

Mon., Mar. 16th	Recreation Department Advisory Board	5:30 PM	55 Barre St, Montpelier Recreation Center
Tues., Mar. 17th	Park's Commission	6:00 PM	City Council Chambers, City Hall
Tues., Mar. 17th	Energy Advisory Committee	5:30 PM	Memorial Room, City Hall
Wed., Mar. 18th	Homelessness Task Force	11:30 AM	City Council Chambers, City Hall
Wed., Mar. 18th	Conservation Commission	6:30 PM	City Council Chambers, City Hall
Thur., Mar. 19th	Housing Task Force	6:30 PM	City Council Chambers, City Hall
<b>Wed., Mar. 25th</b>	<b>City Council Meeting</b>	<b>6:30 PM</b>	<b>City Council Chambers, City Hall</b>



## Public Health and Safety

March 13, 2020

### Coronavirus (COVID-19) City of Montpelier Response Update

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**Building and Event Closures and Cancellations:**

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      - City Manager's Office:802-223-9502
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Further Information:

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The City is not planning on making any broad recommendations to private businesses or events regarding their operations at this time. The City implores folks to use their best judgement and recommendations from the Vermont Health Department (<https://www.healthvermont.gov/>).

For those who are able, take any needed precautions, but remember to support your local community businesses. Also, please remember to reach out to your neighbors or folks you may think need assistance during this time. We can all support each other to take preventative measures to stay safe and healthy.

Sincerely,



William Fraser  
City Manager



### Water Bill Payments Due March 15

Water Bills are based on usage determined by the reading of water meters and are due on March 15th, June 15th, September 15th and December 15th. If the payment date falls on a Saturday, Sunday or holiday, the payment is due the first business day after the weekend or holiday.

Utility bill payments must be received in the City Clerk-Treasurer's office or in the drop box at City Hall prior to midnight on the due date.

The address is:

City of Montpelier

39 Main Street-City Hall

Montpelier VT 05602

Office Hours are 8 AM – 4:30 PM (Monday-Friday)

Telephone: 802-223-9500

There are a few ways to pay your bill:

- Stop by the City Clerk's office at City Hall, 39 Main Street, Monday through Friday from 8:00-4:30 to pay by cash or check only. After hours, you can drop your payment (in an envelope) in the drop box behind City Hall, to the right of the double doors. You can do this up until midnight on March 16th.

- Pay online through a SECURE third party by going to <https://www.officialpayments.com/index.jsp>. Please note the following about online payments: If you pay by e-check (putting in your account information), there is a FLAT fee of \$2.95. If paying by credit or debit card, there is a fee of 3% of your payment.

- Mail your payment in. As long as the envelope is postmarked by a postal service (not a metered machine) by March 16th, it will be considered on time.

Payments that are postmarked by the due date are considered on time. Late fees, determined by our City Council, are as follows: 5% penalty for the first five days after the due date. After the first five days, the penalty goes up to 8%. Additionally, 1% interest will be added to the principal (original tax amount due for that quarter) one month from the due date and for the subsequent two months. Thereafter, interest will go up to 1.5% per month.

This can be a little confusing, so feel free to call or e-mail for clarification.

Also, you can sign up to have your water/sewer, tax payments or both paid from your bank account automatically on the dates they are due. This is a FREE service. Go to <https://www.montpelier-vt.org/DocumentCenter/View/4532/Automatic-Payments?bidId=> to print out an Automatic Payment form, or you can fill one out at the Clerk's office.



## Inclusive, Equitable and Engaged Community

### Community Transit Week

The Central Vermont Regional Planning Commission is pleased to announce Community Transit Week, a collaboration of Central Vermont transit providers and advocates that will take place Saturday May 2nd—Friday May 8th. Their goal is to spread awareness of public transit options across the region, and help connect potential riders to routes that serve their needs. The week will feature:

- An Opening Day Celebration on Saturday, May 2nd at the Montpelier Transit Center will focus on accessibility, including a stationary demo bus providing an opportunity to try many GMT accessibility features like wheel-chair lifts and bike racks; Transit partners and advocates will also be tabling there with more information and transit opportunities.
- A Free Ride Day on Monday, May 4th when all GMT rides in the Central Vermont Region will be free of charge
- A week-long On-Board Raffle for bus riders who can enter their name for a drawing of free bus passes and other prizes
- An Elected Officials Ride the Bus Day, where constituents will have an opportunity to connect to their legislators and municipal officials on the bus
- A Ride-the-Bus Photo Competition where you upload your picture to the Community Transit Week Instagram and/or Facebook page
- Plus many other events

Please feel free to contact Grace Vinson ([vinson@cvregion.com](mailto:vinson@cvregion.com)) at the Central Vermont Regional Planning Commission with any questions, comments or concerns.

### Montpelier Senior Activity Center

As of this morning, in response to the emerging Covid-19 (Coronavirus) situation, the City of Montpelier directed MSAC to close our 58 Barre Street facility (along with some other city buildings) to the public for at least two weeks, except for our most essential service: senior meal production. We will be notifying members, participants, and others via e-letter, a mailed letter to those who receive our newsletter via USPS, the city memo and website, door signage, and our Facebook page.

To be added to our e-list (and receive more frequent updates) or ask questions, call 223-2518 or email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org). You can find more information at [www.montpelier-vt.org](http://www.montpelier-vt.org).

### **Updated program status:**

- **FEAST at Home (Meals on Wheels)** continues to operate as normal and is our top priority. New requests and willing volunteers should call 262-6288. This service is our top priority as it serves such a vulnerable population.
- **FEAST Together community meals** on Tuesdays and Fridays, effective March 17, will be offered as FEAST To-go meals for take-out from a tent in the front courtyard at 58 Barre Street, by suggested donation of \$5 for those 60 and up and \$7 charge for those under 60. Reservations must be made by calling 262-6288 or emailing [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org).
- **Remaining MSAC Winter classes** are cancelled March 14 through April 3 (many were already completed or nearly so).

- **MSAC Spring classes** (scheduled to start April 6 and beyond) are now postponed until further notice, but not cancelled. We are still accepting registrations, and they should be done online by credit card or with checks and forms left in our drop-box at the side door or mailed to 58 Barre Street. Customers can call if they need assistance with online registration.
- All Drop-in activities, groups, games, other services, and rental events are cancelled until further notice, including Foot Care and Tax Preparation Clinics.
- We have postponed or cancelled, until further notice, all events through April 9
- Spring Trip program scheduling is on hold until further notice, except walks that meet in the community (to be announced).

**Class Refunds and Alternate Class options:**

- We will only offer pro-rated refunds for remaining Winter classes upon request and encourage registrants to instead allow us to use class revenue to pay instructors.
- We will keep the public informed of updates to Spring programming and classes, posting updates at least weekly.
- We are researching potential options for remote classes, online classes, video classes, and more.



**Sustainable Infrastructure**

**DPW Street & Water/Sewer Divisions:**

Our Street Division was able to complete tasks prepping for spring this week such as:

- Patching potholes throughout the city with cold patch
- Making asphalt with the city’s recycler and paving poor condition areas of Memorial Drive
- Worked on maintaining the condition of Gould Hill Road & Murray Road
- Stockpiled 1.5” stone at the city’s stump dump for future dirt road issues
- Sign repairs on Langdon Street and Upper Bailey Avenue
- Installed signage at new parking lot (12 Main Street)
- Repaired heat plant valve box in the intersection of Taylor Street and State Street
- Street light repairs on Main Street and State Street

Winter operations were also continued with snow removal from multiple areas throughout the city as well as sanding icy spots on sidewalks, streets and dirt roads.

Next week our Street Division will put the broom on our sidewalk plow for sweeping sidewalks, repair dirt roads as needed, continue asphalt recycling for hot mix and fixing potholes. Staff will perform maintenance on street benches and keep streets and sidewalks with freezing runoff clear.

Our Water/Sewer Division completed the following task list:

- Fusion machine training Friday for new HDPE water mains.
- Camera inspect sewer main on Nelson Street
- Sewer Main Repair on Nelson Street
- Leak detection on River Street
- Valve exercise on River Street
- Built shelving in new storage container at our stump dump
- Cleaned up our trucks and equipment
- Started moving supplies from our cold storage to the container at our stump dump

- Sewer pump station daily checks and maintenance
- Water meter repairs and readings
- Dig safes markings

Next week our crews will install a new hydrant on Colonial Drive, clean the sewer line on Loomis Street & Saint Paul Street, camera inspect the brick arch pipe on Loomis St., continue cleaning out cold storage, sewer pump station daily checks and maintenance, water and meter repairs and readings, as well as dig safe markings.

WRRF:

This week the contractor installed the new waterline within the solids dewatering building. Controls for the new screw press are being programmed and the new methane boilers are being finalized. Next week startup is scheduled for the new screw press as well as the rotary drum thickener.



William Fraser  
City Manager

Upcoming Agenda Items (TENTATIVE)

3/18	Norm Setting Meeting	3/25	Ordinances TKS Property Downtown Master Plan Sabin's Pasture Above and Beyond
4/8	Ordinances W/S Budget, Rates and Surplus Parking Fees Parking Garage Update	4/15	Development Review Board Appointments Personnel Plan Tax Stabilization



## America's Small Town Capital

Mayor Anne Watson

William Fraser  
City Manager

**City Council Members:**

Dona Bate  
Conor Casey  
Jay Ericson  
Dan Richardson  
Jack McCullough  
Lauren Hierl

Cameron Niedermayer  
Assistant City Manager

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