

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 10/07/2016

UPCOMING MEETINGS ...

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| Tuesday, October 11 | Planning Commission Meeting, 5:30 P.M. in the City Council Chambers |
| | Transportation Advisory Committee, 6:00 P.M. in the City Manager's Conference Room |
| | Community Services – Long-term Vision Presentation, 6:30 P.M. at the Montpelier Senior Activity Center (58 Barre Street) |
| Wednesday, October 12 | Council Meeting, 6:30 P.M. in the City Council Chambers |
| Thursday, October 13 | Conservation Commission 7:00 P.M. in the City Council Chambers |

ATTACHMENTS ... *None this week*

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Community Services - Long-term Vision Presentation

Over the summer, the City of Montpelier and key stakeholders have explored how best to structure multi-generational community services (both programming and facilities) over the next one to twenty years. On Tuesday evening, we will present a long-term vision to the community for feedback. Join us on Tuesday (October 11th) at 6:30 pm at the Montpelier Senior Activity Center (58 Barre Street) to hear the results of this public process and weigh-in on a long term vision. A similar presentation will also be presented to the City Council for their feedback at their October 12th meeting.

FEAST

FEAST is the senior nutrition program that provides meals to the community at the Montpelier Senior Activity Center. FEAST is a three-way partnership between MSAC, Just Basics, Inc. and Good Taste Catering. This year the Council adopted a goal to consider how these services are provided into the future.

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At their meeting this week the Just Basics, Inc. Board of Directors voted to explore:

- The City of Montpelier assuming responsibility for the FEAST program, including the employment of the FEAST Manager.
- The bidding of the contract or exploring other avenues to provide FEAST meals.
- The appropriate transition from Just Basics responsibility for the FEAST program to City responsibility.
- The extent and nature of continued involvement by Just Basics in the FEAST program.

They also noted that in the event the City does assume responsibility for the FEAST program, the City provide appropriate notice to Just Basics if the City decides to no longer provide home-delivered meals and grants Just Basics the opportunity to assume responsibility for the FEAST program, including use of the MSAC kitchen.

Our City team has met with JBI representatives over the past few months to brainstorm about how to best provide these services. At the October 26th Council meeting, we will present some options for Council consideration.

Construction Survey

The survey on downtown construction in 2017 is still open. It will close on October 24, 2016 and data will be shared with the City Council in November.

As a reminder, the paving and sidewalk work on State Street and Main Street downtown will take approximately 60 days with the contractors working in 12-hour shifts. We are interested in feedback about when this construction should take place and how we can best support the business community during this time. The survey is available here <https://www.surveymonkey.com/r/2017Construction> and should only take about 3 minutes to complete. Participate in our contest as well! Whoever comes up with the best name for the 2017 construction efforts will get bragging rights and a \$25 gift certificate to the Montpelier business of their choice.

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Legal

Illuzzi vs City, et al: On July 12th, the Vermont Superior Court of Washington County issued its “Opinion and Order on Defendants’ Motions for Summary Judgement and Mr. Illuzzi’s Motions to Compel, Enlarge, and Amend”. The City and its employee defendants were granted summary judgement except for the issue of causation. All of the motions filed by the Plaintiff were denied or dismissed. The attorney for the City will now consult with VLCT as to the next course of action.

VCFA vs. City, Supreme Court Appeal: Oral argument is scheduled for Wednesday, October 26, 2016 at 2:30 P.M. Represented by Robert Fletcher.

WEEKLY REPORTS FROM DEPARTMENT HEADS ... *None this week*

TOPICS FOR UPCOMING COUNCIL MEETINGS ...

October 12	Community Services Proposal Goal – Vibrant Downtown LDC Board Appointments Water Source Protection Plan Berlin Pond Health Order Issue Stormwater Plan PH and Approval Appoint Reformed Transportation Committee Members MHA Appointment MEAC Appointment Executive Session: Personnel
October 26	Tax Stabilization Application 1 st Reading Development Agreement Junkyard Ordinance 2 nd Reading FEAST Discussion Budget Schedule & Targets Parking Plan New Directions Presentation Community Fund Budget Development Agreement

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November 9	Goal: Excellent Services Tax Stabilization – 2 nd Reading Department Update - Fire Department Update – Police Central Vermont Public Safety Authority
November 16	Goal: Steady State 2016 Construction Summary 2017 Construction Work Plan Department Update – DPW Department Update – Planning
December 14	Goal: Healthy Community Department Update – Community Services Department Update – Government Services
December 21	Goal: Affordable Community Budget
January 4, 11, 18, 25	Budget, Warning, Public Hearings, Zoning
Feb 8	Zoning City Manager Annual Review
February 15 or 22	Zoning City Manager Annual Review



William J. Fraser
City Manager