

## Upcoming Meetings

Monday, July 8	Design Review Committee	5:30 PM	City Council Chambers
	Recreation Board	5:30 PM	Barre Street Recreation Center
	Development Review Board	7:00 PM	City Council Chambers
Tuesday, July 9	Historic Preservation Commission	6:30 PM	City Manager's Conference Room
Wednesday, July 10	Complete Streets Committee	5:30 PM	City Manager's Conference Room
	<b>City Council</b>	<b>6:30 PM</b>	<b>City Council Chambers</b>
Thursday, July 11	Tree Board	5:30 PM	Memorial Room
	Conservation Commission	7:00 PM	City Council Chambers



## Community Prosperity

### Growth Center Designation

The Planning & Community Development Department heard from the Vermont Department of Housing & Community Development about the City's application for Growth Center Designation Renewal. The state has deemed our application complete so we will now look forward to hearing from staff and the Downtown Development Board on the merits of the application sometime later this summer.



## Responsive and Responsible Government

### Community Services Department Looking for New AmeriCorps Vista Member

Come and serve the City of Montpelier! The Community Services Department is looking for an AmeriCorps Vista member to support volunteer recruitment and management, event planning, and fundraising needs. This is a great opportunity for recent graduates, individuals seeking to change careers, for those people in between their undergraduate and graduate degree programs, or energetic retirees. AmeriCorps VISTAs receive a bi-weekly living stipend, career development advice, and many other benefits for their service. If you are interested in this program or if you have any questions, please call or email Becky at [rjohnston@montpelier-vt.org](mailto:rjohnston@montpelier-vt.org) or (802) 225-8694.



## Environmental Stewardship

### **Tree Planting**

Parks & Trees staff along with a NCCC AmeriCorps group planted around 1,000 trees in and around town, to beautify the streetscapes and parks as well as to displace and control invasive species. The Montpelier Tree Board and a number of volunteers planted an additional 200+ trees throughout the city and neighborhoods.

### **North Branch River Park**

Park staff along with the NCCC AmeriCorps group pulled approximately 4,000 woody invasive plants out of the North Branch River Park, with special attention paid to the areas surrounding the class 1 wetland near the Nature Center land.

### **North Branch Storm Repair**

A group from the [True North Wilderness Program](#) helped repair about 20% of storm related damage to North Branch Park trails after the heavy rains of last week resulted in areas of large washouts along the trail system.

### **International Volunteers**

A team of six international volunteers will join Parks and Tree staff next week to work on a variety of projects including trail restoration and continued invasive species management.



## Sustainable Infrastructure

### **Cummings Street Bridge Project:**

No change in status. Although the water level has now receded, the old fuel tank that was discovered in the middle of the street was recently determined to have leaked its former contents of fuel oil and is now been assigned a "spill" designation by the DEC Hazardous Sites Management Section / Spill Program. DPW staff is working with DEC to apply for funding assistance under the petroleum clean-up fund. Hopefully the remaining contaminated soils can be removed starting on July 17<sup>th</sup> which is the end of the public notification period and the contractor will be permitted to get back to work.

### **WRRF:**

Little work is taking place during the holiday week. Next week excavation will begin on the sludge storage tank. Construction of a new CMU wall in the dewatering building will also commence next week.

### **DPW Street & water / sewer divisions:**

Work planned for the week of July 8<sup>th</sup> is primarily routine such as continued focus on completing pavement markings, repairing catch basins, roadside mowing, pavement repairs (pot holes, erosion damage, utility trench restoration), and storm system work.

The equipment division was able to diagnose the malfunction with the invaluable vector jetrodder which has been out of service for the last few weeks. A broken internal pump was located and removed. The

new parts have been ordered and one was being installed today. Thanks to our great mechanics for the work they do to keep us rolling.



## Thoughtfully Planned Built Environment

### **Shared Use Path Project (Granite St – Gallison Hill Road):**

Work continues on the project with now taking shape along Barre Street through to Gallison Hill Road. The path subbase material is being applied and final grading taking place. Construction on wall #1 (located near Granite St) will begin as soon as the pre-cast modular blocks have been manufactured and delivered. Other on-going work consists of the storm water bio-retention basins, slope stabilization and general restoration activities.

### **1 Taylor Street/Recreation Path:**

Next week countertops and the ceiling grid will be installed on the 4<sup>th</sup> floor, flooring will be installed on the 3<sup>rd</sup> floor, electrical finishes will be installed on the 2<sup>nd</sup> floor, and drywall will be hung on the 1<sup>st</sup> floor. The concrete is currently being poured for the entrance, exit, and underpass and curb is being placed for the parking lot in back of the building. The brick masonry façade work is progressing well with the Taylor Street side now nearly complete. The masonry work will not continue until the required hardware has been delivered.

Curb enclosing the parking areas and new access road will continue to be installed on the Main Street side of the project next week. Related to this ongoing project, staff has considered the idea that truck circulation should be investigated beyond the bounds of the city owned property and current project limits. This matter will be discussed internally to decide how & when to move forward, what will be involved and assess the available project management resources to support the investigation. Access & general circulation has been a focus of staff since the state notified the city in 2010 that the railroad property could no longer be used for vehicular access. In response, a “Public Thoroughfare Agreement” was subsequently secured as an alternative means of access and since that time, the scope of the planned bike path project was expanded to include a permanent access road aligned to properly intersect with Main Street. Staff generally agrees that a companion review of truck circulation needs to happen, particularly given the lack of low impact alternatives for supplying the businesses that rely on tractor trailers for deliveries.



## Inclusive, Equitable and Engaged Community

### **July 3<sup>rd</sup> Celebration**

Congratulations to Montpelier Alive and all the volunteers who pulled off yet another amazing July 3<sup>rd</sup> Celebration! Thank you to the Montpelier Fire Department, Montpelier Police Department, Department of Public Works and all the other City staff who helped ensure a safe event for everyone. This was a wonderful way to showcase Montpelier’s downtown stores, restaurants, and other businesses, as well as our neighborhoods and strong community spirit.

### **MSAC's June Bug Event**

A HUGE thank you to the following volunteers, donors and sponsors for your help and participation with the Montpelier Senior Activity Center's June Bug event on June 29!

**Event Sponsors:** Armistead Senior Care, Delish, Heaton Woods, Hunger Mountain Co-op, Union Mutual, Washington Electric Co-op, Woodbury Mountain Toys, and Vermont Mutual

**Volunteers:** Carole Baker, Bob Barrett, Joan Barrett, Yvonne Byrd, Mary Carlson, Jamie Granfield-Carroll, Joseph Carroll, Tanya Chambers, Russell Clar, Bill Doelger, Elizabeth Farnham, Sue Gilmore, Robin Hughes, Glen Coburn Hutchenson, Peter Kelman, Georgia Landau, Dianne Maccario, Therese Mageau, Elizabeth Mathai, John Odum, Dianne Richardson, Jessica Sanderson, Susan Sanderson, Linda Workman

**Silent Auction Donors:** Mary Alice Bisbee, Bear Pond Books, Cabot Creamery, Caledonia Spirits, Janna Clar, Darn Tough Socks, Joani Davidson, The Drawing Board, Fresh Tracks Winery, Guitar Sam, Jay Peak Pump House, Liz Le Serviget, Local Motion, Montpelier Recreation, Montshire Museum, Morse Farm Sugarworks, Nutty Steph's, Quarterstaff Games, Rebel Heart, Sarducci's, Skida, Skinny Pancake, Splash, Stoweflake, and Unadilla Theater

### **Seeking Proposals for "Off the Beaten Path" Travel Talk Series**

Between fall and winter, Montpelier Senior Activity Center and Kellogg Hubbard Library will co-sponsor and host a travel talk series. Do you love to travel but prefer to get off the typical tourist trail? What adventures did you have that led you off the beaten path? What happy surprises or grand experiences did you plan and which did you luck into? What went right, what was unexpected, and how did the experience change you? We invite you to share your memories and reflections. Come inspire us! Travel talks are open to all members of the public, are family friendly and for all ages. Talks will be scheduled at both facilities. Request a proposal form at the MSAC office, stopping by 58 Barre Street, call 223-2518, or email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org). Electronic proposals are preferred. Deadline: August 15.



William Fraser  
City Manager

CONTINUE ON FOR TENTATIVE AGENDA ITEMS, REPORTS AND BUDGET ITEMS

## Upcoming Agenda Items (TENTATIVE)

<b>7/10</b>	<p>ADA Plan Adoption <b>DPW/ADA Committee</b></p> <p>Ch. 5 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 7 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Set Tax Rate <b>Finance</b></p> <p>French Block PH <b>Downstreet</b></p> <p>5 Home Farm Way Mitigation <b>CM</b></p> <p>Conservation Commission Appt. <b>ATCM</b></p> <p>FEAST Contract <b>MSAC</b></p>	<b>8/14</b>	<p>Discussion of Energy Efficiency Ordinance <b>MEAC</b></p> <p>Energy Advisory Committee update <b>MEAC</b></p> <p>Zoning fix <b>MEACH/P&amp;CD</b></p> <p>Ch. 7 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 3 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 8 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Barre/Main Decision <b>P&amp;CD/DPW</b></p> <p>Housing Task Force Appts. <b>ATCM</b></p> <p>Tax Stabilization Policy <b>CM</b></p>
<b>8/28</b>	<p>Ch. 8 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 9 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Substance Abuse update <b>PD</b></p> <p>Community Fund Board Appt. <b>ATCM</b></p> <p>Zoning Public Hearing – <b>P&amp;D</b></p>	<b>9/11</b>	<p>Confluence Park/Waterfront</p> <p>Ch. 9 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 10 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Event Fees –tentative <b>CM</b></p> <p>SEJAC Appts. <b>ATCM</b></p> <p>Living Wage Ordinance <b>CM</b></p> <p>Responsible Employer Ordinance <b>CM</b></p> <p>Zoning Public Hearing – <b>P&amp;D</b></p>
<b>9/25</b>	<p>Economic Development Strategic Plan <b>P&amp;CD</b></p> <p>Grant for Net Zero plan <b>P&amp;CD</b></p> <p>Revolving Loan Fund <b>CD</b></p> <p>Ch. 10 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 11 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Strategic Plan update <b>CM</b></p> <p>Historic Preservation Commission Appt. <b>ATCM</b></p> <p>Planning Commission Appts. <b>ATCM</b></p>	<b>10/9</b>	<p>CSO Financials <b>DPW/Finance</b></p> <p>Complete Streets Committee update</p> <p>Ch. 11 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 13 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p>
<b>10/23</b>	<p>Ch. 13 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 2-VII Ordinance Amendments Personnel Plan, 1<sup>st</sup> PH <b>CM/HR</b></p> <p>Housing Authority Appt. <b>ATCM</b></p> <p>MTIC Appts. <b>ATCM</b></p>	<b>11/13</b>	<p>Ch. 16 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Ch. 2-VII Ordinance Amendments Personnel Plan, 2<sup>nd</sup> PH <b>CM/HR</b></p> <p>IRC Codes <b>Planning</b></p> <p>Ch. 4 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Recreation Building <b>ACM</b></p>
<b>11/20</b>	<p>Ch. 16 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 4 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>WiFi feasibility <b>Finance/Tech</b></p> <p>Strategic Plan update <b>CM</b></p>	<b>12/11</b>	<p>Budget</p> <p>Ch. 17 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Ch. 19 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>Ch. 20 Ordinance Amendments, 1<sup>st</sup> PH <b>ATCM</b></p> <p>MTIC Appts. <b>ATCM</b></p> <p>Complete Streets Appts. <b>ATCM</b></p>
<b>12/18</b>	<p>Sabin’s Pasture <b>CM</b></p> <p>Ch. 17 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 19 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p> <p>Ch. 20 Ordinance Amendments, 2<sup>nd</sup> PH <b>ATCM</b></p>	<b>1/8</b>	<p>Hazard Mitigation Plan update</p>

## Upcoming Reports (TENTATIVE)

<b>July</b>	Alternative fuels for Vehicles	<b>Aug.</b>	Stormwater update Roof drain connection Transition of PD fleet to HEV
<b>Oct.</b>	Police Department Social Worker	<b>Nov.</b>	WiFi feasibility
<b>Jan.</b>	Rental properties survey	<b>?</b>	Downtown Master Plan Process for adding new projects/funding

## Budget

ADA projects  
 Combined Sewer Overflow projects  
 Downtown Master Plan Implementation  
 Emergency Management Operations  
 Fuel  
 Parking Garage Operations  
 Housing Trust Fund  
 Infrastructure  
 Downtown LED light conversion  
 Personnel Plan matters  
 Police Dept. Social Worker  
 Recreation Center  
 Confluence Park/Riverfront efforts  
 Sabin's Pasture (purchase?)  
 WiFi