

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 08/17/2018

UPCOMING MEETINGS...

Monday, August 20	Design Review Committee, 5:30 PM, Council Chambers
Monday, August 20	Development Review Board, 7 PM, Council Chambers
Tuesday, August 21	Parks Commission, 6 PM, Police Dept. Community Room
Tuesday, August 21	Energy Advisory Committee, 7 PM, Memorial Room
Wednesday, August 22	City Council, 6:30 PM, Council Chambers

ATTACHMENTS...

 Construction Update for the Week of August 20th

CITY MANAGER'S REPORT...

1 Taylor Street

Abatement work is wrapping up next week on the Mowatt properties (Montpelier Beverage and the Vermont Association for the Blind and Visually Impaired on Main Street), and demolition is expected to start on Aug 27. The City and Housing Vermont have signed the notice to proceed on the 1 Taylor Street project and work at the site has begun, starting with soil testing and tree removal.

Capitol Plaza Project

We will provide a public presentation on the garage proposal on August 22, with financial details included.

TIF

We have a final meeting with the VEPC board on August 30 and are optimistic that the district will be approved.

Strategic Plan

We have finalized the Council's agenda priorities. This week's report shows the planned Council calendar through to Town Meeting in March with the strategic plan items included. There is also a section noting those items which are not specifically on a council calendar yet. Two items not yet set are a session on the Open Meeting/Public Records Laws (VLCT is not ready to do this session right now) and a Joint Meeting with the Parks Commission.

Legal – No Change

In the appeal by Conservation Law Foundation (CLF) of the City's WWTF discharge permit, the matter has now been fully briefed by all parties, including motions for summary judgment, responses thereto and reply filings. In its submissions to the Court, the City supported the legal briefs filed by the State of Vermont, Agency of Natural Resources (ANR) and also filed a separate reply memo addressing the issue of whether the discharge permit authorized an increase in phosphorous, as CLF has claimed. CLF has requested that the Court schedule oral argument on the motions. The Court has granted CLF's request for oral argument on the pending motions and has scheduled that oral argument for July 30, 2018 at Costello Courthouse in Burlington.-The State of Vermont, ANR is being represented by the Attorney General's office. The City is being represented by Joseph McLean, Esq., of Stitzel, Page & Fletcher, P.C.

City of Montpelier Help Wanted

View the latest job opportunities at <https://vt-montpelier.civicplus.com/Jobs.aspx>

WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Public Works

Main Street Water Main Reconstruction:

Due to issues related to the temporary water main, we have decided to postpone the phase two mainline pipe installation between Jay St. and Liberty Street this year. The phase two replacement was not originally included in the 2018 work plan but the main was found to be in poor condition and the contractor pricing was favorable. We had intended to start the installation this past Monday but complications with the temporary main delayed the start now there isn't sufficient time remaining to complete this section before school starts. We are in negotiations with the contractor to perform this work next summer.

The phase one section is now in service and all properties have been connected to the new main. On Monday, 8/20 the contractor will re-connect the existing water main at the intersection of Jay St. This will require the water to be shut down for one day in this service area. This shut down is being coordinated with the school staff and fire department.

Street Paving Projects (Liberty Street, College Street & Sherwood Drive):

Final preparation work for the finish paving course is being completed by combined DPW divisions with the paving tentatively scheduled to begin on Wednesday or Thursday. The sub-contractor responsible for the curbing should also be completed their work by the paving date. Once the streets are paved, DPW will begin the lengthy process of backfilling all of the curb, blending in driveways, and lawn restoration which is expected to take at least a couple of weeks.

Sidewalk Projects:

Sidewalk projects nearing completion: Liberty Street (finish on Monday), College St (finish end of next week) and Loomis St at UES (finish next week). Before the end of the construction season, DPW will reconstruct sections of the First Avenue sidewalk between Tremont & West Streets and will address other needs throughout town. Also, a new crosswalk curb ramp on Elm Street at the Vine Street intersection will be reconstructed next week because of defective workmanship (drainage problem) which will be replaced under warranty.

Lague Drive Project:

Work began this week on the street reconstruction, slope stabilization and water main project. This project will be primarily undertaken by a private contractor, Dubois Construction through a contract recently approved by the City Council. DPW forces will provide construction support and the street paving contractor, Pike Industries, will do all the paving work.

Union Elementary School:

Remaining work by DPW in preparation for the school opening and to support the use of Park Avenue is also expected to be completed next week. The reconstructed sidewalks will be backfilled and the lawn restored. The street paving contractor employed by the city has agreed to accept a change order to apply a thin overlay of new asphalt to the section of Park Avenue to be used as a temporary playground. The plan is to pave this street when Liberty Street is being paved.

"Winooski East" Shared Use Path Project:

Although the schedule is still evolving and not yet finalized, we expect to see some work starting the week of August 27th with the installation of construction signs followed by clearing and grubbing in the Old Country Club Road area. The contractor is currently working on arrangements for a nearby site to house a field office

and for equipment storage /staging and finalizing schedules with the various sub-contractors that will be involved in the project. The first construction meeting is tentatively planned for August 23rd.

Hazardous Tree Removal:

A large tree leaning over Memorial Drive was found to have a crack in it and was deemed to be a hazard by the Tree Warden. The tree was removed early Wednesday morning by a parks & DPW crew while the police department held up traffic for a short time.

Water / Sewer Division:

A crew worked alongside the contractor on Main Street to connect all the houses to the new water main which helped to expedite project completion while saving some costs. In addition to assisting with paving preparation work, the crew is planning to repair a small water leak on Barre Street near Charles Street.

Northfield Street Project:

See attached.

Facilities

The bid opening for the Police Station Cooling System Upgrade project was held Wednesday afternoon. Two bids were received. Clarification and analysis of the proposals and reference checks are underway. I will keep the Council updated.

Community Services

Community Services Fall Program Guide and Registration forms out next week.

From dance class to pickleball, French class to basketball, new classes and old favorites, there's something for everyone in this program guide.

Please note that registration for all Montpelier Senior Activity Center programs begins on Monday, August 27.

Lives Well Lived: Questions & Discussions" | Monday, August 20, 3-4:30pm | MSAC Resource Room

When she saw the documentary "Lives Well Lived" at the Green Mountain Film Festival (shown at Montpelier Senior Activity Center) this year, Liz Benjamin found it very gripping and moving. The filmmakers asked 22 different questions of older adults. Here are a few examples: What is your secret for a happy life? What do you wish young people understood about life? Do you experience ageism? Liz immediately wanted to talk with others about these questions. She will facilitate an open, drop-in discussion of these in the Montpelier Senior Activity Center Resource Room. Have a look at www.lives-well-lived.com.

Red Cross Blood Drive | Wednesday, August 22, 12:30-5:30pm

The Red Cross Donor Coach will be in front of Montpelier Senior Activity Center at 58 Barre Street. Call 1-800-RED-CROSS or visit www.redcrossblood.org to schedule an appointment.

Prevent Healthcare Fraud and Understand Medicare Rights | Friday, August 31, 1:00 -2:00 pm| MSAC Community Room

Wendy Gillander from Community of Vermont Elders (COVE) presents an informative talk covering the latest information about Medicare – including new cards- and how the Senior Medicare Project can help you avoid and address scams, fraudulent practices and other common challenges. This event is free and open to the public but pre-registration through the Montpelier Senior Activity Center office is appreciated.

FOR UPCOMING COUNCIL MEETINGS...

<p>Aug. 22</p>	<p>Parking Garage Update - CM Recreation Feasibility Study - ACM Emerald Ash Borer recommendation - CM Parklet Ordinance – 1st reading - CM UES ordinances – 1st reading - DPW Committee Appointments: - ATCM -Social & Economic Justice Advisory -Investment Committee -Housing Authority -Community Fund Board -EC Fiber rep</p>	<p>Sept 12</p>	<p>WRRF Update incl, Energy Generation - DPW Charter Changes - Clerk Parklet Ordinance – 2nd reading - CM UES ordinances – 2nd reading - DPW Committee Appointments: - ATCM -Complete Streets Committee -Historic Preservation Commission Discussion of Investment Policy (no action) Manager check in – CM Water-sewer rates – Finance Adopt indicators – CM Wayfinding Plan - MA</p>
<p>Sept 26</p>	<p>Committee Appointments: ATCM -Planning Commission -Design Review Committee Permit Process Report – P&D Strategic Plan Progress report -CM Communications Strategy – ACM Zoning Fixes – P & D</p>	<p>Oct 2 (btw. Sept 27-Oct 7)</p>	<p>Special Meeting – warn special election CM Bond & Charter change public hearings Necessity resolutions Open Meeting Law Briefing? CM</p>
<p>Oct 10</p>	<p>Housing Authority appointments ATCM Update on Energy Efficiency Efforts - Facilities</p>	<p>Oct 24</p>	<p>Art Synergy Master Plan – P&D Rec Center Study – ACM/CS MTIC appointments - ATCM Parking Plan Status Report– P&D Zoning Fixes – P&D Budget workshop w/survey Finance Body Cam Policy (budget) –MPD Stormwater update -- DPW</p>
<p>Oct 31 (btw Oct 27-Nov 5)</p>	<p>Special Meeting – Public Information session for special election items CM</p>	<p>Nov 14</p>	<p>Budget Guidelines Finance Budget Schedule Finance Community Profile ACM CVPSA Board Presentation</p>
<p>Nov 28</p>	<p>Report on PCI Targets DPW Main/Barre Corridor Study DPW Personnel Plan Revision – CM/Finance Master Plan Update – P&D</p>	<p>Dec 12</p>	<p>Budget Finance/CM Plastic Bag Ban charter change CM Official Map P&D Complete Streets Plan DPW</p>
<p>Dec 19</p>	<p>Budget Finance/CM Economic Development Summary P&D MDC goals/measures CM/MDC Housing Strategy (Purchasing land?) P&D Sabins Pasture Plan CM/P&D Tax Stabilization Policy CM/P&D/MDC Storefront Incentives CM/P&D Livable Wage/Min wage ordinances CM</p>	<p>Jan 2</p>	<p>Budget if needed Finance/CM</p>
<p>Jan 9</p>	<p>Budget Finance/CM Voluntary rental inspection program P&D</p>	<p>Jan 16</p>	<p>Budget public hearing CM Warning Public hearing CM Riverfront Access plan P&D District heat summer operations plan ACM</p>
<p>Jan 24 (Thurs)</p>	<p>Budget public hearing CM Warning Public hearing CM</p>	<p>Feb 13</p>	<p>Restructure revolving loan funds P&D Complete Ordinance review – 1st reading</p>

	Charter Public hearing CM Bond public hearing/necessity res. CM Approve warning CM Audit Report - Finance		ATCM Manager Review CM
Feb 27	Main/Barre Implementation Plan DPW Ordinance review – 2 nd reading ATCM		

Not calendared as agenda items:

- Utilize TIF for applicable projects
- Reconstitute council budget survey **CM**
- Implement municipal facility best practices for stormwater **DPW**
- Ensure any new facility or renovation meets net zero goals **Facilities**
- Publish and Post resources for landlords and tenants **ACM/P&D**
- Conduct public outreach about housing rights and issues **ACM/P&D**
- Add public dashboard from Envisio (October) **ATCM**
- Community workshops on social justice if approved by council
- Continue W/S master plan **DPW**
- Continue planning for CSO elimination **DPW**
- Seek grants for EV Charging stations **P&D**
- Employee parking incentive (possibly with Oct 24 parking plan) **ACM/P&D**
- Substance Abuse prevention program with schools **CS**

For Budget:

- Upgrade street lights to LED **DPW**
- Consider Net Zero fund/benefit charge **CM/MEAC**
- Seek funding to expand COSA to work with DCF families **CJC**
- Prioritize non-fossil fuel based vehicles in equipment plan **DPW/Finance**
- One Taylor Street – develop & Fund maintenance plan **DPW**
- Evaluate compatible fuel match **DPW**
- Police staffing and training **MPD**
- Replace aging fire vehicles **MFD**
- Facility Management **CM/Facilities**
- Community Services integration and staffing **ACM/CS**



William Fraser
City Manager

**Construction Update: Montpelier Transportation Projects
Proposed Schedule Week of 8/20/18**

Northfield Street:

Crews will be working on asphalt curbing along the northbound side of Northfield St. throughout the week. Crews will be adjusting structures along Northfield Street throughout the course of the week of 8/20 in various locations along the project. Residents should be aware that this work could require the use of jackhammers throughout the day as well as alternating one-way traffic around work zones. Flaggers and traffic control personnel will be onsite directing the flow of traffic.

*****For residents of the Freedom Drive and Independence Green neighborhood who would like a detour pass for the remainder of the project please email gmackey@montpelier-vt.org with following information: *****

- 1) "detour pass" in the subject line
- 2) house address
- 3) license plate number for each vehicle needing a pass

***Driveway Access:** Construction activities may block driveway entrances for short periods of time as the operations move through the construction area. If crews are working across your driveway entrance and you need to enter or exit, please ask that your needs be communicated to a project supervisor.

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VTRANS PROJECT UPDATE:

A crew is scheduled to rework the corner sidewalk at Vine and Elm on Monday, 8/20. The existing sidewalk will be removed, existing curb reset, and new sidewalk poured at this corner location.

Crews will be working on the curbing along Northfield St. from the intersection of Routes 12 and 2 heading up the hill to Derby Dr. This work will require alternating one-way traffic around work zones. Flaggers and traffic control personnel will be onsite directing the flow of traffic.

There are areas of roadway along Northfield St. that require the removal of old cold-patch asphalt. After removing the old cold patch, these areas will then be paved with hot mix. Crews will begin addressing these areas throughout next week (week of 8/20). This work will require alternating one-way traffic.

Milling is tentatively scheduled for late next week or early in the week of 8/27 along Northfield St. from Independence Drive to the State Highway limits. This work will require an alternating one-way traffic pattern within the work zone.

Please focus on safety when driving through the construction work zone and remember, it is against the law to use a hand held cell phone while driving in Vermont.

Contact Natalie Boyle, Project Outreach Coordinator, EIV Technical Services, with any questions or concerns in regard to this project at 802-855-3893 or nboyle@eivtech.com