

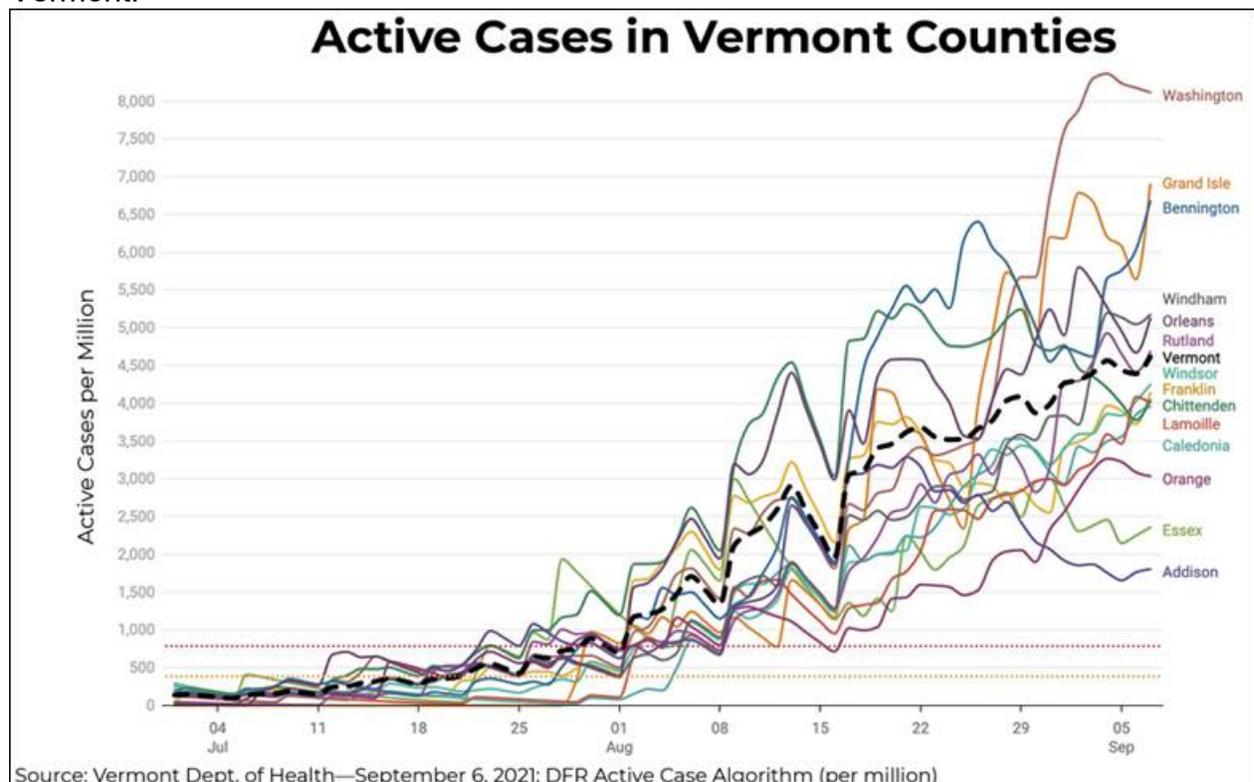
<b>Date</b>	<b>Committee</b>	<b>Time</b>	<b>Location</b>	<b>Links</b>
9/13	Special City Council Meeting	8:30 AM	City Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>
9/13	Community Fund Board	4:00 PM	City Manager's Conference Room and Zoom	<a href="#">Agenda and Zoom Link</a>
9/13	Planning Commission Meeting	5:30 PM	City Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>
9/14	City Investment Committee	5:30 PM	City Manager's Conference Room and Zoom	<a href="#">Agenda and Zoom Link</a>
9/14	Historic Preservation	7:00 PM	City Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>
9/15	Homelessness Task Force	11:30 AM	City Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>
9/15	Conservation Commission	6:30 PM	City Manager's Conference Room And Zoom	<a href="#">Agenda and Zoom Link</a>
9/16	Housing Task Force	5:00 PM	City Manager's Conference Room and Zoom	<a href="#">Agenda and Zoom Link</a>



### **COVID-19 Response- Updates**

The Department of Financial Regulation released their [weekly COVID-19 Data report](#), which continues to show that Vermont's COVID-19 cases are rising. They report that the COVID-19 case rate in the unvaccinated population has increased 11% in the last 7 days, while the case rate in people who are vaccinated has only increased just 1% in the same time-period. The report states: "Since early July, hospitalizations among those not fully vaccinated have been 6x higher than among those fully vaccinated".

Their report also shows that Washington County is seeing the highest case rates in Vermont:



All of this information shows how important it is to get your vaccinations to protect yourself and others! Find an appointment [here](#). Washington County is still designated as a "high-level" area of transmission of COVID-19 by the CDC; determination of "high-levels" of transmission can be found [here](#).

**City of Montpelier Mask Policy Updates:** As a reminder, the City Council has implemented a mask wearing requirement for all visitors to City facilities, regardless of a person's vaccination status.

### **Police Review Committee Draft Report**

The Montpelier Police Review Committee (PRC) seeks feedback on their draft report to the City Council. The deadline to submit feedback is September 18, 2021. [Submit public comments online here](#) or via drop boxes at the City Clerk's Office or Kellogg Hubbard Library. Mail comments to Montpelier City Hall, 39 Main Street, Montpelier, VT 05602.

[Access the report online here](#) or review paper copies at the City Clerk's Office and at Kellogg Hubbard Library.

Background: On October 28, 2020, the Montpelier City Council appointed members to the PRC and charged them with:

1. Reviewing the historic functions of Montpelier Police Department (MPD);
2. Reviewing modern policing trends and practices, such as those embodied in the President's Task Force on 21st Century Policing and other reference materials;
3. Meeting with community stakeholders for feedback on the role and function of the MPD;
4. Reviewing existing historic law enforcement data for trends, significant issues, and other observations or conclusions that are relevant to current and future planning and funding of the MPD;
5. Reviewing and analyzing the functions of the MPD, its existing policies, and helping create the department's current strategic plan; and
6. Compiling the information into a report to be delivered to the City Council, including recommendations for the PRC's future charge and function.

Montpelier Police Review Committee members include Alyssa Schuren (Chair), Justin Drechsler, Jen Duggan, Daniel Towle, Abbey Jermyn, Michael Sherman, and City Councilors Lauren Hierl and Jack McCullough.



## Environmental Stewardship

### **Net Zero Action Plan Final Report**

The Net Zero Action Plan was developed for the City of Montpelier in close collaboration with several City departments, the School District, and the Montpelier Energy Advisory Committee (MEAC). The purpose of the action plan is to lay out a realistic pathway to achieving the goal of net zero energy by the year 2030 without being overly prescriptive. This action plan provides helpful information that can be used to develop the necessary strategies to dramatically reduce and eventually eliminate fossil fuel use. The final report can be found [here](#).



## Responsive and Responsible Government

### **Strategic Planning: City Council Workshop: New**

The Council met this Wednesday, September 8<sup>th</sup>, to discuss their broad ideas for the FY22-23 City Council Strategic Plan. They discussed their overall vision and mission for the future of the City. They also went into depth discussing their shared Goals for the Strategic Plan, and outlined potential strategies for achieving the goals. Staff will now take all of the information gathered from this workshop, and return to Council with additional Strategies to accomplish their stated Goals.

City Council will add Strategic Planning as a discussion item to upcoming Council agendas to finalize the draft and foster community input and conversation.

### **Special Council Meeting Monday Sept 13, 8:30 AM New**

The Council will meet Monday morning to consider the allegation of violation of the open meeting law made by Stephen Whitaker.

### **Review Continues for the Draft City Encampment Response Policy**

Edits discussed at the August 27<sup>th</sup> meeting have been circulated among the Parks Commission, Cemetery Commission and staff for review and comment. We anticipate this item being on the September 22<sup>nd</sup> agenda.

### **Collective Bargaining**

The DPW union is holding a ratification vote on Tuesday the 14<sup>th</sup>. If that vote is favorable, the contract will be on the September 22<sup>nd</sup> consent agenda.

Police Supervisor and Patrol negotiations continue to go well. We have meetings set for September 13<sup>th</sup> and September 20<sup>th</sup> (if needed). We may have an agreement ready for the September 22<sup>nd</sup> agenda.

We are beginning a review of compensation for all nonunion employees as well.

### **General Business Responses– Updates**

9/1

- Homelessness Task Force disbandment – repeated from 8/25. This was a statement of opinion which requires [no further staff work](#).
- Following up steps needed for opening bathrooms at Transit Center for longer periods time. Will likely require city money.
- DPW is checking the bike path to determine need for crack sealing.
- Guertin Park structure will be power-washed when it is moved to its new location.
- Parks Commission does not have control of Guertin Park or Confluence Park. Despite their names they are not actually part of the park system. Guertin Park is a resting structure similar to benches on sidewalks. Confluence Park does not yet exist, it is merely an open lawn space. [No further staff work required](#).
- City Staff is checking on reported loose wiring and/or nonfunctioning ADA systems at the Transit Center

- Staff will be more intentional and expansive about explaining items on the agenda? [Addressed](#)
- Staff has already planned a debrief about boil water notice communications

9/8

- Council has scheduled a meeting for Monday to address Open Meeting and appointment allegations. [Done](#)



## Inclusive, Equitable and Engaged Community

### **Community Services Department- Updates/New**

#### **Indoor and Outdoor Space Rentals available with Senior Center, FEAST Kitchen, Parks and Recreation**

Trying to resume pandemic-paused group meet-up or schedule a one-time special event or meeting? We have affordable indoor and outdoor spaces in many shapes and locations, some with audio-visual available. We also rent out our fully licensed commercial kitchen when not in use for FEAST senior meals production. To learn more or request space at Community Services Department facilities, visit <https://www.montpelier-vt.org/337/Facility-Rentals> or call 225-8699. Masking required indoors in all city facilities by all people at this time, regardless of vaccine status.

#### **Volunteers needed for Senior Center, Parks, and Recreation**

Current volunteer needs include: people with carpentry, wall-patching and painting skills, Savoy DVD archive monitors, people willing to help with Fall outdoor chores and vegetable harvesting, technology tutors, meals on wheels drivers and kitchen assistance.

### **Montpelier Parks & Trees Division**

#### **Parks Crew needs help on the FEAST Farm!**

Even though summer is slowing down, veggies growing at Feast Farm are not! Please [join us for volunteer work days](#), which will continue each Wednesday until the season is over. We may also host an occasional Saturday work day (stay tuned!). We will be working on harvesting produce for FEAST Senior Meals Program, the Montpelier Food Pantry, as well as the Montpelier-Roxbury School "Backpack Program." We'll also be preparing for winter by planting cover crops. We have tasks for folks of all ages and abilities! Please sign up for a time slot [HERE](#). No need to stay for the whole time, but it's helpful for us to know how many people will be joining. Feel free to reach out with questions. Thank you! Jacqueline Huettenmoser, [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org).

#### **Parkapalooza Summer Concert Series continues at Hubbard Park for one more event!**

The City of Montpelier's Community Services Department invites all to

Parkapalooza, Hubbard Park's Free Summer Concert Series. This family-friendly, outdoor concert series is held at the Tuning Forks Stage in Hubbard Park and features live music from talented local and regional bands. The events are held **Thursdays from 5:30-7:30 pm**, with music beginning at 6pm. The remaining musical lineup includes:

- 9/23: Barika (rescheduled from July rain cancellation)

### Montpelier Recreation Division

#### Tae Kwon Do Classes for Youth & Adults!

Beginners who want to learn the art of Tae Kwon Do are welcome and encouraged to join these instructional classes offered twice a week for ten weeks with instructor Matthew Girouard. Classes are Mondays & Thursdays, 9/9-12/20 (skip 10/11, 11/25), 5:30-6:30pm at Montpelier Recreation Gym, 55 Barre Street. Fee: \$84 for residents, \$126 for non-residents. Sign up by visiting the Montpelier Recreation website or calling 225-8699. Online registration: Event code 2526A.

#### Youth Programs this Fall with Montpelier Recreation:

- **Tennis Clinics (ages 6-9, 10-13) continue for five more weeks**  
Montpelier Recreation's popular youth tennis clinics return during afterschool hours this Fall! Find more information and registration forms by visiting our website at <https://www.montpelier-vt.org/1110/Montpelier-Youth-Sports> or calling 225-8699.
- **Youth Soccer starts next week; Sign-up now!**  
Late fees apply now, but there are still spaces. Find more information and registration forms by visiting our website at <https://www.montpelier-vt.org/1110/Montpelier-Youth-Sports> or calling 225-8699.
- **Capital Kids Afterschool Childcare Program is underway!**  
To learn more about our affordable, state-licensed program with subsidies and available 2:30-5:30pm throughout the school year, visit <https://www.montpelier-vt.org/1186/After-School-Childcare>, call the office at 802-225-8699 or email [nmaurice@montpelier-vt.org](mailto:nmaurice@montpelier-vt.org) with questions.

### Montpelier Senior Activity Center Division

#### Got smartphone or iPad Questions? Technology Tutor Available at MSAC!

Local high school student, Russell Clar, is available for twenty-minute appointments at Montpelier Senior Activity Center to assist seniors with smartphone set-up, settings adjustments, email questions, Google Docs, photo-editing, or bring other questions/needs and he'll do his best to help! Depending on interest, Russell may continue to offer this service on an occasional or regular basis during after-school hours. To reserve a slot or get your name on a future list, call the MSAC main office at 223-2518 or email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org).

#### 38 weekly Adult and Youth Fall Classes with Montpelier Senior Activity Center: Register Now!

38 classes begin in-person and online the week of September 27. See

newsletter, <https://www.montpelier-vt.org/751/Classes>, stop by 58 Barre Street or call 223-2518 for details! Featured classes include Film Appreciation with Rick Winston, Opera Appreciation with Erik Nielsen, Pastels with Jeneane Lunn, Great Decisions Current Events, Moving for Parkinson's & Other Neuro-Movement Challenges, and a new Slow Jam Drop-in group for Music-making. You'll also find a dozen yoga classes in various levels, five series of our popular Bone Builders, Qigong, Tai Chi, Painting, Drawing, Digital Photography, Writing, Poetry workshop, Pilates, Somatic Movement, Anti-Inflammatory Nutrition Workshop and more!

### **We're Hiring! FEAST Senior Meals: Kitchen Manager/Chef**

- The City of Montpelier's FEAST Senior Meals Program at MSAC seeks dynamic applicants for a Kitchen Manager / Chef (**application deadline extended: 9/17**). MSAC operates as a destination for Central VT's aging population to socialize, take a variety of classes, and to access nutrition, wellness opportunities and more, both in-person and remotely. To learn more about FEAST, visit: [www.montpelier-vt.org/feast](http://www.montpelier-vt.org/feast). FEAST is in the process of an exciting re-design to roll out this Fall!
  - The **Kitchen Manager/Chef** is responsible for production of 16,500 meals annually in accordance with nutritional requirements; food purchasing; maintenance of an excellent, licensed, commercial kitchen; and supervision of diverse kitchen interns and volunteers. This manager is an important member of the Community Services Department Team.
  - Wage is competitive, and the position is for 30 hours per week daytime hours. Excellent and comprehensive benefits package. Female and minority candidates are encouraged to apply. Please submit a cover letter, resume, and list of three professional references electronically to Sarah Lipton, new Director of MSAC: [slipton@montpelier-vt.org](mailto:slipton@montpelier-vt.org). More information about MSAC is on our website at [www.montpelier-vt.org/msac](http://www.montpelier-vt.org/msac). Job description available by request. Position open until filled.

### **MSAC Advisory Council Meeting**

Tuesday, September 14 | 1-3pm | Zoom & In-person at 58 Barre Street  
To receive the Zoom link or phone number, contact [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org) or call 223-2518. Agenda & past minutes posted at <https://www.montpelier-vt.org/369/MSAC-Advisory-Council>.

### **Save the Date! Osher Lifelong Learning Lectures Return to MSAC! "Spirits" with "Banjo" Dan Lindner, Musician**

Wednesday, Sept. 29 | 1:30-3:00pm | In-person at 58 Barre Street

The presentation will focus on the process of song writing and sources of inspiration, specifically relating to the creation of a new set of songs dealing with spiritual beliefs and practices from a diverse cross-section of cultures and traditions. Then—the performance. To learn more about OSHER and their other Fall in-person and online programs, fees, guidelines, visit <https://learn.uvm.edu/program/osherlifelong-learning/olli-statewide/central-vermont/>.

### **FEAST Senior Meals Program of MSAC:**

#### **FEAST Curbside Pick-up Meals**

All seniors are welcome to pick up a Curbside meal on Tuesdays and Fridays.

Simply pickup your meal outside between 12 and 12:30. If you are new to the program, you will be asked to fill out a short nutritional survey. You can see our monthly menu on our website [here](#). Suggested donations are \$5-\$10, and the fee is \$7-10 if you're under age 60. Please call to make your reservation: 262-6288 or email us at: [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org). Reservations are not required to get meals.

**Meals on Wheels** is available to Montpelier and Berlin residents over 60 who need it. Our fabulous volunteers deliver a bulk pack of locally prepared frozen meals once a week, and we work to offer pandemic-safe social engagement and nutrition education too. There is no charge for meals, but donations are gladly accepted. If you or someone you know would benefit from receiving our delicious and nutritious meals on wheels, just call us at the FEAST office: 262-6288 or email us at: [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org).

### **Volunteer for FEAST**

As we ramp back up to serving meals inside and delivering daily hot meals, we are going to need a lot more help again. If you or someone you know is interested in helping us bring nutritious, delicious meals to seniors who need them, please let us know by calling or emailing us: 802-262-6288, [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org). We are seeking the following: Meals on Wheels Drivers, FEAST Curbside Picnic Volunteers, FEAST Special Events Volunteers, FEAST Farm Support



## Sustainable Infrastructure

No updates for this week.



## Thoughtfully Planned Built Environment

### **Guertin Park, 12-16 Main Street Long Term Use - Updates**

The City's Development Application was approved by the Design Review Committee on September 7<sup>th</sup>. The move will be completed when permits are issued.



## Employment and Personnel Announcements

### **Municipal Job Openings- Updates:**

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

- **Police Department- Patrol Officers:** The Patrol Officer is responsible for the

efficient performance of required duties in conformance with the laws and the Department's rules, regulations and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email [recruiting@montpelier-vt.org](mailto:recruiting@montpelier-vt.org). **Three positions have been filled. We have two more open officer positions.**

- **Staff Accountant:** The professional in this position will be responsible for accounts payable and receivable functions, construction project accounting, grant management as well as submission of state and federal fund reimbursement requests for more information click [here](#). **An offer has been made and accepted. Final background checks are being completed.**
- **Emergency Services Dispatcher/Clerk:** This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. For more information click [here](#). **There is one vacant position.**



## Reminders

### **Social Worker Available to Residents**

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. Susan Lemere has been a friendly and effective presence in town for the last several month, but COVID has slowed our outreach efforts down. If you would like to speak to Susan please contact her through email at: [susan.lemere@wcmhs.org](mailto:susan.lemere@wcmhs.org) or contact MPD and we can assist with connecting you to Susan.

### **ORCA MEDIA**

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

Thank you,

William Fraser, City Manager

## Upcoming Agenda Items (*TENTATIVE*)

9/13 8:30 AM	<ul style="list-style-type: none"> <li>Special Meeting re: Allegation of Open Meeting Law Violation.</li> </ul>	9/22	<ul style="list-style-type: none"> <li>Camping Policy Continued</li> <li>DRB appointments</li> <li>Continue Strategic Plan</li> <li>ARPA Fund Use?</li> <li>Local Hazard Mitigation Plan Approval</li> <li><i>DPW Union contract consent?</i></li> <li><i>Police Union contracts consent?</i></li> </ul>
10/13	<ul style="list-style-type: none"> <li>1<sup>st</sup> quarter financials</li> <li>Legislative Agenda</li> <li>FY23 Budget Process</li> <li>Police Committee Report</li> <li>Strategic Plan</li> </ul>	10/20 TBA	<ul style="list-style-type: none"> <li>Potential joint meeting with Barre City to receive CVPSA Televate report</li> </ul>
10/27	<ul style="list-style-type: none"> <li>Holiday Season meeting calendar</li> <li>DID presentation</li> <li>Economic Development?</li> <li>12-16 Main Street Update?</li> </ul>	11/10	<ul style="list-style-type: none"> <li>Rec Center Update?</li> </ul>
11/17	WRRF Update?	12/8	<ul style="list-style-type: none"> <li>Present Budget</li> </ul>

? = Date is tentative, may shift to a different date

### **PENDING ITEMS**

Park Land Purchase

Conduit Policy

Housing Task Force Report follow up

City Master Plan