

**Montpelier Design Review Committee Meeting
July 21, 2015**

Approved as revised on August 4, 2015

Present: Steve Everett – chair, Eric Gilbertson, Hannah Smith, Seth Mitchell, Ben Cheney (alternate), Sarah McShane - staff.

Call to order: The meeting was called to order by Steve Everett, Chair.

Approval of the agenda: Eric made a motion to approve the agenda as presented, Hannah seconded. The motion passed on a 5-0 vote.

Comments from the Chair: There were no comments from the Chair.

8 State Street

Owner: Candace Moot Applicant: Jennifer Overton

Design review for a new wall sign.

The applicant was present. The applicant will paint the sign herself with waterproof paint and then urethane it.

She is painting the existing signband and then there will be a straight board to identify her business from her neighbor's. There is no lighting on the sign.

The applicable criteria were reviewed and determined to be acceptable.

The sign application was unanimously approved. Using the sign colors to paint the façade was unanimously approved.

5 Cliff Street

Owner/Applicant: Mary Andes

Continuation of design review to add two new doors to front of building.

The applicant was present. There was two doors. There was a recommendation from the Safety Officer for separate egresses for the four apartments. The new doors will go under the overhangs that are there and will match the trim on the windows. All the doors will be the same.

It would look better if the brick mold would be taken off and replaced with square stock material to match the existing original historical trim.

The applicable criteria were reviewed and determined to be acceptable.

The application was unanimously approved.

Review of minutes from July 7, 2015: There was a comment about the minutes that was inaudible but required no changes. Some of the names were incomplete. Sarah will check her notes to fill in the names.

Eric made a motion to approve the minutes with the addition of the names, Hannah seconded. The motion passed unanimously.

Other business: Next meeting, Tuesday, August 4, 2015.

Adjournment: Seth made a motion to adjourn, Eric seconded. The motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary