

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 11/21/2018

City Hall is closed on Thursday, 11/22 and Friday, 11/23 in observance of Thanksgiving

UPCOMING MEETINGS...

Monday, November 26 Planning Commission, 5:30 PM, Council Chambers

Wednesday, November 28 City Council, 6:30 PM, Council Chambers

CITY MANAGER'S REPORT...

1 Taylor Street/Recreation Path – unchanged

Construction continues. Timeframe for 1 Taylor Street project:

- Weather tight building – March 22, 2019
- Substantial Completion – Aug. 15, 2019
- Project Completion – Aug. 22, 2019

Public Parking Garage

The DRB met on Monday in deliberative session, and we now await a written decision. Our teams have been meeting around logistics, budget and schedule. Obviously schedule is dependent on city and state permitting processes. Environmental testing took place on Monday and Tuesday and will continue into next week.

Scooters

We have been keeping track of calls and comments about the scooters and will prepare a report for Council.

Legal – unchanged

The City's petition to enter the proceedings concerning GMP's re-construction of the Marshfield Dam has been approved. We are now a party to the matter, for the purpose of monitoring the information in case there is anything relevant to the city.

Legal – unchanged

In the appeal by Conservation Law Foundation (CLF) of the City's WWTF discharge permit, the matter has now been fully briefed by all parties, including motions for summary judgment, responses thereto and reply filings. In its submissions to the Court, the City supported the legal briefs filed by the State of Vermont, Agency of Natural Resources (ANR) and also filed a separate reply memo addressing the issue of whether the discharge permit authorized an increase in phosphorous, as CLF has claimed. A hearing before the Environmental Court was held on July 30th to present oral arguments on the motions. We are now awaiting rulings on the motions and summary judgement.

WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Buildings

The cooling system upgrade at the Montpelier Police Department got underway this week. It is expected to take about a month to complete.

The City Hall window sealing project – done in conjunction with MEAC as part of the Revolving Loan Fund dedicated to energy conservation – is about 75 percent complete. We anticipate sealing all the windows by project's end.

Nov 28	Report on PCI Targets DPW Master Plan Update & Zoning Fixes– P&D Conservation Commission Appts. – ATCM Montpelier Foundation 501-C-3 – Finance Sprinkler Ordinance Amendments – ACM Old Country Club Road Planning – CM Housing Trust Fund guidelines – P&D Budget – Finance Former Mowatt property - CM	Dec 12	Budget Finance/CM Official Map P&D Complete Streets Plan DPW Personnel Plan Revision CM Central VT Internet Rep ATCM Silver Maple Housing? CM Main/Barre Corridor Study DPW
Dec 19	Budget Finance/CM Economic Development Summary P&D MDC goals/measures CM/MDC Housing Strategy (Purchasing land?) P&D Tax Stabilization Policy CM/P&D/MDC Storefront Incentives CM/P&D Livable Wage/Min wage ordinances CM Ex-Officio Committee Appts ATCM Energy Efficiency Charter Language - ACM	Jan 2	Budget if needed Finance/CM
Jan 9	Budget Finance/CM Voluntary rental inspection program P&D	Jan 16	Budget public hearing CM Warning Public hearing CM Riverfront Access plan P&D District heat summer operations plan ACM Sabin's Pasture Plan CM
Jan 24 (Thurs)	Budget public hearing CM Warning Public hearing CM Charter Public hearing CM Bond public hearing/necessity res. CM Approve warning CM Audit Report - Finance	Feb 13	Restructure revolving loan funds P&D Complete Ordinance review – 1 st , ATCM Manager Review CM
Feb 27	Main/Barre Implementation Plan DPW Ordinance review – 2 nd reading ATCM		

CONTINUED ON NEXT PAGE...

Not calendared as agenda items:

- Utilize TIF for applicable projects – ***being done with Garage***
- Reinststitute council budget survey **CM done**
- Implement municipal facility best practices for stormwater **DPW - ongoing**
- Ensure any new facility or renovation meets net zero goals **Facilities**
- Publish and Post resources for landlords and tenants **ACM/P&D done**
- Conduct public outreach about housing rights and issues **ACM/P&D done**
- Add public dashboard from Envisio (October) **ATCM done**
- Community workshops on social justice if approved by council
- Continue W/S master plan **DPW - ongoing**
- Continue planning for CSO elimination **DPW ongoing**
- Seek grants for EV Charging stations **P&D done**
- Employee parking incentive **ACM/P&D in process**
- Substance Abuse prevention program with schools **CS**

For Budget:

- Upgrade street lights to LED **DPW**
- Consider Net Zero fund/benefit charge **CM/MEAC**
- Seek funding to expand COSA to work with DCF families **CJC**
- Prioritize non-fossil fuel based vehicles in equipment plan **DPW/Finance**
- One Taylor Street – develop & Fund maintenance plan **DPW**
- Evaluate compatible fuel match **DPW**
- Police staffing and training **MPD**
- Replace aging fire vehicles **MFD**
- Facility Management **CM/Facilities**
- Community Services integration and staffing **ACM/CS**

Pending Meeting items:

- Parks tour and meeting with Parks Commission - **done**
- Open Meeting/Public records briefing



William Fraser
City Manager