

**CITY OF MONTPELIER  
CAPITAL CITY OF VERMONT**

**City Manager's Weekly Report – 07/21/2017**

**UPCOMING MEETINGS...**

Monday, July 24                      Planning Commission Meeting, 5:30 P.M. in the City Council Chambers

**FOR YOUR CALENDARS...**

Monday, August 7                      Development Review Board Meeting, 7:00 P.M. in the City Council Chambers

Monday, August 7                      Design Review Committee Meeting, 5:30 P.M. in the City Council Chambers

**CITY MANAGER'S REPORT...**

**One Taylor:**

- ✓ **Mowatt** – They have all draft documents. Awaiting final approval. A personal matter for a Mowatt Trust member caused delay this week.
  
- ✓ **Overall Project** – The option agreement for Housing Vermont/Downstreet is on the consent agenda for next week. This will be 30 units of housing. All other project work remains on schedule.

**Caledonia Spirits**

Properties closed last week as scheduled. We are working closely with CS on construction planning and final resolution to the rail crossing issue.

**Goals**

A revised goals draft along with a calendar of work is included for consideration for next week.

**Master Plan & Zoning**

You have received the legal opinion and projected timelines. Given the length of the agenda for next week, we are NOT scheduled two full hours for zoning deliberation. The discussion will be limited to the decision of how to proceed.

## **TIF**

We will to have Fred Kenney, Executive Director of the Vermont Economic Progress Council, and Stephanie Hainley of White & Burke Real Estate Investment Advisors attend the 26<sup>th</sup> meeting to discuss the TIF program including requirements and process.

## **Berlin Pond**

Comments were filed related to the boat launch application,

## **Organics to Energy Project**

As briefly mentioned at our call-in meeting, we are considering a Project Development Agreement for an Organics to Energy (FOG) project at the Water Resource Recovery Facility. A presentation will be made on the 26<sup>th</sup> with a request for direction whether to proceed.

## **Parking/Transportation Alternatives**

Reminder that a small working group has been formed. We will be convening a meeting. The hope is to have a recommendation for the full council in October.

## **Econo Lodge**

Hearing is scheduled for next Wednesday.

## **Collective Bargaining**

Negotiations with the Police union continue.

## **Summer Schedule**

Reminder that we will NOT have a meeting on August 9<sup>th</sup>. All other regular meetings will occur as scheduled.

## **Legal**

*Illuzzi vs City, et al*: The Court has ruled on the outstanding motions. Trial has been rescheduled to take place September 21-22. The parties are directed to engage in mediation which must be currently scheduled for August 23<sup>rd</sup>. Represented by Constance Tyron Pell, Esq.

## **WEEKLY REPORTS FROM DEPARTMENT HEADS ...**

### **Finance Department**

Property tax bills for the 2017-2018 tax year were mailed on July 15, 2017. The due date for the first installment is August 15, 2017. Due to a file update from the State of Vermont late Friday evening, approximately 400 bills needed to be reprinted on Saturday July 15 to reflect the most accurate information and meet the deadline for timely mailing of the bills. The reprinted/updated bills do indicate they are "revised" despite the fact that an "original" was not mailed. We determined it would be in everyone's best interest to send the property tax bills out with the most current information available as the changes reflected larger state tax payments (reducing the overall property tax bill).

We continue to work on year-end issues, reviewing accounts and performing housekeeping issues. For the next few weeks, we will be generating two warrants each warrant cycle, one for FY17 and one for FY18 invoices.

Water meter readings were completed July 7. We are working on identifying accounts that were not read during the radio read process and will contact impacted property owners to make arrangements with the Department Of Public Works to schedule any meter repairs. Water bills will be mailed out on or about August 14, 2017.

### **Senior Center**

Advance Directives for Health Care Workshop

Thursday, July 27, 1:30-3:30pm

Join us to learn more about Advance Directives at this free presentation at the Montpelier Senior Activity Center. Presented by MSAC member Mary Alice Bisbee, M.S., Human Services/Gerontology, Notary Public, and long-time hospital and nursing home social worker.

### **Parks Department**

Howl Family Arts Festival July 21-23

In this first annual Hubbard Outdoor Wilderness Living Family Arts Festival, the community is invited to camp out in the Hubbard Park! Live bands, a giant slip 'n slide, a kids' maker space, night hiking, evening bonfires, a kids' dance party and talent show and much more make this a memorable summer weekend. Learn more at [www.facebook.com/montpelierparks](http://www.facebook.com/montpelierparks). Price: \$3-20; family passes \$10-40; \$20 camping fee per night; \$15 parking in the park; free parking and shuttle at MHS. Tickets available in advance at Montpelier City Hall and Hunger Mountain Coop or at the event.

## TOPICS FOR UPCOMING COUNCIL MEETINGS...

August 9

NO MEETING

August 23

Parklet Ordinance - 1<sup>st</sup> Reading  
Parking/Team Bridges  
Dog Ordinance 1<sup>st</sup> Reading  
Caledonia Spirits Tax Stabilization  
Zoning

September 13

September 27



William J. Fraser  
City Manager