

**Montpelier Design Review Committee Meeting
November 19, 2018**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at:
<http://www.montpelier-vt.org/416/City-Meeting-Videos>

Present: Steve Everett, Eric Gilbertson, Hannah Smith, Seth Mitchell, Martha Smyrski, Meredith Crandall - staff.

Call to order: The meeting was called to order by the Chair, Steve Everett.

Approval of the agenda: Eric made a motion to approve the agenda as presented, Seth seconded. The motion passed on a 4-0 vote.

Comments from the Chair: There were no comments from the Chair.

79-85 Barre Street (continued)

**Owner: Steve Ribolini Applicant: Woodbelly Pizza
Review of new outdoor seating and service areas.**

It will be a seasonal eatery, dismantled in November – weather permitting. There will be a wood fired oven, and a mobile kitchen, on trailers. There will also be a small dining/ordering platform, made out of 4x4 sections that are bracketed together. Nothing will be permanent, it will all be moveable. The trailer with the oven on it is about 6.5 to 7 feet wide. It was suggested that some sort of chain be around the oven so people don't get too close to it, and to separate it more clearly from the adjacent parking space. The Committee also suggested: (1) that the oven be placed as far as possible from the adjacent parking space; and (2) that Applicant might consider making the posts anchoring the proposed fencing taller, so that additional lights could be strong from the tops.

The lighting will be low wattage (40 watts) LED plastic bulbs.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

60 Main Street

**Owner: Overlake Park, LLC Applicant: Curtis Ashline for Irving Energy
Review of a third 1,000 gallon propane tank in the location of two existing tanks.**

Curtis Ashline was present. The third tank will be above ground. DeWolf are the engineers for tank placement. There will be jersey barriers in front of all the tanks (instead of the current concrete blocks).

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

89 Main Street

**Owner: Doug Nedde Applicant: Vermont League of Cities and Towns
Review replacement of sign.**

They have done a rebranding, so the colors will be different than the existing sign, but it will be the same size.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

89 Main Street

**Owner: Doug Nedde Applicant: Jeremy Marrier
Review installation of three new windows.**

Ramiz Bikic, representing the subcontractor was present. The new windows will be 32"x60. There are no windows in the current location, but the new windows will match the single window at the same level to the right. Further, the colors will match all of the windows on the same side of the building. He believes they are Marvin windows.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

180 Main Street

**Owner/Applicant: Catherine Coteus
Review placement of 8'x8' garden shed.**

Stephen Coteus was present for the applicant. It is a wooden, pre-fabricated garden shed. The adjacent property is a rental unit and the shed won't block their views at all.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

149 Main Street

**Owner/Applicant: The Gary Home/OM Fisher Home, Inc.
Review of new backup generator and new 500 gallon below grade propane tank.**

Chuck Meeks, the maintenance supervisor for the property was present. The current generator is in the garage and state regulations do not allow for that placement. The new generator will be outside, on a slab, and elevated above the flood zone. A larger propane tank will be needed to run the generator for longer periods of time. It will be buried behind the garage, beside the generator.

The generator will be about 3.5 feet above grade and earthtone colored. 54 dB is the noise level for the test run that will be done weekly, 61 dB for full load.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

Review minutes from October 1, October 15, October 30, and November 5, 2018:

Eric made a motion to approve the October 1 minutes, with the change of the banner size to 2'x1.5'. Hannah seconded. The motion passed on a 4-0 vote (Martha was not in attendance at that meeting).

Eric made a motion to approve the October 15 minutes. There were not enough people in attendance to approve, so the minutes were tabled.

Seth mentioned a few changes to the October 30 minutes. Eric made a motion to approve the minutes with the changes, Seth seconded. The motion passed on a 3-0 vote.

Eric made a motion to approve the November 5 minutes with changes discussed, Hannah seconded. The motion passed on a 4-0 vote.

Other business: Eric mentioned that Meredith drafted a memo about the properties in the city that are exempt from design review, i.e schools and city owned buildings.

The next meeting will be Monday, December 3, 2018.

Adjournment: Eric made a motion to adjourn, Seth seconded.

Respectfully submitted,

Tami Furry
Recording Secretary