

**Montpelier Development Review Board Meeting
January 5, 2015**

Approved February 2, 2015

Present: Kevin O'Connell, Roger Cranse, Daniel Richardson, Jack Lindley, James LaMonda, Josh O'Hara, Dina Bookmyer-Baker - staff

Call to order: The meeting was called to order by the Vice Chair, Kevin O'Connell.

Approval of the agenda: Jack made a motion to approve the agenda as presented, James seconded, the motion passed on a 6-0 vote.

Comments from the Chair: There were no comments from the acting Chair.

Review of minutes of November 17, 2014 and December 1, 2014: Dan made a motion to approve the minutes of November 17 as presented, Roger seconded – Dina pointed out a typo – the minutes were approved with the correction.

There was a motion to approve the minutes of December 1 as presented, Jack seconded, the motion passed.

41 Elm Street

**Owner: Tim Ayer Applicant: Todd Whitehead
Design review approval for two signs**

The applicant was present. The DRC approved the application as presented. Dan made a motion to approve, Josh seconded. The motion passed on a 6-0 vote.

3 Corse Street

**Owner/Applicant: Johanna Peterson and Paul Donovan
Design review approval for four new windows**

The applicants were present. The DRC approved the application with the change of one window. Josh made a motion to approve the application. Dan seconded. The motion was approved on a 6-0 vote.

Other Business: Jack made a motion to continue to February 2, 2015 the design review of 5 Cliff Street as requested by the applicant. James seconded the motion, it passed on a vote of 6-0.

The next meeting will be February 2, 2015. During January through March, the Board will only meet the first Monday of the month.

Adjournment: James made a motion to adjourn, Jack seconded. The motion passed on a 6-0 vote.

Respectfully submitted,

Tami Furry
Recording Secretary