

**Montpelier Planning Commission Meeting
September 29, 2014**

Approved 11/10/14

Present: Kim Cheney, Tina Ruth, John Adams, Leslie Welts, Michael Miller, Brandy Saxton.

Call to order by the Chair: The meeting was called to order by the Chair, Kim Cheney.

Approval of the agenda: John Adams made a motion to approve the agenda, Tina seconded, the motion passed on a 4-0 vote.

Comments from the Chair: Kim went to see the Shelburne Project and was very impressed with it. Tina also went to go see it and brought back pictures.

Review of minutes of September 15, 2014: Leslie made a motion to approve the minutes as presented, John Adams seconded. The motion passed on a 4-0 vote.

Design Review Commission invited for input on draft design review criteria and performance standards (possible quorum of DRC may be present – no applications to be reviewed or discussed): Eric Gilbertson and Jay White from the DRC were present.

Jay reviewed how the DRC and Development Review Board work for the Commission. He feels that simple repairs to buildings can be administratively approved and not need to go the DRB. Brandy will work with that information on the rewrite she's working on.

He would like to see zoning split into historic district and non-historic district. This would involve updating the CityScape Standards with Federal Standard substitutions.

Jay and Eric will go back and discuss these standards with the DRC. Tina made a motion to request the DRC to work with Brandy to prepare amendments to Section 223. The motion passed on a 4-0 vote.

Adjournment: Tina made a motion to adjourn, John seconded. The motion passed on a 4-0 vote.

Respectfully submitted,

Tami Furry
Recording Secretary