/Applicant: Mary Andes - design review to remove two front doors and replace them with four new doors - tabled to 08/03/15 - application has been received.

Next meeting: Monday, August 3rd, 2015.

Adjournment: James made a motion to adjourn, Michael seconded. The motion passed on a 6-0 vote.

Respectfully submitted,

Tami Furry
Recording Secretary