

**Montpelier Housing Authority
Regular Meeting**

October 18, 2022

The meeting was called to order at 6:05 pm by Chairman Larson with Commissioner Schultheis and Zern present. Commissioners Stevens-Favorite, and Hannon participated by telephone.

Agenda Item II - Approval of Agenda

The agenda was approved with no changes.

Agenda Item III – Public Participation

Kenneth Nosek whose mother lives at Gould Apartments appeared before the Board to make a reasonable accommodation request on behalf of his mother who has fallen in the bathroom several times. He suggested a walk in shower. After a short discussion he and Mrs. Troiano exchanged contact information and she will explore possible solutions and report back to him.

Agenda Item IV- Approval of Minutes

Commissioner Zern moved that the minutes of the September 20, 2022 meeting be accepted as written. Commissioner Schultheis seconded the motion and it passed as unanimously.

Agenda Item V – Review of Vouchers, Bank Statements and Financial Reports

Mrs. Troiano reviewed the August financial reports from Gordon/Griffin and the September in house financial reports. She noted that it is early in the fiscal year, but there are no issues that stand out. Our Section 8 Voucher Program has a net income of \$8400, due mainly to the reconciliation of our earned admin fee against the amount actually earned.

Agenda Item VI- Executive Directors Report

In addition to the written report, Mrs. Troiano elaborated on the document in the Board packets showing the history of the Section 8 Fair Market Rents and Payments Standards.

Agenda Item VII- Discussion and Action Contract for Legal Services

Mrs. Troiano provided a brief summary of Paul Guiliani's service as our corporate lawyer from the early seventies until his death in July. In the last several years especially since the sale of Heaton Woods our needs for his services has decreased. However, it is important to have an attorney on retainer when issues arise such as the public records requests.

The proposed contract was reviewed and after a short discussion Commissioner Hannon moved that the contract for legal services be approved as presented. Commissioner Stevens-Favorite seconded the motion and passed unanimously.

There being no further business, the meeting was adjourned at 6:45 pm

Respectfully submitted,

Jo Ann Troiano, Secretary