

Monday, Aug. 26	Public Art Commission	5 PM	VCFA, 36 College Street
	Planning Commission	5:30 PM	Council Chambers, City Hall
Weds., Aug. 28	City Council	6:30 PM	Council Chambers, City Hall

[Click here to access the Inventory and Assessment of Roof Drains Final Report.](#)



## Community Prosperity

### Tax Stabilization

I am behind in getting a draft to you. The committee outlined a plan early this summer. The delay in this coming to the council is solely my responsibility. I have not forgotten it and will have it for a September meeting.



## Thoughtfully Planned Built Environment

### Parking Garage

The parking garage appellants filed a series of motions this past week related to the Zoning appeal. These were in response to the city's motions for summary judgment. Of particular interest was that the appellants dropped their claim that conditional use review and approval was required. You may recall that this issue had been discussed publicly as a core reason why the city had failed to comply with our regulations.

Another interesting facet of the filings are the affidavits of two individuals who detail the alleged particularized harm they will suffer which is the basis of their appeal.

### 1 Taylor Street/Recreation Path

All of the doors on the 3rd and 4th floors have been hung and doors have begun being installed on the 2nd floor. Priming of the walls will take place next week on the 1st floor. The exterior siding is being installed. The base layer of asphalt has been placed for the parking lot. The curb has been installed on Main Street, at Barre Street along with some of the sidewalk. The remainder of the sidewalk will be installed next week.

### **Elm Street Sidewalk Extension**

The sidewalk on Elm Street will be extended from the City Pool to #659 Elm St. This work is scheduled to begin in mid-September and will take approximately 6 - 8 weeks to complete.

### **Shared Use Path Project (Granite Street - Gallison Hill Road)**

Good progress continues to be made with work on retaining wall #1 now about ½ way completed (see picture), stabilized path on Old Country Club Road about 90% complete and the modifications to the parking area near Granite St well underway with the path now roughed in at this location. Plans for next week consist of completing wall #1 and beginning to build the path on top of it to the Granite St crossing, work on the bio-retention basin, and begin the installation of the fencing to be placed along the top of the walls.



## **Sustainable Infrastructure**

### **Water Resource Recovery Facility**

The new workshop overhead door has been installed and the workshop space has been painted. The sludge tank subbase has been installed and concrete is expected to be poured next week. Work on the equipment installation for Primary Clarifier #1 will continue next week.

### **Water Treatment Facility**

Our Water Treatment Facility is continuing cleaning exterior surface of the million gallon tank as well as normal weekly/monthly maintenance going on.

### **Main Street Culvert**

A large corrugated metal culvert that runs along Main St. near the Towne Hill Road intersection was inspected by DPW staff and the State Stream alteration engineer and found to be in very poor condition. The bottom of the culvert has rusted through in many areas and now water is running below the culvert resulting in sink holes in the lawn area above it. After reviewing options, it was decided the most economical short term approach is to bypass pump the stream and pour a concrete pad in the bottom of the culvert. This will allow time to budget for the significant cost of replacement. Staff will be working on bid documents for this unanticipated project over the next few weeks.

### **Cummings Street Bridge Project**

Now that the contaminated soils have been largely addressed on the westerly side of the bridge has finally begun on the new abutment in this area and removal of the river constriction. Progress should improve as work progresses hopefully without encountering other unknown obstacles.

### **Sidewalk Reconstruction**

Sidewalk work on Main Street between Jay Street and Loomis Street was been completed this week. The contractor will be placing topsoil and grass seed and cleaning up the area early next week. Sidewalk and curb work will begin next week on Hubbard Street, between Barre Street and Wilder Street. This work will continue for approximately 2 weeks.

### **Clarendon Ave Reconstruction**

This past week the contractor continued work on the main line sewer on the south side of Clarendon Ave, and they started with the second sewer man hole (SMH) and are just shy of SMH-3 on Thursday. SMH-3 is located just past #12 Clarendon's driveway.

### **DPW Street & Water / Sewer Divisions**

Our Street Division painted yellow curbs in school areas completing before school starts back in session and new pavement marking in front of Fire Dept. to improve awareness of the fire department access. A section of concrete sidewalk on East State Street was removed and replaced with temporary asphalt to eliminate trip hazards. Given the pending reconstruction of East State St., only temporary materials and methods are being used.

Other work orders completed were:

- Catch basins repaired on Summer Street, Loomis Street and Harry Sheridan Avenue.
- Manhole structure in the lawn area at the intersection of Wheelock Street and Pleasantview Street was investigated and repaired.
- Water leak excavations on River Street and Main Street were paved
- Sidewalk across the entrance to condos on Barre Street reconstructed to prevent street runoff from impacting the property.
- Our crews also weed whacked intersections to improve sight distance for traffic throughout the city.
- Sherwood Drive had an erosion area that was restored with top soil, seed and mulch.

Next week our street division will work on ditching on Upper Main Street, continue completing structure repairs that are on the work order list, and grinding down sidewalks that are a trip hazard to the public along with more hot mix patching.

There was a major water leak on River St. on Sunday morning alerted by a high water loss alarm (Estimate at 4,000 gallons per minute. Standard usage during the night time is approximately 350 gallons per minute.) The crew was on site isolating the leak at 3:00am, digging by 5:00am and completed the repair by 10:00am. Precautionary boil water notices were distributed to the immediate vicinity on River Street and also on Gallison Hill Road where system pressure loss was experienced. The repairs were completed as a collaborative effort between Water/Sewer, Streets, Water Treatment and Engineering Divisions. Work continues with the Sibley Avenue water main project which included stock piling the required earth & pipe materials. Preparation for the connection at College St was made locating and marking the piping and advance logistical planning.

Other work completed by the division includes:

Storm lines on Berlin Street were camera inspected and assistance on Wheelock Street maintenance, preparing water leak holes for paving, meter reading and repairs, clearances for Dig Safe requests, and operating water valves for home owners for work being done at their residences by a plumber.

Next week our crews will be cleaning and using the camera to inspect the sewer main on Sibley Avenue. We will also be installing a new valve on the College Street water main for the Sibley Avenue project, this will entail water to be shut down for the day on Tuesday, August 27<sup>th</sup> 2019 on Sibley Avenue, College Street from #4 to #22 and Forest Street #33. Sibley Avenue will also be closed and a detour package will be in place. Our administrative staff will be sending out letters within 24 hour notice before the water shut down occurs. [Please click on this link for the detour package.](#)



## Environmental Stewardship

### **AmeriCorps NCCC Volunteers:**

The AmeriCorps National Civilian Community Corps (NCCC) group that volunteered with us earlier this year just sent us a report highlighting some of the great work they did for our community including. In addition to helping us restore 1 mile of trail in the North Branch Park, they calculated pulling out 12,000 pounds (six tons) of invasives. Most of these invasives were in the hard to reach and vulnerable area near the class 1 wetland located near the bridge to the Nature Center. This was an enormous help to this valuable park habitat. The group also planted 400 out of the 1,400 plus trees Parks and Trees staff along with Tree Board planted this spring. These tree plantings added grace to our city streetscape and helps to protect habitat diversity and control the spread of invasive species.

### **Volunteers for Peace:**

In July we were grateful to have our annual International Volunteers for Peace group consisting of seven people from around the world. They were a wonderful and extremely helpful group who helped us with a huge variety of tasks from mowing lawns, helping with trail restoration work, tree planting and care as well as preparing for and helping run Parkapooloza. They also were crucial help in helping rebuild a key long and tall stone retaining wall that was washed out in a flash flood early in July.

Parks and Trees staff want to send out a huge thank you to the Trinity Church who housed both groups, making it possible for them to be here. Without the Trinity Church's generous support, we would not have received the approximately 1,400 hours of work from these two wonderful groups!



## Responsive and Responsible Government

### **Hiring Processes**

Assistant City Manager – Interviews with the four finalists will be conducted here in Montpelier between August 26 and September 3<sup>rd</sup>. This will include a tour, a session with department heads, a small group interview and one on one meetings with both Sue and me.

Public Works Director – interviews with the three finalists will be held on September 4, 5, & 6. This will include meetings with the leadership team and with DPW staff leadership.

I hope to make decisions about both positions shortly after the 6<sup>th</sup>. Formal announcements will be made after completion of selection, reference checks, background checks and negotiations.

### Personnel Plan

A group of employees representing all departments has been meeting weekly to prepare recommended revisions to the city's personnel plan (policy). A summary of their recommendations was shared with the leadership team this past week. The team feedback will go back to the working group. We are still on track to present an updated plan to the Council in October.

### Fall Class Registration begins Monday

**Monday, August 26, 9:00 am – 4:00 pm | Montpelier Senior Activity Center and online**

This fall, the Montpelier Community Services Department – through the Senior Activity Center and Recreation divisions -- are offering more than **80** weekly classes. Most fall classes don't **begin until the week of September 23**, but many will fill quickly so don't delay in signing up. A Program Guide that includes class descriptions as well as scheduling, cost details and any age restrictions can now be found online: <https://www.montpelier-vt.org/DocumentCenter/View/5506/2019-Fall-Program-Guide>.

To **register online**, visit [www.montpelier-vt.org/csregister](http://www.montpelier-vt.org/csregister). Your registration will be immediately processed, and the online information will reflect real-time availability for classes. For online registration issues that occur on Monday, feel free to call us at 223-2518. If you are worried about a class filling up, it may be more efficient to come to our offices at 58 Barre Street in person.

If you are trying to register for classes online, please note that you will be **required to log-in to register** (you can browse without logging in). If you need your log-in information, or are having trouble logging in, please call us at 223-2518 ASAP or stop by so that we can help you. We encourage you to **visit the registration system ahead of the August 26** registration date to familiarize yourself and so that we have plenty of time to assist you with any issues.



Inclusive, Equitable and Engaged Community

### New Art Show at Montpelier Senior Activity Center

Local artist and MSAC instructor, Joyce Kahn has a new show up at the Senior Center. This show, which will run through Wednesday, October 2, features Joyce's pieces from Mexico as well as Vermont garden florals. An artist reception with Joyce will take place during Art Walk on Friday, September 6, 4:30 - 6:30 pm. Joyce will be teaching a beginner pastels class for ages 16+ at T.W. Wood Gallery this fall.

William Fraser  
City Manager

CONTINUE ON FOR TENTATIVE AGENDA ITEMS, REPORTS AND BUDGET ITEMS

## Upcoming Agenda Items (TENTATIVE)

<b>8/28</b>	Ch. 7 Ordinance Amendments, 2nd PH <b>ATCM</b> Ch. 8 Ordinance Amendments, 1st PH <b>ATCM</b> Barre/Main Discussion <b>P&amp;CD/DPW</b> Homelessness Task Force <b>ATCM</b> VLCT Town Fair Delegate <b>ATCM</b> VDCP Scattered Site Grant PH <b>P&amp;CD</b> VDCP Another Way/WCMH Grant PH <b>P&amp;CD</b>	<b>9/11</b>	Confluence Park/Waterfront Ch. 8 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 9 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Event Fees –tentative <b>CM</b> Living Wage Ordinance <b>CM</b> Responsible Employer Ordinance <b>CM</b> Zoning Public Hearing – <b>P&amp;D</b> Fair and Impartial Policing Policy <b>CM</b> Ch. 3 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Tax Stabilization Policy <b>CM</b>
<b>9/25</b>	Grant for Net Zero plan <b>P&amp;CD</b> Revolving Loan Fund <b>CD</b> Ch. 9 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 10 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Strategic Plan update <b>CM</b> Historic Preservation Commission Appt. <b>ATCM</b> Zoning Public Hearing – <b>P&amp;D</b>	<b>10/9</b>	CSO Financials <b>DPW/Finance</b> Complete Streets Committee update Ch. 10 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 11 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 2-VII Ordinance Amendments Personnel Plan, 1 <sup>st</sup> PH <b>CM/HR</b>
<b>10/23</b>	Ch. 11 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Housing Authority Appt. <b>ATCM</b> MTIC Appts. <b>ATCM</b> Ch. 2-VII Ordinance Amendments Personnel Plan, 2 <sup>nd</sup> PH <b>CM/HR</b>	<b>11/13</b>	Ch. 13 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 2-VII Ordinance Amendments Personnel Plan, 2 <sup>nd</sup> PH <b>CM/HR</b> IRC Codes <b>Planning</b> Ch. 4 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Recreation Building <b>ACM</b>
<b>11/20</b>	Ch. 13 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 4 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> WiFi feasibility <b>Finance/Tech</b> Strategic Plan update <b>CM</b> Economic Development Strategic Plan <b>P&amp;CD</b>	<b>12/11</b>	Budget Ch. 16 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 17 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> Ch. 19 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b> MTIC Appts. <b>ATCM</b> Complete Streets Appts. <b>ATCM</b>
<b>12/18</b>	Sabin’s Pasture <b>CM</b> Ch. 16 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 17 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b> Ch. 19 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b>	<b>1/8</b>	Hazard Mitigation Plan update Ch. 20 Ordinance Amendments, 1 <sup>st</sup> PH <b>ATCM</b>
<b>1/22</b>	Ch. 20 Ordinance Amendments, 2 <sup>nd</sup> PH <b>ATCM</b>		

## Upcoming Reports (TENTATIVE)

<b>Aug.</b>	Roof drain connection – attached this week ✓ Transition of PD fleet to HEV	<b>Sept.</b>	Stormwater update
<b>Oct.</b>	Police Department Social Worker	<b>Nov.</b>	WiFi feasibility
<b>Jan.</b>	Rental properties survey	<b>?</b>	Downtown Master Plan Process for adding new projects/funding

## Budget

ADA projects  
Combined Sewer Overflow projects  
Downtown Master Plan Implementation  
Emergency Management Operations  
Fuel  
Parking Garage Operations  
Housing Trust Fund  
Infrastructure  
Downtown LED light conversion  
Personnel Plan matters  
Police Dept. Social Worker  
Body cameras  
Recreation Center  
Confluence Park/Riverfront efforts  
Sabin's Pasture (purchase?)  
WiFi