



Agenda
Planning Commission Meeting
City Council Chambers, City Hall
Monday, March 12, 2018
5:30 P.M.

1. Call To Order
2. Approval Of The Agenda
3. Comments From The Chair
4. General Business
(comments from the public about something not on the agenda.)
5. Master Plan Update Discussion
(Mike) We have decided to do one chapter first to set out a model for others to follow. That chapter will be Housing. We are inviting members of the Housing Task force to the March 26th Commission meeting. In advance the commission needs to discuss:
 - a. What Is Our Expectation From The Committees? What Are They Expected To Provide The Commission? Should We Provide Them A Framework?
 - b. What Process Should We Expect Them To Use? How Much Outreach Do We Expect Them To Provide?
 - c. We Should Have A Message Of Support And Explain The Commission's Role. Committees Will Provide A Proposed Plan For Their Element But The Commission Reserves Right To Amend To Balance With The Other Chapters In The Plan. How To We Express That In A Way To Be Supportive?
6. Consider Minutes From February 26th

Documents:

[PLANNING COMMISSION 02_26_18.PDF](#)
7. Adjournment

**Montpelier Planning Commission Meeting
February 26, 2018**

Subject to review and approval

Present: Leslie Welts, Kim Cheney, Kirby Keeton, John Adams, Ariane Kissam, Stephanie Smith, Michael Miller.

Call to order by the Chair: The meeting was called to order by the Chair, Leslie Welts.

Approval of the agenda: Approval of the January 22, 2018 minutes needs to be added to the end since there wasn't a quorum at the last meeting. The agenda was deemed approved with the amendment.

Comments from the Chair: The Chair needs to leave early, so Kirby has agreed to act as Chair in her absence.

A new City Plan is in the works.

General business (comments from the public about something not on the agenda): There was no one from the general public in attendance.

Welcome new Commission members: Each of the Commission members introduced themselves. The new members are Ariane Kissam and Stephanie Smith, replacing Jon Anderson and Tina Ruth.

At this point, Leslie left and Kirby took over the meeting.

Update on Historic Preservation Commission work on new design review standards (Barb and Kim): Kim gave the update. The Commission hasn't been very active in recent years but there's a new energy with this group. Their consultant that are working with is LandWorks. The last meeting was more of an organizational meeting.

Kim asked Mike to get copies of the standards from Shelburne.

Update on the adoption of the regional energy plan (Kirby): Kirby gave the update. One of the items discussed were that wind towers could not be 100 feet from the stem part of the tower to the top. The staff at the Regional Planning Commission thought that meant there could be no building over 100 feet, so they changed the wording. The outcome was that the staff would reinstate the original wording.

There are some conflicts between local plans and the regional plan.

Introduction to the City Plan update process (Mike): There was a readoption of the City Plan in December. The process is in a holding pattern until there is a new mayor and two new council members. The plan is to break out the details and have committees work on each section that is applicable to that committee, i.e. the housing committee. Instead of having broad goals, to actually develop strategies on how to achieve the goals.

Housing is the one that is first up, since their committee is furthest along. Then that will set up a framework for the others.

Land use will be the responsibility of the Planning Commission since there isn't a committee for that topic.

At the next meeting, the Commission might put together an outline or a template of what they want to see from the committees. The Housing Taskforce might be invited to the meeting after the next one.

Consider minutes from (January 22, 2018) and February 12, 2018: Kim made a motion to approve the February 12 minutes as presented, John seconded. February 12 wasn't actually a meeting, it was just notes since there was not a quorum.

Adjournment: Kim made a motion to adjourn, John seconded.

Respectfully submitted,

Tami Furry
Recording Secretary