

## **Historic Preservation Commission Meeting Minutes**

Friday, February 22, 2019 at 6:30 PM  
Manager's Conference Room- City Hall, 39 Main Street, Montpelier, VT 05602

**Commission Members Present:** Eric Gilbertson (Chair), Bob McCullough, Jenna Lapachinski (via telephone), Liz Peebles,

**Commission Members Absent:** Jamie Duggan (Vice Chair), Lily Fournier

**Others Present:** Meredith Crandall (staff)

### **Call to Order**

With a quorum present, the meeting was called to order by Chair Gilbertson at 6:33 PM

### **Public Comments**

Staff Crandall presented written comments regarding the draft design review regulations and presentation from Kimberley Cheney, sent to Ms. Crandall via email on February 20, 2019.

### **Approval of the Agenda**

J. Lapinski made a motion to accept the agenda. L.Peebles seconded. The agenda was approved unanimously.

### **Comments from the Chair**

None.

### **Review and Approve Minutes 12/6/2018**

L. Peebles made a motion to approve the 12/6/18 minute, J. Lapinski seconded. The minutes were approved unanimously.

### **CONTINUED: Work Session: Review Mike Miller Comments on design review regulations / Review Planning Commission Presentation Documents / Next Steps**

Staff distributed: (1) the most recent copy of the draft design review regulations with comment from Mike Miller; (2) a draft PowerPoint for presentation of the regulations to the Planning Commission; and (3) the draft cover letter to Ms. Welts, Chair of the Planning Commission. B. McCullough suggested revisions to § 2201.A(1) in keeping with Mr. Miller's comments regarding inclusivity of the regulations. Otherwise, the Commission opted to leave the remaining language as drafted, with the understanding that M. Miller's comments would likely arise again during the Planning Commission review process, but that the document as drafted is what the Commission wishes to present.

PowerPoint Presentation: After in depth discussion of the presentation, Commission opted to have Staff revise the presentation substantially to provide talking points that provide more of an echo the letter to Ms. Welts, including: (a) outline of HPC's process for the draft; (b) decisions made by HPC, such as continue with a design review district and not change to an historic district; (c) HPC's goals and intentions; (d) next steps and decisions required by the Planning Commission

Staff Crandall will revise the PowerPoint presentation and draft regulations in keeping with the meeting discussion, and circulate ahead of the next meeting.

### **Other Business**

L. Peebles announced that she and J. Duggan will be presenting at the 2019 VT Downtown and HP Conference on June 5, 2019. L. Peebles will coordinate a presentation on design review, including a walk around Montpelier. J. Duggan will present on historic communities and climate change resiliency.

Next Regular Meeting Date – 4/9/2019.

### **Adjournment**

The meeting adjourned shortly after 7:30 PM.