

**Montpelier Transportation Advisory Committee Meeting Minutes
City Manager's Room – City Hall Tues, March 8 2016 6-7:40 pm**

Dona Bate (City Councilor), Corey Line (City Staff), Laura Biren (AmeriCorps member), Jennifer Gordon (MBAC member), Anthony Mennona (MBAC member) Harris Webster (PAC member), Mark Provost (PAC member), Dan Jones (MEAC member), Dan Costin (MEAC member), Deb Sachs (Go! Vermont)

1) Introductions:

a. All members introduced themselves, as well as Deb Sachs from Go! Vermont

2) Modified proposed agenda to add Deb Sachs (after #8). Modified agenda was approved

3) No public comment

4) Prior meeting minutes were approved – Dan Jones approved, Harris Webster seconded, all approved

5) Presentation of Goals: links provided next to each subcommittee

a. MEAC: [view document here](#)

Dan Costin from MEAC presented goals of MEAC's transportation working group:

MEAC's transportation working group document was added because different/separate MEAC goal

documents had been circulating

Having a transportation working group as part of MEAC was part of MEAC's overall planning process

Ultimate goals of transportation working group are to promote alternative forms of transportation so as to meet Net Zero's goal

b. PAC: [view document here](#)

Harris Webster from PAC presented goals of PAC:

* means priority goals, and there are short-term and long-term goals.

Defined Street Scramble and how PAC would probably be piloting street scramble separate from MTAC

Deb: Way-to-Go this year is from Sept 26 – Oct 7 2016 (instead of the usual summer event). PAC's We Walk

Week could probably coordinate during Way-to-Go's 2 week and get help with outreach. Oct 5th, 2016 is

international Walk & Roll Day as well

Ultimate Long-term goal is to complete Walk Friendly Application. Currently Request Tracker (online public

input tool) is in a trial period with DPW & PAC: ultimate goal of increasing public engagement

Jenn: Could MBAC tie into Request Tracker?

Discussion of legality issues/violations

Corey: Request Tracker is focused on infrastructure problems

Laura: Request Tracker uses a bunch of different forms for different departments, such as Police Department

Jenn: When Request Tracker is ready to go public – let committees know how to help get public involved

Harris: Concluded with Park & Walk discussion of spot mid-distance to Downtown goal for PAC

c. MBAC: [view document here](#)

Jenn Gordon from MBAC presented goals of MBAC:

Ultimate long-term goal is to achieve higher level of Bike-Friendly status – reach benchmarks

Infrastructure is a big goal and MBAC has been communicating with DPW/City Council – need to reach more

people because, nationally, 60% of people would bike if the needed infrastructure existed

Events MBAC are currently focusing on:

- Bike Valet at Farmers Market, Mountaineers Bike/Walk, Langdon Street Alive

Potential date for Mountaineers Bike/Walk is June 17th, but waiting to hear back from Brian so theme of

Mountaineers game could be bike/walk focused. Overlap/collaboration with Mountaineers Bike/Walk? Reach

out to Laura, Gary and Jenn

6) Langdon Street Alive – Jennifer Gordon (MBAC) Website: [Langdon Street Alive](#)

Steve Fry, Ward Joyce are spearheading project

Currently looking for funding for public art – 2 ideas for street closures to bring community together

1) long dining room table with local restaurants catering and/or chili cook-off

2) Not formerly mentioned

MBAC could help fund bike rack/piece of art due to \$980 in bike parking fund that's been found. Want to match with \$1200 from ATF fund to round out to \$2000 to give to Langdon Streets Alive project

Harris: Langdon Street is very short – so wouldn't benefit PAC's desire for Open Streets event. Should be careful of spending all ATF moneys due to desired Open Streets event.

Deb: Raise it up - Add bike rack and bench. Burlington has done a lot of street parties...Local Motion is working with company in PA to help leverage funding, as could Go!Vermont. Go!Vermont wants to work with MTAC on initiatives. Just completed 3rd year survey on Capital Commuter program. 3,000 of 7,000 state employees work in Montpelier and 625 participate in Capital Commuter

Dona: 2 things with Langdon Street: art & events, money and support can leverage transportation focus:

1) Helping with art that displayed all the time and includes bike rack & bench.

2) Events – Street only shut down for events & we could partner and/or extend closure to State or Elm St.

Anthony: Must MTAC vote every single time to make a decision on how to spend ATF on already proposed budget?

Dona: City council approved MTAC budget for ATF funds. Other DPW funds & grants are listed in budget chart. MTAC must approve request to spent any funds within the ATF budget. If request is within MTAC approved budget, then MTAC can authorize spending in partnership with DPW agreement. If request is not within its budget, yet MTAC approves the request, MTAC would take request to city council to amend MTAC budget for spending ATF. IF MTAC doesn't approve a request then that committee may take request directly to city council; where both MTAC and committee would present their opinions. MTAC is operating under DPW guidelines and procedures for budget, rolling funds from one fiscal year into another, etc.

Corey: What is being proposed right now is already set aside. Nothing has been taken out of any line item

Jenn: \$1120 from the \$2,500 under line item Active Transportation/Events under **Outreach**.

Dan J: Propose \$1200 to Langdon St Project. Propose some specifications of money to be transportation focused

Jenn: Down Home at 8 AM on Mondays is Langdon Street Steering Committee

Dan C: Community Engagement Lab is fiscal sponsor of Langdon Street Alive

Anthony: Motion to get Langdon Street project halfway there: \$2,020 from \$2,500 FY 16 under Active

Transportation/Events – Outreach ATF line item to enhance alternative transportation and we would prefer it to be donated back for public use for the City of Montpelier.

Mark seconded the motion. All in favor.

7) Report from City Staff on Projects that need coordination:

Corey will send out document on all City projects. N-S Corridor meeting happened 3/8 – is now a few months away from preliminary plans for summer 2017.

Harris: Parking committee updates?

Dona: Ad will be going out

8) Discussion of overlapping projects – concluded Langdon Street was main topic

9) Deb Sachs from Go! Vermont presented projects (Capital Commuter, Car Share), Way-to-Go moved to fall 2016. Will give Jenn statistics from Way-to-Go on Montpelier's statistics as baseline. Winning school will get \$30,000 solar tracker – partner with Safe Routes to Schools. 50% of school must participate. Can put committees in touch with local schools Safe Routes coordinator

Dona: Must line up with schools now

Deb: Can get \$500 grant for efforts to promote active transportation from Go!Vermont

10) Identification of potential new, joint projects to bring back to committee to gauge interest

11) Set next meeting agenda

Adjourned at 7:40 PM. Next meeting is Tuesday April 12 at 6:00 PM in City Manager's Room