

| Date | Committee  | Time     | Location                       | Links                                |
|------|--|----------|--------------------------------|--------------------------------------|
| 11/1 | Design Review Committee Meeting                                | 5:30 PM  | City Council Chambers and Zoom | <a href="#">Agenda and Zoom Link</a> |
| 11/1 | Development Review Board Meeting                               | 7:00 PM  | City Council Chambers and Zoom | <a href="#">Agenda and Zoom Link</a> |
| 11/2 | Montpelier Transportation and Infrastructure Committee Meeting | 6:00 PM  | Memorial Room and Zoom         | <a href="#">Agenda and Zoom Link</a> |
| 11/3 | Social & Economic Justice Advisory Committee Meeting           | 8:00 AM  | City Manager's Conference Room | <a href="#">Agenda and Zoom Link</a> |
| 11/3 | Homelessness Task Force  | 11:30 AM | City Council Chambers          | <a href="#">Agenda and Zoom Link</a> |
| 11/3 | Complete Streets Committee                                     | 5:30 PM  | Memorial Room and Zoom         | <a href="#">Agenda and Zoom Link</a> |
| 11/3 | Montpelier Housing Trust Fund Committee                        | 5:00 PM  | City Council Chambers and Zoom | <a href="#">Agenda and Zoom Link</a> |



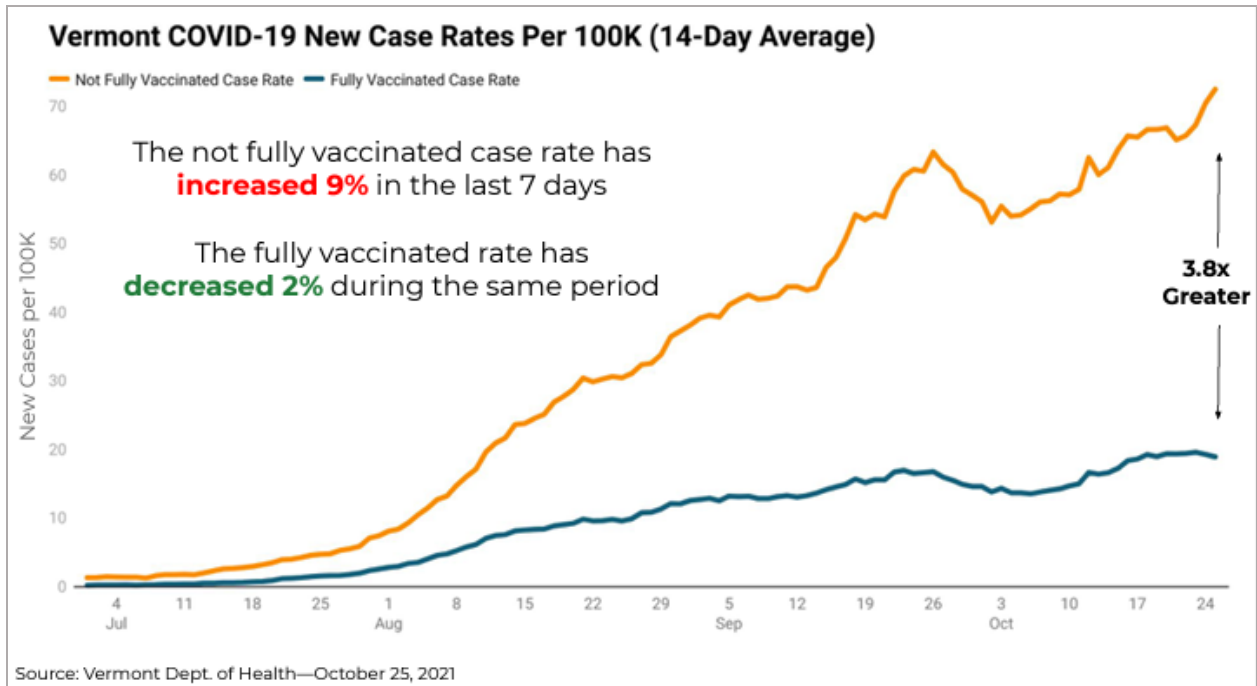
## Public Health and Safety

### **COVID-19 Response- Updated**

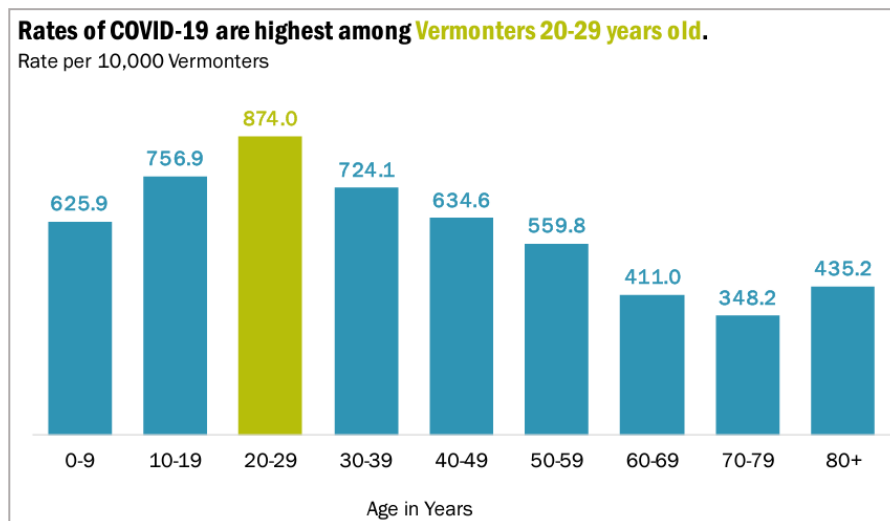
- New:** [Governor Phil Scott and the Department of Health announced that the State is expanding its Covid-19 booster shot program to include the Moderna and Johnson & Johnson vaccines.](#) In addition, starting November 1<sup>st</sup> to those age 18+, the State will start providing booster vaccines that are a different brand than what people initially received. These actions follow the decision by the U.S. Food and Drug Administration and the Centers for Disease Control and Prevention to

authorize use of the three vaccines for booster doses. Pfizer boosters have been available since September 24.

- **New:** The State has updated their [weekly COVID-19 data report](#). We are finally seeing a downturn in case rates, but there is a large gap between those who have been vaccinated or not. For those not vaccinated, case rates are continuing to rise- increasing 9% in the last week. For those who are fully vaccinated, the case rate has decreased 2% in the same time period.



- The State also presented data showing that cases are up in those under 12 years old, with higher case counts in those 0-9 years of age. This makes it even more important for adults to get vaccinated- to protect those who cannot yet get vaccinated. Overall, this chart shows the rates of COVID-19 within different age brackets:



- **New:** The Vermont COVID-19 Data Summary for all COVID-19 cases recorded between March 5<sup>th</sup>, 2020 and October 22<sup>nd</sup>, 2021 is available for review [here](#).
- You can now get a booster shot of Pfizer vaccine if you received your dose of the Pfizer vaccine six months ago or more and fit specific criteria. Visit [healthvermont.gov/MyVaccine](https://healthvermont.gov/MyVaccine) to make a vaccination appointment!!
- The CDC continues to list Washington County has a [High Level of Community Transmission](#) and they recommend that everyone in Washington County should wear a mask in public indoor settings.

**Montpelier Energy Advisory Committee: Low Cost Insulation Insert Event **New****

Volunteers Needed! Come join the Montpelier Energy Advisory Committee in making low-cost building insulating window inserts for the Montpelier and Mad River Valley community. Each simple job is taught, and all tools and materials are provided. No experience necessary. Sign up for a 4 hour shift at <https://signup.com/.../invit.../secure/167696154098/false...>

They will be requiring all participants to wear masks, and will practice social distancing to the extent possible in order to provide a safe environment for all. Learn more about the project at <https://www.netzeromontpelier.org/window-dressers>

**Montpelier Police Departments' Public Virtual Presentations on New Policy **New****

The Montpelier Police Department would like to invite our community members to attend any or all of five upcoming presentations where we will discuss MPD's adoption of the new Statewide Policy on the Use of Force. Pursuant to Executive Order 03-20, a statewide Use of Force policy was created in collaboration with lawmakers, numerous interested parties, and the law enforcement community. The underpinning directives of the policy are based on S. 119, H.145 and E.O. 03-20.

MPD has developed response procedures to the statewide use of force policy which can be found here: <https://www.montpelier-vt.org/220/Police-Department>

The Statewide Policy Can be found here:

<https://dps.vermont.gov/sites/psd/files/documents/FINAL%20UOF%20policy%20with%20changes%20accepted.pdf>

The presentation dates are:

- Time: Nov 3, 2021 12:00 PM (Noon)  
Join Zoom Meeting  
<https://us06web.zoom.us/j/82690046553?pwd=SmtHSEE3TEFHMVJTUy9UVTlsaVZLZz09>  
Meeting ID: 826 9004 6553  
Passcode: 403413  
Call-in Number: 1-929-205-6099

- November 3, 2021, (Wednesday) 6:00PM  
 Join Zoom Meeting  
<https://us06web.zoom.us/j/85138889298?pwd=ZE40eHNScS9jZTBQc3U3U0drTzY1Zz09>  
 Meeting ID: 851 3888 9298  
 Passcode: 687651  
 Call-in Number: 1-929-205-6099
- November 10, 2021, (Wednesday) 12:00PM (Noon)  
 Join Zoom Meeting  
<https://us06web.zoom.us/j/88499397346?pwd=TERxSndDc3pJK0IHUVh6RG85S3I2QT09>  
 Meeting ID: 884 9939 7346  
 Passcode: 908079  
 Call-in Number: 1-929-205-6099
- November 10, 2021, (Wednesday) 6:00PM  
 Join Zoom Meeting  
<https://us06web.zoom.us/j/89389194893?pwd=TnR6NGV5dWJyRGJYYTNRd2VRVEZWUT09>  
 Meeting ID: 893 8919 4893  
 Passcode: 582163  
 Call-in Number: 1-929-205-6099
- November 11, 2021, (Thursday) 6:00PM  
 Join Zoom Meeting  
<https://us06web.zoom.us/j/85903376430?pwd=a3l3ZkJrMkcvZ1lDOERvSzhGY3Ztdz09>  
 Meeting ID: 859 0337 6430  
 Passcode: 098140  
 Call-in Number: 1-929-205-6099

More information about the Use of Force Policy can be found at:

<https://legislature.vermont.gov/assets/Legislative-Reports/2020-Report-on-Model-Statewide-Policy-for-Law-Enforcement-Use-of-Force.pdf>



## Environmental Stewardship

### **Stump Dump:**

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

**Leaf Pickup: Update**

**TODAY, Friday, October 29, is the LAST DAY of Leaf Pickup.** The Public Works Department will be picking up bagged leaves left at the curbside. Bags should contain leaves only: No brush, garden debris or flower stalks will be accepted. Leaves raked into the street **MUST** be bagged for removal, and all bags must be securely tied. The schedule is as follows:

- Fridays: Berlin Hill, River Street, Colonial Drive, and National Life Drive areas.

If you have questions or require additional information, please call 223-9510 between 7:00 am and 3:30 pm, Monday through Thursday.

**Street Sweeping:**

The City of Montpelier Department of Public Works Street Division has had 2 Street Sweepers out daily for the month of October.

**Trash Receptacles:**

As a resident of Montpelier, are you wondering about the best area to place a trash receptacle for trash pickup? Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.



**Responsive and Responsible Government**

**Capital Area Neighborhood Project Management RFP Update**

The City of Montpelier is seeking Proposals from a vendor to provide a management structure and the staffing capacity to assist the City in community outreach on a neighborhood level through the Capital Area Neighborhood (CAN) program. Responses are due by close of business November 3<sup>rd</sup>, 2021. [Link to the bid is available here.](#) [The formal Q&A Responses are available here.](#)

**Strategic Planning Process Continued:**

Council has approved the Council's FY22-23 Strategic Plan, and the staff's next step is to finish creating their departmental work-plans that will outline how Council's initiatives will be accomplished. The departmental work plans will also review strategies and initiatives internal to each department. The FY22-23 Plan will then be put into the City's plan management software, Envisio, and shared via the City's website.

**General Business Follow Up:**

*None this week.*



## Inclusive, Equitable and Engaged Community

### **Challenger Seven Memorial Monument Rededication Event November 18<sup>th</sup> at 4pm**

Mayor Watson will preside over a brief and informal re-dedication of the 'Challenger Seven' memorial on Nov 18 at 4pm at the high school along the bike path. The memorial was recently moved from an inaccessible location where it stood for 35 years in memory of the seven astronauts who died on January 28, 1986, when NASA's space shuttle Challenger exploded 73 seconds into its launch. The seven included the first civilian astronaut, Christa McAuliffe, a school teacher from New Hampshire. The Montpelier Public Art Commission spent the past year on this project. From the beginning, the commission intended that no taxpayer funds be involved in this project, particularly when so many are financially stressed by COVID-19. To our tremendous appreciation, the National Life Group covered all the costs. Thank you to everyone involved!

### **Community Services Department- Updates/New**

#### **Community Services Department Shared Items / Collaborations**

#### **Volunteers needed for Senior Center, Parks, and Recreation Departments**

Current volunteer needs include: people with carpentry, wall-patching and painting skills, Savoy DVD archive monitors, people willing to help with Fall outdoor chores, Enchanted Forest support, park trail work, technology tutors, data entry, meals on wheels drivers and kitchen assistance.

#### **Indoor and Outdoor Space Rentals available with Senior Center, FEAST Kitchen, Parks and Recreation**

Trying to resume pandemic-paused group meet-up or schedule a one-time special event or meeting? We have affordable indoor and outdoor spaces in many shapes and locations, some with audio-visual available. We also rent out our fully licensed commercial kitchen when not in use for FEAST senior meals production. To learn more or request space at Community Services Department facilities, visit <https://www.montpelier-vt.org/337/Facility-Rentals> or call 225-8699. Masking required indoors in all city facilities by all people at this time, regardless of vaccine status.

#### **Montpelier Parks & Trees Division items**

#### **Hubbard Park's Expansion Project and Fundraising Campaign**

We have the opportunity to add nearly 80 acres to Hubbard Park this year, and the campaign for the final stretch of fundraising to collect on \$38K in previous pledges and an additional \$100K is off to a great start, with over to **\$41,000 raised from 85 donors**,

including many who had pledged earlier in the exploratory process, new donors, and people who added gifts to the project while purchasing Enchanted Forest tickets online in recent weeks. To learn more and pledge / donate toward our remaining goal [click here](#). **All donations are tax-deductible.** A video **recording of the October 21 public discussion** about the project on Zoom is available [here \(forward to minute 15:20 for the start of the event\)](#):

**Starting Nov. 2: Four walks of the Hubbard Park Expansion Project property with Parks Director, Alec Ellsworth!**

- Tuesday, November 2, 4:30-5:30p (headlamp/flashlight recommended)
- Wednesday, November 10, 8:00-9:30a
- Saturday, November 20, 9:00-10:30a
- Thursday, December 2, 12:00-1:30p

**(Events 2-4 have been extended half hour)** All walks include hills and begin at the New Shelter in Hubbard Park (near the end of the road). No pre-registration is needed. Wear sturdy shoes/boots as trail conditions vary and include possible damp conditions. More information about the property can be found in the link in above item.

***Save the Date! Benefit night at Three Penny Taproom for Hubbard Park Expansion Project***

On Tuesday, November 23, 5% of TPT's proceeds will go to our fundraising campaign! Save the date and tell your friends to join you at 108 Main Street for great food and drinks for a great cause! Thank you, [TPT!](#)

**Enchanted Forest at Hubbard Park**

Friday, October 29 & Saturday, October 30

Our family-friendly, enchanting event featuring a candlelit walk, art, music and more, in partnership with AllTogetherNow!, is on this weekend. Our online tickets sold out ten days before the event (some trading on FPF) and last minute plans were in the works by the Parks team and creative partners at the time of publishing this memo!

**Parks Crew seeks volunteers for Trail Work and More**

[Join us for volunteer work days](#) that vary according to need and event. We have tasks for folks of all ages and abilities! Contact Jacqueline at [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org) with questions.

**Montpelier Recreation Division items**

*Youth Basketball (K-6th grade) starts November 20*

[Click here](#) to reach Registration forms page for this and other programs. Print out, register online, or stop by the office to sign-up!

**Basketball Coaches Meeting November 16**

This is a mandatory meeting for interested Youth Basketball Coaches and starts at 5pm at the Senior Center, 58 Barre Street, on the first floor in the large Community Room.

Director Arne McMullen is the host. Masks required. Contact Arne with further questions or to sign up: [amcmullen@montpelier-vt.org](mailto:amcmullen@montpelier-vt.org).

### **Recreation Programs and Facility Access for Youth & Adults – Current and approaching**

We've got current Tae Kwon Do for Youth & Adults and another winter program starting soon, plus access to many outdoor facilities for drop-in pickleball, tennis and more. The gym remains closed most of the time but is available for rental; masking required inside city facilities. More gym activities will be starting in the months ahead, including for pickleball. See our website, call 225-8699 or stop by the office at 58 Barre Street (the senior center) to get more information.

### **Capital Kids Afterschool Childcare Program still has space for kids from all towns!**

Winter session starts after Thanksgiving. New families can start anytime; no requirement to attend all year. To learn more about our affordable, state-licensed program with subsidies and available 2:30-5:30pm throughout the school year and on many non-school days, visit <https://www.montpelier-vt.org/1186/After-School-Childcare>, call the office at 802-225-8699 or email [nmaurice@montpelier-vt.org](mailto:nmaurice@montpelier-vt.org) with questions.

## **Montpelier Senior Activity Center Division items**

### **Hot off the press: MSAC's November 2021 *Active Times* Newsletter**

Click [here](#) to read the full 12 pages of great contents, including a Director's Dispatch from Sarah Lipton, a profile on volunteer Ghazi Ben Rhaim, a Q&A with FEAST Program Manager Kim Myers, lots of updates about FEAST Senior Meals Program and the FEAST Farm, many events coming this month and next, updates on MSAC at Home and more announcements and resources from MSAC, Parks & Rec, and our community partners including CVCOA. We also express our gratitude for the bounty of produce, volunteers and partners that support our community, and we give you information about the FREE Thanksgiving Meal being offered by National Life on Nov. 24 (reserve by Nov. 17!) and how to use MyRide.

### **Flu Clinic with CVHHH at the Senior Center this coming week, open to all adults**

Monday, November 1, 10am – 12pm | Age 18+, walk-ins only | Please bring your insurance card. If you're 19 years+, the flu vaccine is provided at no cost. For those aged 18, it would be billed to a billable insurance. CVHHH can't bill United Health Care (even if you have traditional Medicare), Cigna, Care Centrix or the VA. Only come if you have no COVID symptoms, fever or exposure. Masking required. CVHHH isn't doing joint flu/COVID vaccine clinics, but the vaccines can be given on the same day. No advance appointments, but please spread out arrival times through the two-hour block.

### **Got smartphone or iPad Questions? Technology Tutor Available at MSAC!**

#### **Next sessions: Friday afternoons, 10/29, 11/5, 3:30-4:30**

Local high school student, Russell Clar, is available for twenty-minute appointments at Montpelier Senior Activity Center to assist seniors with smartphone set-up, settings adjustments, email questions, Google Docs, photo-editing, or bring other questions/needs and he'll do his best to help! To reserve a slot or get your name on a



future list, call the MSAC main office at 223-2518 or email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org).

### **Fall Adult and Teen Classes with MSAC: Sign up now!**

We've got 32 affordable, diverse, online, in-person and hybrid options in the Arts, Humanities, so many forms of movement, and ten options of yoga. Visit our website at <https://www.montpelier-vt.org/751/Classes>, stop by MSAC at 58 Barre Street or call us at 223-2518 to learn more or get help to register!

### **Many Drop-in groups (online and in-person) welcome new community members, and we have a new web-page!**

To view the free, in-person and online options that include Slow Jam, Outdoor Walks, Crafting, Writing, Italian, Bridge, Scrabble and more, visit our new [Drop-in Groups](#) page.

### **FEAST Senior Meals Program of MSAC:**

#### **FEAST Curbside Pick-up Meals**

All seniors are welcome to pick up a Curbside meal on Tuesdays and Fridays. Simply pickup your meal outside between 12 and 12:30. If you are new to the program, you will be asked to fill out a short nutritional survey. You can see our monthly menu on our website [here](#). Suggested donations are \$5-\$10, and the fee is \$7-10 if you're under age 60. Please call to make your reservation: 262-6288 or email us at: [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org). Reservations are not required to get meals.

**Meals on Wheels** is available to Montpelier and Berlin residents over 60 who need it. Our fabulous volunteers deliver a bulk pack of locally prepared frozen meals once a week, and we work to offer pandemic-safe social engagement and nutrition education too. There is no charge for meals, but donations are gladly accepted. If you or someone you know would benefit from receiving our delicious and nutritious meals on wheels, just call us at the FEAST office: 262-6288 or email us at: [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org).

#### **Volunteer for FEAST**

As we ramp back up to serving meals inside and delivering daily hot meals, we are going to need a lot more help again. If you or someone you know is interested in helping us bring nutritious, delicious meals to seniors who need them, please let us know by calling or emailing us: 802-262-6288, [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org). We are seeking the following:

- Data Entry – Starting November 1 – We are switching to a new meals software system and need tech savvy volunteers to help us move data from our old system into our new one.
- Kitchen Volunteers – Daily starting the week of Nov 7 – We need volunteers from 9am – 12pm M-F – We need help cutting, chopping, prepping, cooking and packing meals for delivery.
- Meals on Wheels – substitute drivers now and new drivers in Dec/January – Times TBD

## **MSAC at Home: Supports for Aging in Place**

### **MSAC At Home Can Help!**

As fall and winter come upon us, we are pleased to announce that we are accepting MSAC At Home requests! These requests can include resident-based outdoor or indoor chore assistance, opportunities for socialization, or technology assistance. In this short fall season, we have already provided assistance with several indoor and outdoor chores. The fall and winter seasons make for a long chore list. If you or someone you know needs a hand, contact us (below)!

### **Breaking news: Walking buddies!**

We've had a lot of interest from community members who would like to volunteer going on walks with older adults (until conditions get too icy).

### **Volunteer with MSAC At Home!**

We're recruiting volunteers for MSAC at Home. As a volunteer, you determine how much or little you can help and with what elements of the program. We now have three service elements: socialization and connection, indoor assistance, and outdoor assistance. Montpelier is a vibrant community, and volunteering with MSAC At Home offers the opportunity to meet incredible people while providing support for vital services. Volunteer service is powerful—for the volunteers, the MSAC At Home clients, and the greater Montpelier community. We at MSAC are so honored to have a robust volunteer network, and are excited to expand it!

### **How to connect with MSAC at Home and Maddie**

If you are interested in learning more or want to make a request for any of the above, contact MSAC's Aging in Place Coordinator Maddie Sholar at 802-262-6287 or email [msac-amerikorps@montpelier-vt.org](mailto:msac-amerikorps@montpelier-vt.org). You can also find info on our website, <https://www.montpelier-vt.org/1244/MSAC-at-Home>. **Volunteer Training Events, Dec. 9 & 10, inquire if interested!**



**Sustainable Infrastructure**

### **Cummings Street:**

Residents can expect that by November 5<sup>th</sup>, the water main project should be complete. Currently our crews are installing the new hydrant, connecting services to the new water main, removing temporary services as well as lawn restorations.

### **Barre Street/Hubbard Street:**

Paving on Barre and Hubbard is now complete. Crews will be painting crosswalks and stop bars.

### **Hubbard Park:**

Hubbard Park project will begin next week, users of the park should expect delays and impacts to parking. We appreciate your patience while completing this project. Work in anticipated to take 2 weeks.



## Employment and Personnel Announcements

### **Municipal Job Openings**

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

- **Community Services Positions:**
  - Afterschool Childcare Program Director (part-time)
  - Afterschool Childcare Program Staff (part-time)
  - For full details and instructions for applying, visit the City [job postings page](#).
- **Police Department- Patrol Officers:** The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department's rules, regulations and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email [recruiting@montpelier-vt.org](mailto:recruiting@montpelier-vt.org). **We have two more open officer positions.**
- **Emergency Services Dispatcher/Clerk:** This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. For more information click [here](#). **There is one vacant position.**



## Reminders

### **Social Worker Available to Residents**

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: [susan.lemere@wcmhs.org](mailto:susan.lemere@wcmhs.org) or contact MPD and we can assist with connecting you to Susan.

## **ORCA MEDIA**

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings:  
<https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>
- Or stream via ORCA's YouTube channel during meetings here:  
<https://www.youtube.com/user/orcamedia>

## **City-wide Reappraisal Property Inspections Have Begun!**

We have begun the process of a city-wide reappraisal of all real property.

Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

Thank you,



William Fraser, City Manager

## Upcoming Agenda Items (*TENTATIVE*)

|       |  |                  |   |
|-------|--|------------------|---|
| 11/10 | <ul style="list-style-type: none"> <li>• Legislative Agenda</li> <li>• Police Review Recommendation follow up items</li> <li>• Winter Parking</li> <li>• Central VT public Safety Authority staff appointments</li> <li>• Council Comments regarding State ANR Permit</li> </ul> | 11/17            | <ul style="list-style-type: none"> <li>• WRRF Dryer Update</li> <li>• Police Review Recommendation follow up items</li> <li>• MEAC report</li> <li>• Rec Center Update?</li> </ul>  |
| 12/8  | <ul style="list-style-type: none"> <li>• Present Budget</li> </ul>   | 12/15            | <ul style="list-style-type: none"> <li>• Budget Workshop</li> </ul>   |
| 12/22 | <ul style="list-style-type: none"> <li>• Budget Review</li> </ul>  | 1/5/22           | <ul style="list-style-type: none"> <li>• Budget Workshop</li> </ul>   |
| 1/12  | <ul style="list-style-type: none"> <li>• First PH on Budget</li> <li>• First PH on Warning</li> <li>• Bond PH if needed</li> </ul>   | 1/20<br>Thursday | <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> PH/Budget Adoption</li> <li>• 2<sup>nd</sup> PH on Warning/Adoption</li> <li>• Consideration of Petitions</li> <li>• Bond Necessity Resolution If needed</li> </ul> |

? = Date is tentative, may shift to a different date

### **PENDING ITEMS**

Conduit Policy

Housing Task Force Report follow up

City Master Plan

12-16 Main St. site planning