



**Montpelier Recreation Department**  
**Advisory Board Meeting Minutes**  
**May 20th, 2019**

**Attendees:** James "Buz" Surwilo, Chris Hancock, Karlynn Koenemann, Peter Cohn

**Absent Board Members:** Heather Bailey, Eric White

**Attending Recreational Department Staff:** Arne McMullen

**Attending From Community:**

Call to order 5:40 p.m.

**I. Public Presentations**

None

**II. Approval of April, 2019 minutes.**

- a. Peter Motion, Buzz seconded. Carries 3-0.

**III. Financial Statements**

- a. Workman's Compensation adjusted with overall insurance.
- b. Check into miscellaneous revenue.

**IV. Old Business**

- a. Childcare Update
  - i. Part II selected and will have a one year memorandum of understanding.
  - ii. School Facilities will be used for program.
- b. Pool Floors Update
  - i. Went over floor estimates.
  - ii. Buzz would like to know the procurement process for bidding and minimum amount.
- c. Tractor Bids
  - i. Preferred the Kubota Tractor by Rick and Carl.

**V. New Business**

- a. RFP for Rec. Center Facility
  - i. Karlynn wants to look back at original Black River Design to see what can be used for new RFP.
  - ii. ADA compliant and making complete use of the building vs just parts of the building from past.
  - iii. RFP in making building more usable.
  - iv. Parking is still going to be a problem.
- b. Pool Maintenance
  - i. Finish draining, scrapping and painting pool.
  - ii. Corner of raft needs repair.

- c. Rink Take down and storage
  - i. Stored in storage containers and pool house.
  - ii. Took a couple of days to dissemble.
  - iii. Check on other possible storage options.

**VI. Directors Report**

- a. ADA Priorities
  - i. List of priorities put together by an outside organization.

**VII. Program Coordinator/Pool Director's Report**

- a. Program updates:
  - i. Program Challenges – Time and use availability.
  - ii. More different Ideas around programming.
  - iii. Pool Bottom

**VIII. Other Business**

- a. Touch a Truck
  - i. Over 500 in attendance.

**IX. Adjournment at 6:59 pm.**

Motion Karlynn, Second Peter. Motion passed 4-0.

**Next Meeting: July 8<sup>th</sup>, 2019.**