

**Montpelier Planning Commission Meeting
December 9, 2013**

Approved January 27, 2014

Present: Jesse Moorman, Kim Cheney, Eileen Simpson, Jon Anderson, John Bloch, Alan Goldman, Thomas Nowlin, Tina Ruth, Bill Fraser, Jessie Baker.

Call to order by the Chair: The meeting was called to order by the Chair, Kim Cheney.

Comments from the Chair: There were no comments from the Chair.

Comments from the City Manager, Bill Fraser: He wanted to touch base with the commission since Gwen Hallsmith is no longer employed by the City. She has one more appeal pending and Jessie Baker will hear that. During the process of hiring a new Planning Director, a consultant might be brought in to help the Commission draft some ordinances.

Dina Bookmyer-Baker and Audra Brown have offered to help the commission with points that the public seem to have problems or cause confusion. Alan will contact some architects who have offered to help.

A motion was made to hire a consultant and seconded, the motion passed unanimously. The consultant would work with the three subcommittees, definitions, procedures, and standards. Standards is the one that needs the most help.

Eileen will head up a subcommittee to meet on growth center boundaries. Alan and John Bloch will also be on this subcommittee.

Jon made a motion that Kim would recruit an architect to sit as an advisor on the committee. Eileen seconded. The motion passed unanimously.

Review of the minutes of July 22, 2013, September 23, and October 21, 2013:

Jon moved to approve the minutes of July 22, Tina seconded. The motion passed unanimously.

Eileen moved to approve the minutes of September 23, Tina seconded. The motion passed unanimously.

Jon moved to approve the minutes of October 21, John seconded. The motion passed unanimously.

Other business: Jon presented design review that Hinesburg is considering. Alan will do a first draft of boundaries and standards for the city based on his knowledge of Crestview.

Adjournment: There was a motion and a second to adjourn. The motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary