

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 08/11/2017

UPCOMING MEETINGS...

Monday, August 14 Planning Commission Meeting, 5:30 P.M. in the City Council Chambers

Thursday, August 17 Central Vermont Public Safety Authority Meeting, 6:30 P.M. at the Central Vermont Chamber of Commerce

FOR YOUR CALENDARS...

Tuesday, August 15 FEAST Lunch with City Leaders: Bill Fraser, 12:00 P.M. at the Montpelier Senior Activity Center

CITY MANAGER'S REPORT...

Caledonia Spirits

Tax Stabilization request has been submitted and being reviewed by staff. It will be on the August 23rd and September 13th agendas.

Master Plan & Zoning

Zoning deliberations will return to the Council agenda on August 23rd.

TIF

Contract with White & Burke has been finalized. Asst. City Manager Sue Allen is coordinating the process with W &B.

Berlin Pond

Continued discussion on our end is needed.

Organics to Energy Project

Thanks for all the great questions and issues raised. The agreement is much better because of your participation. Work is already underway.

Parking/Transportation Alternatives

The Subcommittee (Councilors Bate and Watson) will present a proposal for moving forward at a September meeting.

Econo Lodge

They have until next Wednesday the 16th to submit a mitigation plan.

Collective Bargaining

Negotiations with the Police union continue on August 18th. We made a lot of progress at yesterday's session. It's possible that we could reach a tentative agreement next week.

Legal

Illuzzi vs City, et al: The Court has ruled on the outstanding motions. Trial has been rescheduled to take place September 21-22. The parties are directed to engage in mediation which must be currently scheduled for August 23rd. Represented by Constance Tyron Pell, Esq.

WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Public Works

Water & Sewer Division:

Harrison Ave. project continues with the installation of the new water main. Although better progress is being made, production is repeatedly impacted by various conflicts with the storm system and house services. The project is currently behind schedule and the engineering staff has recommended we retain the assistance of a private contractor to begin work on the new sewer main. This will allow the DPW crew to continue work on the water main and house services while a second crew is working consecutively which we expect to begin the first or second week of September.

Street Division:

Project highlights for the week of August 14th:

- Completion of the Sibley Avenue sidewalk project
- Ditching and restoration work on Gallison Hill Road
- Begin reconstruction work on upper Winter Street to prepare for paving

“Makeover Montpelier” Project (State & Main paving & sidewalk reconstruction):

The work is wrapping up in the downtown area with some signs remaining to be installed and punch list items to be addressed. The contractor now plans to begin work on the Elm Street phase of the project. See the update provided by FRP Enterprises.

Annual Street Paving & Sidewalk Contracts:

The City's contractor, Engineers Construction has provided a preliminary schedule for the work this summer. The selected 1,300' long segment of Gallison Hill Road was milled and paving completed on Friday, August 11th. For the week of August 14th, their concrete sidewalk crew will be working on Governor Davis Avenue and replacing one crosswalk ramp on High School Drive. When complete, the crew will begin work on replacing several sidewalk ramps in the vicinity of the Vermont College of Fine Arts. These ramps are non-compliant with the Americans with Disabilities Act and must be reconstructed to properly accommodate incoming students at the college. The plan for the week of August 21st includes paving of High School Drive, Governor Davis Ave and beginning the pavement reclamation work on Winter Street.

Finance Department

The first installment of the 2017-2018 property taxes is due Tuesday, August 15th. Payments may be made via mail, in person in the clerk's office between 8 am and 4:30 pm or 24 hours per day/7 days per week using the drop box located to the left of the rear entrance to City Hall. Online payments are also available via the city's website at www.montpelier-vt.org and selecting the online payments icon. The link will bring you to the city's payment processor, Official Payments. A convenience fee does apply for online payments.

You may also elect to sign up for automatic payment of your property tax and/or water/sewer bills. An insert was included with the water/sewer bills that were mailed on July 31st. Automatic payments are simple to set up, offered for free and processed on the due date of each installment.

Senior Center

Chat and Chew with City Manager Bill Fraser Tuesday, August 15, 12-1pm

Enjoy lunch and conversation with Bill Fraser, Montpelier City Manager at the Montpelier Senior Activity Center's FEAST community meal. Discuss recent successes and emerging challenges in our capitol city, and bring questions about city government, facilities, goals, and more. Come early to hear the band and enjoy our air-conditioned space. All are welcome. The meal is \$7 for anyone under 60 and no charge with a suggested \$5 donation for anyone 60 or older. Reservations appreciated at 262-6288.

Red Cross Blood Drive

Wednesday, August 23, 1-6pm

The Red Cross Donor Coach will visit the Montpelier Senior Activity Center. You can save up to three lives in about an hour. To make an appointment to give blood, Call 1-800-RED-CROSS or visit redcrossblood.org. Walk-ins welcome.

TOPICS FOR UPCOMING COUNCIL MEETINGS...

August 23

Parklet Ordinance - 1st Reading
Dog Ordinance 1st Reading
Caledonia Spirits Tax Stabilization 1st Hearing
Police Department Security Briefing – Executive Session
Zoning
Council/Manager evaluation process
Recreation Facility RFP?
Housing Goal
Gender Neutral Bathroom policy
Econo Lodge Mitigation Plan

September 13

Zoning
Parklet Ordinance – 2nd Reading
Dog Ordinance 2nd Reading
Caledonia Spirits Tax Stabilization 2nd Hearing
Parking/Team Bridges
Sprinkler Ordinance discussion
DID Budget

September 27

Zoning
Budget Process
Asset Management update
Economic Development Goal

October 11

Zoning
Five Year Budget projection
Local Options Tax discussion
Wayfinding Signs Presentation
Central VT Public Safety Authority update
ADA Committee update

October 25

Zoning
TIF Update
Quality of Life Goal

A handwritten signature in black ink, appearing to read 'W. Fraser', written in a cursive style.

William Fraser
City Manager