



# City of Montpelier Police Department



**Anthony J. Facos**  
Chief of Police

## REQUEST FOR PUBLIC RECORDS

I \_\_\_\_\_ am requesting copies of public records pertaining to  
(print your name & DOB)

incident(s) or involvement(s) that occurred on \_\_\_\_\_ involving the  
(date or date range)

Montpelier Police Department and \_\_\_\_\_ at the described  
(name of person or type of incident)

location \_\_\_\_\_.  
(location of incident)

*In the space below, please briefly state the reason(s) for interest in requesting this information.*

I understand that there may be a fee charged by the Montpelier Police Department to provide these records. The fee amount for copies of public records is established in the Vermont State Statute and the guidelines set forth by the Vermont Secretary of State's Office.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Contact Phone Number)

\_\_\_\_\_  
(Date)