

**Montpelier Development Review Board**  
**March 7, 2011**  
**City Council Chambers, City Hall**

*Subject to Review and Approval*

**Present:** Philip Zalinger, Chair; Kevin O’Connell, Vice Chair; Alan Blakeman, Daniel Richardson, Jack Lindley, and Roger Cranse.  
Staff: Clancy DeSmet, Planning and Zoning Administrator.

**Call to Order:**

The meeting was called to order by Philip Zalinger Chair at 7:00 P.M.

**Review & Approval of February 22<sup>nd</sup> Minutes:**

Upon a motion by Alan Blakeman, seconded by Daniel Richardson, the Minutes of the February 22, 2011 were approved on a vote of 6 to 0.

**I. 156 Main Street – CB-II/DCD**

Owner: Connor Brothers-Montpelier One, LLC  
Applicant: Central Vermont Medical Center, Inc.  
Design Review for a Sign.

Mr. Zalinger explained what the DRB does with Consent Agenda items. They enter into the record the Design Review Committee’s recommendation. The DRC reviewed this application on February 15<sup>th</sup> and recommended approval as proposed by the applicant.

Mr. O’Connell said the Design Review Committee reviewed and approved the application with no additional recommendations. It was accepted as submitted. This shall be considered a sign plan with administrative approval. New panels may be installed to change to match the existing and fit within the approved sign.

Mr. Richardson said that would be just as new tenants turn over and the new tenants can just simply come to Clancy for administrative approval.

Mr. Zalinger said the ordinance doesn’t provide for prospective approval by the DRB, does it?

Mr. DeSmet replied no.

Mr. Richardson said he presumes that is just a reference to the existing statute or bylaw that he would take each application under those provisions. Mr. Richardson moved approval for design review at 156 Main Street, with Mr. Blakeman seconding the motion.

Mr. Zalinger said he would hesitate to say they had jurisdiction over and could grant approval prospectively to the Administrative Officer to issue administrative amendments for additions. He thinks he has authority under the ordinance. He doesn't think it is part of the DRB's authority to grant it to him. He would think they are approving the sign plan as it has been submitted. Any authority of the Zoning Administrator arises under the ordinance separate and apart from their action.

Mr. Richardson said that was the intent of his proposal.

The vote on the motion to approve the design removal of the sign at 156 Main Street was unanimous on a vote of 6 to 0.

**Adjourned:**

Upon motion by Mr. Lindley and Mr. O'Connell the Development Review Board adjourned on a vote of 6 to 0.

Respectfully submitted,

Clancy DeSmet  
Planning and Zoning Administrator

Transcribed by: Joan Clack