

**Montpelier Design Review Committee Meeting  
December 22, 2015**

*Approved 1/19/16*

**Present:** Steve Everett – chair, Hannah Smith, Seth Mitchell, Theodore Fetter, Ben Cheney (alternate), Sarah McShane - staff.

**Call to order:** The meeting was called to order by Steve Everett, Chair.

**Approval of the agenda:** Theodore moved to approve the agenda as printed, Ben seconded. The motion passed on a 5-0 vote.

**Comments from the Chair:** There were no comments from the Chair.

**5 State Street**

**Owner: Overlake Park LLC Applicant: Amy Leventhal  
Request design review approval for a projecting sign for Studio Zenith.**

Jeffrey Foley was present to represent the applicant. He is making the sign. The sign is within the regulatory dimensions for the neighborhood. He showed the actual sign that hasn't been painted yet. The field is white and the outline of the Z will be purple. The word Studio will be tarnished silver. The logo will be a progression of colors. He presented the proposed paint colors.

The lowest point of the sign will be 9' above the ground. The sign will be screwed to a cleat and the cleat will be screwed to the wooden façade of the building, between the two moldings but not covering the moldings at all. The architecture of the building cannot be obscured by the sign. There will be no lighting.

Protruding signs require a certificate of insurance, which isn't part of the approval process but is needed before the permit can be issued.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

**Review of minutes of November 24, 2015 and December 8, 2015:**

November 3, 2015 hadn't been approved yet. Theodore moved to approve the minutes as printed, Hannah seconded. The motion passed on a 3-0 vote with Ben and Steve abstaining.

Hannah moved to approve the November 24, 2015 minutes as printed, Ben seconded. The motion passed on a 3-0 vote with Theodore and Ben abstaining.

Theodore moved to approve the December 8, 2015 minutes as printed, Hannah seconded. The motion passed on a 4-0 vote with Seth abstaining.

**Other business:** The next meeting will be January 4, 2016 but there is nothing for the agenda, so it will be cancelled. January 19 will now be the next meeting. The regular meeting dates for 2016 are the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 5:30 pm but if applications continue to be sparse, once a month meetings may be tried through the winter.

**Adjournment:** Ben made a motion to adjourn, Hannah seconded. The motion passed on a 5-0 vote.

Respectfully submitted,

Tami Furry  
Recording Secretary