

## Upcoming Meetings

Monday, July 15	Cemetery Commission	12:00 PM	Green Mount Cemetery
	Planning Commission	5:30 PM	City Council Chambers
Tuesday, July 16	Parks Commission	6:00 PM	Police Dept. Community Room
	Energy Advisory Committee	7:00 PM	Memorial Room



## Community Prosperity

### Property Tax Bills

The 2019-2020 property tax bills have been printed and will be mailed to on Monday. First quarter payments are due on Thursday, August 15<sup>th</sup>. If you would like to enroll in automatic payments, submit a completed enrollment form which [you can access by clicking this link](#). Reasons to consider enrolling in automatic payments:

- Payments are automatically withdrawn from the account you designate on the actual due date, no need to pay days in advance or risk a payment being late or lost in the mail.
- Electronic payments are more secure. Checks contain your financial institution's routing number and your account number, information that is susceptible to fraudulent transactions and misuse.
- Electronic payments significantly reduce processing time. Checks and cash must be manually processed by staff and take a considerable amount of time to enter, especially during high volume payment periods.



## Responsive and Responsible Government

### Special Achievement in GIS Award

This past week, the Department of Public Works was notified that the City of Montpelier received a Special Achievement in GIS Award for the work completed on the Snow and Ice Hub. This was a collaborative effort with the Planning department, DPW engineering and the project consultant, Stone Environmental. The award is given to user sites around the world to recognize outstanding work with GIS technology. Our production stood out from more than 100,000 others. The site can be seen by using the following link: <http://all-things-snow-cityofmontpelier.hub.arcgis.com/>

### Community Services Department Looking for New AmeriCorps Vista Member

Come and serve the City of Montpelier! The Community Services Department is looking for an AmeriCorps Vista member to support volunteer recruitment and management, event planning, and fundraising needs. This is a great opportunity for recent graduates, individuals seeking to change careers, for those people in between their undergraduate and graduate degree programs, or energetic retirees. AmeriCorps VISTAs receive a bi-weekly living

stipend, career development advice, and many other benefits for their service. If you are interested in this program or if you have any questions, please call or email Becky at [rjohnston@montpelier-vt.org](mailto:rjohnston@montpelier-vt.org) or (802) 225-8694.

### **Volunteers for FEAST Needed Temporarily!**

Due to summer schedules, FEAST is in desperate need of short term kitchen and front of house staff until September. There is need for volunteers in prepping and cooking as well as serving and greeting. Schedules somewhat flexible. Please call Jessica at 802.262.6288 to learn more.



## Environmental Stewardship

### **International Volunteer Group joins Parks and Trees**

Parks and Trees is excited to welcome a group of volunteers from around the world. They have already been a huge help with a variety of tasks, including rebuilding some key retaining walls and other trail related damage in the North Branch River Park, as well as helping with mulching, weeding and caring for the hundreds of fruit and nut trees that the previous group and staff have planted along the bike path. The six volunteers come from Spain, Mexico, France, Japan and the United States. If anyone would like to come work with this group, they will be working most weekdays except Mondays and the next two Saturdays. Of course, you could also bake them some cookies or treats as a community thank you!



## Sustainable Infrastructure

### **Leak Detection Grant**

The City of Montpelier was awarded a water leak investigation grant through Vermont Department of Environmental Conservation. The grant provides for three days of water loss investigation with Matchpoint, a North Carolina based company specialized in leak detection. The Department of Public Works has noticed an increase in flow in the Towne Hill tank service zone and plans to focus the efforts in that area. This work will take place from July 17<sup>th</sup> to July 19<sup>th</sup>. Elimination of undocumented water loss is an important maintenance strategy for water system operators to help contain treatment and pumping costs.

### **Water Resource Recovery Facility**

This week the contractor installed a new concrete masonry wall in order to create an electrical room in the Garage Building. Two new inverters were installed in this room to restore service to the existing solar panel array on the roof of the building. One of the primary clarifiers became misaligned and damaged during normal operations. Fortunately rehabilitation of these units is scheduled for this month. Plant staff has begun to draw down the tank for cleaning and preparation for the new unit will begin next week.

### **Water Treatment Facility**

Summer maintenance is taking place at the Water Filtration Facility. Completed so far are all postings for the season, bacterial sampling for July, and lead/cooper sampling in June, which is on a three year testing cycle; all went well.

### **Clarendon Ave Reconstruction**

Clarendon Avenue reconstruction is scheduled to start next week with Hebert Excavation, Inc. They will begin work on the Clarendon sewer before moving over to the water main replacement. DPW engineering staff has been on site beginning layout for the project and photo documenting preconstruction conditions starting at the Bailey Ave & Terrace Street corner all the way up through the Jordan Street and Hubbard Park Drive intersection.

## **FY20 Paving**

City Council approved the award of the FY20 paving contract to J Hutchins, Inc. Streets to be paved within this contract include Stone Cutters Way, Deerfield Drive and Greenfield Terrace. The following other streets will also be paved through a combination effort between the utility contractor for Clarendon Ave., which is Hebert Excavation, and the paving contractor, J Hutchins, Inc.: Clarendon Ave., Dewey St., Dwinell St., Redstone Ave., and Jordon St. The paving contract also includes resurfacing of the shared use path along Stone Cutters Way. Engineering staff has begun the required pre-construction stake out.

## **DPW Street & Water / Sewer divisions**

The Street Division continued to make great progress on crosswalks, stop bars and “Do Not Enter” markings. They also repaired catch basins, did sign repair, cleaned bulbouts on Main Street by hand, and did some asphalt patching. They will continue pavement markings with the contractor for the main line crosswalks scheduled for this Sunday night. We do not yet have a time from the contractor for long lines. Structure repair will continue for the foreseeable future with many remaining on the repair list. We’ll be posting the curb line in back of Capitol Stationers and Kinney Drugs for one morning of curb cleanup. We will also be trying the steam approach to help with killing the poison ivy along the bike path.

The Vactor, a vital piece of equipment, is now repaired and operational thanks to our Equipment Division. The Water/Sewer Division used the Vactor on Harrison Avenue to clean and then TV inspect some storm lines. There appears to be an issue with the pipe that will need to be resolved. They also started prep work on the Deerfield/Greenfield area, lowering structures in preparation for reclaim and paving. There were many meter repairs this week as well and Hydrant painting started.

Next week, Water/Sewer will continue with adjusting structures in the Deerfield area, repair the storm issue on Harrison and do regular maintenance on pump stations.



## **Thoughtfully Planned Built Environment**

### **Downtown Streetscape Plan**

On Friday, July 12<sup>th</sup>, staff from the Department of Planning and Community Development, Montpelier Alive, Montpelier Transportation Infrastructure Committee, Montpelier Development Corporation, Sustainable Montpelier Coalition and members of the project steering committee conducted a walking tour of the City with the staff from SE Group. The purpose of this initial meeting was to familiarize the consultants with the study area, identify existing plans, and to allow the steering committee and the consultants to walk the site together. It was a beautiful day for a walk and the consultants will be getting the public process underway over the next month. Please keep an eye out for SE Group this summer! They plan on setting up at the farmers market in an effort to hear ideas and concerns from the community regarding the core downtown. As the project progresses, the consultant will seek input from businesses, property owners, residents, and visitors to develop a downtown streetscape plan that balances the wants and needs for downtown. This is an exciting planning effort that is a critical first step in visioning Downtown Montpelier into the future!

### **Shared Use Path Project (Granite Street – Gallison Hill Road)**

Work continues on the project with the path now taking shape along Barre Street through to Gallison Hill Road. The contractor has completed slope work, all of the retaining walls and drainage systems from Old Country Club Road to Gallison Hill Road. Unacceptable subgrade material was discovered in this area which is now in the process of being removed and replaced with select materials with geotextile fabric added as a material separation measure. The storm water bio-retention structure located near Pioneer Street has also been completed. Upcoming work planned includes the installation of curbing on Gallison Hill Road (planters and medians) beginning on the 19<sup>th</sup> followed by curbing installation on Barre & Granite Streets. Concrete pads for the detectable warning plates at the road &

railroad crossings will begin within the next several days. Final paving of Gallison Hill is tentatively scheduled for the 23<sup>rd</sup> & 24<sup>th</sup>. The modular blocks for wall #1 are now in production with delivery and start of the work anticipated in about 2 weeks.

### 1 Taylor Street/Recreation Path

Flooring and countertops are currently being installed on the 3<sup>rd</sup> and 4<sup>th</sup> floors and will continue to be installed next week. Cabinets are being installed on the 2<sup>nd</sup> floor and sheet rock is being hung on the 1<sup>st</sup> floor. Installation of the exterior siding on the west wall has also started. The concrete approach slabs for the pedestrian bridge have been poured and the curbing for the access road off Main Street and the parking lot behind the building will continue to be installed next week.



## Inclusive, Equitable and Engaged Community

### Ray Brown: Portrait of an Artist – A Film Screening and Talk

Thursday, July 18, 2019 | 7:00 – 8:30 pm | MSAC Activity Room

Ray Brown, co-founder and former co-owner of Montpelier's Drawing Board, is a prolific artist who has lived in Central Vermont for 38 years with his wife Jody. Born in Brookline, MA to a family with deep roots in Boston professional sports, Ray attended Mass College of Art and later Cranbrook Academy of Art in Michigan. He taught art and coached hockey for many years in Massachusetts public schools. Ray Brown: Portrait of an Artist is a feature-length documentary film by Ray and Jody's friend, Montpelier resident and MSAC member Nat Winthrop. It chronicles Ray's resilience in the face of adversity and multiple setbacks, including a debilitating stroke in 2006 that forced Ray to teach himself to paint left-handed. The MSAC screening will be followed by a Q&A session with Ray Brown and filmmaker Nat Winthrop. **Free and open to the public - no registration required!**



## More Housing

### Accessory Dwelling Unit Program

The City of Montpelier was pleased to hear that its application for funding of a two year Accessory Dwelling Unit (ADU) Pilot Program received \$300,000 in funding from the Vermont Community Development Program (VCDP). The City, in partnership with the Vermont State Housing Authority (VSHA), will be looking to complete 10 ADUs over the next two years. The aim of the ADU Program is to assist homeowners with the building and initial leasing of an ADU, including help with pre-construction design and securing of finances, contractor procurement and project management, and finally, tenant selection and lease up procedures. This program will aim to serve low-income seniors and at-risk youth, but will also have open eligibility enrolment. Final tenant selection will be decided by the homeowner who will also be eligible for up to \$30,000 in grant and loan funds. For more information on the program please contact Tyler Maas of the VSHA at [tyler@vsha.org](mailto:tyler@vsha.org), 802.828.3358 or Kevin Casey, Community Development Specialist for the City of Montpelier at [kcasey@montpelier-vt.org](mailto:kcasey@montpelier-vt.org), 802.223.9507.

William Fraser  
City Manager

CONTINUE ON FOR TENTATIVE AGENDA ITEMS, REPORTS AND BUDGET ITEMS

Upcoming Agenda Items (TENTATIVE)

<b>8/14</b>	Discussion of Energy Efficiency Ordinance <b>MEAC</b> Energy Advisory Committee update <b>MEAC</b> Ch. 7 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 3 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Barre/Main Decision <b>P&amp;CD/DPW</b> Housing Task Force Appts. <b>ATCM</b> Tax Stabilization Policy <b>CM</b> Homelessness Task Force <b>CM</b> Strategic Plan Update <b>CM</b>	<b>8/28</b>	Ch. 7 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 8 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Substance Abuse update <b>PD</b> Community Fund Board Appt. <b>ATCM</b> Fair and Impartial Policing Policy <b>CM</b>
<b>9/11</b>	Confluence Park/Waterfront Ch. 8 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 9 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Event Fees –tentative <b>CM</b> SEJAC Appts. <b>ATCM</b> Living Wage Ordinance <b>CM</b> Responsible Employer Ordinance <b>CM</b> Zoning Public Hearing – <b>P&amp;D</b>	<b>9/25</b>	Economic Development Strategic Plan <b>P&amp;CD</b> Grant for Net Zero plan <b>P&amp;CD</b> Revolving Loan Fund <b>CD</b> Ch. 9 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 10 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Strategic Plan update <b>CM</b> Historic Preservation Commission Appt. <b>ATCM</b> Planning Commission Appts. <b>ATCM</b> Zoning Public Hearing – <b>P&amp;D</b>
<b>10/9</b>	CSO Financials <b>DPW/Finance</b> Complete Streets Committee update Ch. 10 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 11 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b>	<b>10/23</b>	Ch. 11 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 2-VII Ordinance Amendments Personnel Plan, 1 <sup>st</sup> PH <b>CM/HR</b> Housing Authority Appt. <b>ATCM</b> MTIC Appts. <b>ATCM</b>
<b>11/13</b>	Ch. 13 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 2-VII Ordinance Amendments Personnel Plan, 2 <sup>nd</sup> PH <b>CM/HR</b> IRC Codes <b>Planning</b> Ch. 4 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Recreation Building <b>ACM</b>	<b>11/20</b>	Ch. 13 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 4 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> WiFi feasibility <b>Finance/Tech</b> Strategic Plan update <b>CM</b>
<b>12/11</b>	Budget Ch. 16 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 17 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 19 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> MTIC Appts. <b>ATCM</b> Complete Streets Appts. <b>ATCM</b>	<b>12/18</b>	Sabin’s Pasture <b>CM</b> Ch. 16 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 17 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 19 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b>
<b>1/8</b>	Hazard Mitigation Plan update Ch. 20 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b>	<b>1/22</b>	Ch. 20 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b>

## Upcoming Reports (TENTATIVE)

<b>July</b>	Alternative fuels for Vehicles	<b>Aug.</b>	Stormwater update Roof drain connection Transition of PD fleet to HEV
<b>Oct.</b>	Police Department Social Worker	<b>Nov.</b>	WiFi feasibility
<b>Jan.</b>	Rental properties survey	<b>?</b>	Downtown Master Plan Process for adding new projects/funding

## Budget

ADA projects  
 Combined Sewer Overflow projects  
 Downtown Master Plan Implementation  
 Emergency Management Operations  
 Fuel  
 Parking Garage Operations  
 Housing Trust Fund  
 Infrastructure  
 Downtown LED light conversion  
 Personnel Plan matters  
 Police Dept. Social Worker  
 Recreation Center  
 Confluence Park/Riverfront efforts  
 Sabin's Pasture (purchase?)  
 WiFi