

**Montpelier Development Review Board Meeting
January 4, 2016**

Approved as Revised on March 7, 2016

Present: Kevin O'Connell, Daniel Richardson, Jack Lindley, James LaMonda, Sarah McShane – staff.

Call to order: The meeting was called to order by the Acting Chair, Kevin O'Connell.

Approval of the agenda: Dan made a motion to approve the agenda as written, Jack seconded. The motion passed on a 4-0 vote.

Comments from the Chair: There were no comments from the Acting Chair.

Review of minutes of December 21, 2015: Tabled to the next meeting for a quorum.

5 State Street

Applicant: Amy Leventhal Owner: Overlake Park LLC

Request design review approval for a projecting sign - Studio Zenith

Jeffrey Foley, the signmaker, was present representing the applicant. The DRC recommended approval with the qualification regarding the mounting bracket not obscuring any architectural details on the building. Mr. Foley understood the condition and agreed to it.

The certificate of insurance is needed before a permit can be issued. Dan made a motion to approve the application with the DRC's condition. Jack seconded. The motion passed on a 4-0 vote.

Other Business: There will not be a meeting on Tuesday, January 19, 2016 since there are no applications. The next meeting will then be February 1, 2016.

Adjournment: James made a motion to adjourn, Dan seconded. The motion passed on a 4-0 vote.

Respectfully submitted,

Tami Furry
Recording Secretary