

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 9/30/2016

UPCOMING MEETINGS ...

Monday, October 3	Rec Board Meeting, 5:30 P.M. at the Rec Center
	Design Review Committee, 5:30 P.M. in the City Council Chambers
	Development Review Board, 7:00 P.M. in the City Council Chambers
Tuesday, October 4	Bicycle Advisory Committee, 6:00 P.M. in the City Manager's Conference Room
Wednesday, October 5	Montpelier Business Association, 8:30 A.M. in the Memorial Room

ATTACHMENTS ...



[NOTICE: 2017-18 Community Fund Grant Application Form and Guidelines](#)

CITY MANAGER'S REPORT ...

FY18 Budget

We will have a proposed budget schedule and information to set budget targets for the October 26th meeting. I suspect that we will start later in December and may need an extra January meeting.

ICMA Conference

Assistant City Manager Jessie Baker and I attended the International City/County Manager's Association Conference in Kansas City this past week. Keynote speakers were Soledad O'Brien, David Brooks, Bob Chapman and Vernice "Fly Girl" Armour. Featured speakers were Patti Phillips (CEO of the National Collegiate Women Athletics Administrators) on "The Zone of Possibility" and University of Kansas Public Administration Department Chair John Nalbandian who combined his presentation with retiring ICMA Executive Director Robert O'Neill on "Leadership team or Management team? Is there a difference?"

CITY MANAGER'S WEEKLY REPORT

September 30, 2016

Page 2

In addition to the main speakers, I attended sessions on “All About Council-Manager Relations” (This session included a free book download which I will share with all of you.), “Economic Development Overview: From the Basics to Best Practices”, “Building Stronger Communities and Developing Trust through Effective Community Engagement”, and “How to Assist your Elected Officials with Meeting Management”. I facilitated a session called “Private Life in the Public Eye”, attended a meeting of the 2017 Conference Planning Committee, attended the Maine-New Hampshire-Vermont Managers dinner and forum and met with consultant Craig Gerhart about doing follow-up work with our leadership team.

I don't know which sessions Jessie attended, but I am sure she will share that with you.

It was a very successful conference which, as usual, provided inspiration, new ideas and additional professional connections.

Zoning

As mentioned last week, we will take up zoning in late January at the end of the budget process.

Legal

Illuzzi vs City, et al: On July 12th, the Vermont Superior Court of Washington County issued its “Opinion and Order on Defendants’ Motions for Summary Judgement and Mr. Illuzzi’s Motions to Compel, Enlarge, and Amend”. The City and its employee defendants were granted summary judgement except for the issue of causation. All of the motions filed by the Plaintiff were denied or dismissed. The attorney for the City will now consult with VLCT as to the next course of action.

VCFA vs. City, Supreme Court Appeal: Oral argument is scheduled for Wednesday, October 26, 2016 at 2:30 P.M. Represented by Robert Fletcher.

WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Parks and Tree Report

Please help us welcome Emily Markstein on board with the Parks and Trees crew! Emily is the new Park Ecoamericorp member who has joined us for the last few weeks and will be with us for a year. Emily has already jumped in deep, spending a

CITY MANAGER'S WEEKLY REPORT

September 30, 2016

Page 3

rainy day deep in the woods working on habitat restoration with one group and several days doing invasive management with a couple groups. Emily has a great smile and spirit and has already made a positive impact on our parks. Emily's focus will be on watershed-related improvements, i.e. habitat improvements and sediment control on roads and trails

Also, in the last couple weeks we have appreciated the three days of additional help we have gotten from an NCCC group. We were scheduled to have a NCCC group for three weeks this fall but lost them to flood emergency work in Louisiana. The group that came to us for three days has been working on a couple Habitat for Humanity houses in the area but also helped us pull out literally hundreds of huge invasive honeysuckle plants in the North Branch River Park, as well as out of a Class 1 wetland area, a special and high level wetlands habitat we are very happy to be taking care of. They also worked with Park staff and the DOL crew to replace our lumber rack with one that has a much better design, along with a structure that has integrity.

TOPICS FOR UPCOMING COUNCIL MEETINGS ...

October 12	Community Services Proposal Goal – Vibrant Downtown LDC Board Appointments Water Source Protection Plan Berlin Pond Health Order Issue Stormwater Plan PH and Approval Development Agreement ? Tax Stabilization Application ? Appoint Reformed Transportation Committee Members MHA Appointment MEAC Appointment Executive Session: Personnel
October 26	Tax Stabilization Application ? Junkyard Ordinance 2 nd Reading FEAST Discussion Budget Schedule & Targets Parking Plan New Directions Presentation Community Fund Budget

CITY MANAGER'S WEEKLY REPORT

September 30, 2016

Page 4

November 9	Goal: Excellent Services Department Update - Fire Department Update – Police Central Vermont Public Safety Authority
November 16	Goal: Steady State 2016 Construction Summary 2017 Construction work plan Department Update – DPW Department Update – Planning
December 14	Goal: Healthy Community Department Update – Community Services Department Update – Government Services
December 21	Goal: Affordable Community Budget
January 4, 11, 18, 25	Budget, Warning, Public Hearings, Zoning
Feb 8	Zoning City Manager Annual Review
February 15 or 22	Zoning City Manager Annual Review



William J. Fraser
City Manager