

Date	Committee	Time	Location	Links
01/03/2022	Design Review Committee	5:30 PM	City Council Chambers	Agenda and Zoom Link
01/04/2022	HPC Design Guideline Work Session	10:00 AM	City Manager's Conference Room	Agenda and Zoom Link
01/04/2022	Montpelier Transportation Infrastructure Committee	6:00 PM	City Council Chambers	Agenda and Zoom Link
01/05/2022	Homelessness Task Force	11:30 AM	City Council Chambers	Agenda and Zoom Link
01/06/2022	HPC Design Guideline Work Session	1:00 PM	City Manager's Conference Room	Agenda and Zoom Link



Improve Public Health and Safety

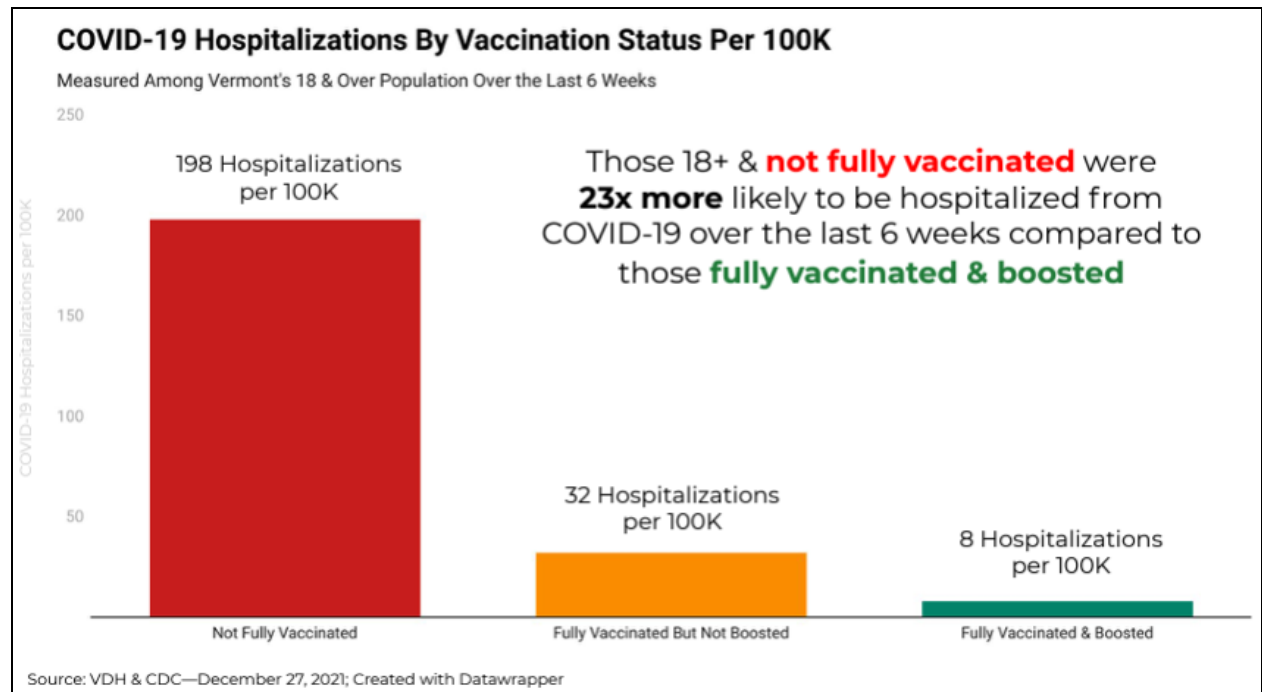
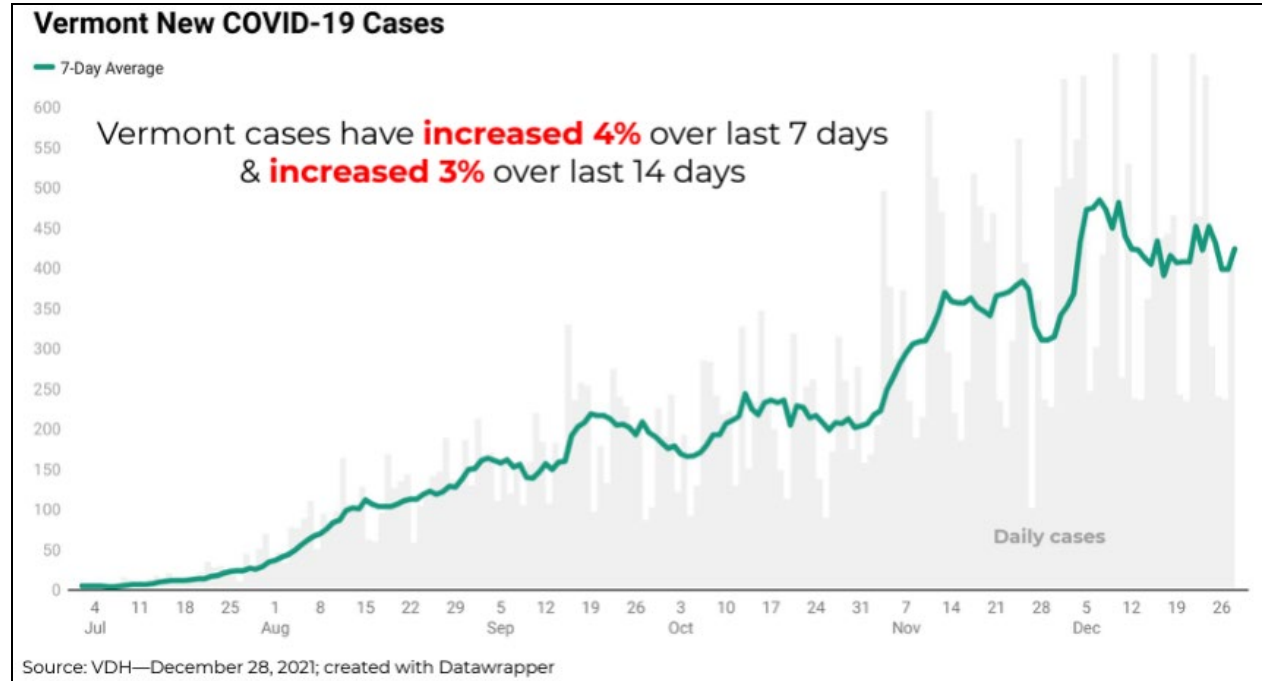
COVID-19 Response- Updated

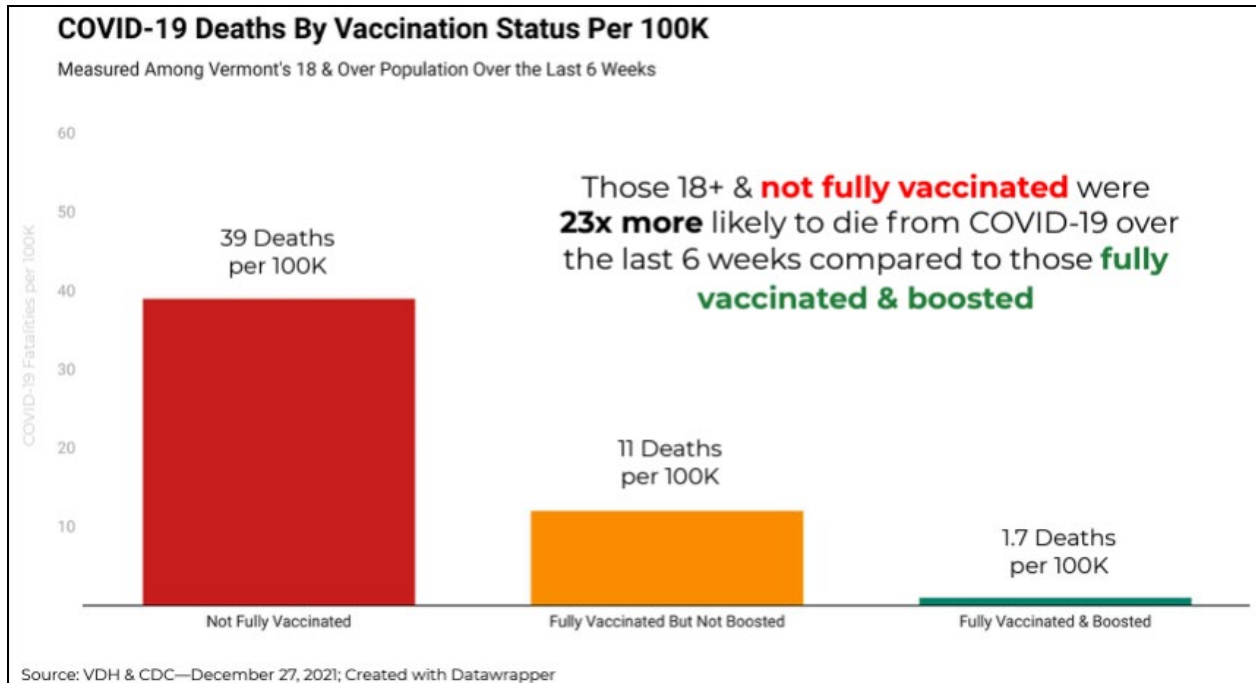
New: The CDC has [changed its isolation/quarantine timeline recommendations](#). The City leadership team is looking into these changes and will update internal policies as needed.

New: Vermont parents of K-12 students! To help prevent the spread of COVID-19 in our communities as kids return to school, the VT Department of Health is offering school-age kids take-home antigen tests on 12/30 & 12/31—by appointment—at 51 sites. [For more info & to register, click here.](#)

Update: The State has released their [COVID-19 Modeling report, updated on December 28th](#). The report, as it has in the last few weeks, continued to highlight the possibility of severe illness or death amongst the non-vaccinated compared to the fully vaccinated. Not to mention the fact that our case rate continues to increase, even with a

decrease in state-wide testing.





It is very important that all who are eligible get vaccinated- it's never too late! [Find vaccination clinics here](#), or call your preferred pharmacy.



Practice Good Environmental Stewardship



Responsible and Engaged Government

Budget

A summary of the City Manager's proposed budget was included in the 12/15 Montpelier Bridge for all to read. Meeting dates were included. The full budget book can be found at <https://city-montpelier-vt-budget-book.cleargov.com/fy2023-budget-book-v.1/2023/introduction/organization-chart>

The budget book will be updated with City Council formal changes to date. The Council will hold Public Hearings on the Budget and proposed Bonds on January 12th and Thursday, January 20th. Voting on the proposals will be completed by Tuesday, March 1st. The exact process for voting this year is still being determined.

Budget Public Survey

The City has just launched the [FY23 Budget Public Survey- available here](#). We want to hear your thoughts about the proposed FY23 Budget- all information available on the City's website [here](#) (under the first FY23 section on the page).

We are hoping for responses by January 3rd so Council can have feedback by January 5th for their first Budget Public Hearing.

Pending Legal

- *Ferry, et al v. City of Montpelier*. Filing of multiple parties seeking to invalidate the City's non-citizen voting charter amendment. The City is represented by Attorneys Michael Tarrant, Stephen Coteus, and Kimberly Devine. City's motion to dismiss has been filed.
- *Appeal of Zoning Permit*. Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city's zoning ordinance.

General Business Follow Up:

12/22:

- Accident with Grader and a parked vehicle during storm plowing has been reviewed. All proper protocols for notification to Police and vehicle owner were followed.
- Public records requests are processed and responded to as thoroughly and quickly as possible.
- The Councilmembers appointed to the Stormwater Utility Committee are Councilmembers Jay Ericson and Lauren Hierl who were appointed on August 25th, 2021- More information below in "Build and Maintain Sustainable Infrastructure"



Create More Housing



Improve Community Prosperity

Community Services Department Shared Info Updates/Events/Collaborations

Montpelier Community Services Divisions (Parks & Trees, Recreation & Senior Activity Center): To find information about our facilities, services and programs, visit the following linked websites/pages:

[Parks & Trees](#), [Recreation](#), [Senior Activity Center \(MSAC\)](#), [News and Announcements](#), [Special Events](#), [Hubbard Park Expansion Project](#), [Capital Kids Afterschool Childcare Program](#), [Facility Rentals](#), [FEAST Senior Meals on Wheels and Curbside Meals](#), [FEAST Farm](#), [MSAC at Home services](#), [Adult/Teen Winter Classes](#). To subscribe to the MSAC e-letter/newsletter, email a request to msac@montpelier-vt.org. To subscribe to the Parks/Farm Volunteer e-list, email a request to jhuettenmoser@montpelier-vt.org. Facebook pages for the divisions are: [Parks & Trees](#), [Recreation](#), [MSAC](#), (and [FEAST Senior Meals](#)).

Montpelier Parks & Trees Division updates/events

Hubbard Park Expansion Fundraising Continues!

Montpelier has successfully added nearly 80 acres to the Central VT treasure, and fundraising proceeds **for post-purchase aspects of bringing the new parcels into Park management** (including trail work, kiosks and benches)! Information and the link to donate online is here: <https://www.montpelier-vt.org/parkexpansion>.

Montpelier Recreation Division updates/events

No items this week

Montpelier Senior Activity Center Division updates/events

MSAC's January 2021 *Active Times* Newsletter

To view the full 12 page newsletter, click [here](#). Inside, check out news about Winter program opportunities, AARP Foundation Tax-Aide Clinic returning and recruiting volunteers, Director's Teas and other special events, profiles of staff and volunteers, community announcements and much more! Join us for a fresh start in 2022!

Senior Center thanks community!

We are so grateful to all community members who donated small gift items and helped wrap and deliver holiday gifts to FEAST Meals on Wheels recipients. Special thanks to Westview Meadows staff and residents, Splash Naturals, Caledonia Spirits and Hunger Mountain Co-op for going the extra mile to make the packages special! Plus, the SPUDS volunteers from the Unitarian Church came and painted the FEAST office, and we've had so many returning and new volunteers in the kitchen and delivering FEAST meals.

Senior Center annual fundraising appeal passes halfway mark; community invited to support *Healthy Aging & Lifelong Learning*; all donations are tax-deductible!

MSAC has raised \$13,500 toward its goal of \$20,000 (68%) for this fiscal year's annual fundraising appeal after sending an initial mailing to all recent participants, donors and members of MSAC. Anyone can contribute by visiting the website at <https://www.montpelier-vt.org/msac-donate>. Donations are tax-deductible and can be made by mailing a check to or dropping it off at 58 Barre Street, or by using credit/debit card online. This year's appeal, as always, is budgeted to help support programs, services and the FEAST Senior Meals program, and the goal was increased to support improvements to MSAC's commercial kitchen. Thank you to all who have contributed thus far, and the goal is to reach \$20K by 1/31/22.

Final push for registration: Winter Adult/Teen Classes, January-March 2022

Visit MSAC's Classes webpage at www.montpelier-vt.org/msacclasses, stop by MSAC or call 223-2518 to learn more or get help to register!



Build and Maintain Sustainable Infrastructure

Stormwater Utility Committee

The Montpelier City Council and Department of Public Works is looking to appoint members to the newly formed Stormwater Utility Committee. The committee has been tasked with building out/developing a new Stormwater utility and to present to City Council on their findings. The committee will solicit proposals to partner with a consultant to assist with the development of the utility. The Stormwater Utility Committee will work closely with the selected consultant to address the feasibility of the utility, the financial impacts of said utility, and engage the public throughout the development of the utility.

This committee has two Council representatives, Councilmembers Jay Ericson and Lauren Hierl who were appointed on August 25th, 2021. The Committee is looking for additional members as follows: (2) staff liaisons, (1) member of the Friends of the Winooski, (3) members from related city commissions/committees such as the planning commission, conservation commission, development review board, Montpelier Transportation Infrastructure Committee, or others and (1) member of the public. The ideal member of the public will have at least one of the following: background in finances, experience dealing with Stormwater, or development of other enterprise utilities.

If you are already on a committee and are interested in joining you and your chair should nominate yourself by sending an email to Zach Blodgett at the following email address zblodgett@montpelier-vt.org. If you are a member of the public and interested

in joining you will need to fill out a full application using the link below.

<https://www.montpelier-vt.org/formcenter/boards-commissions-12/city-of-montpelier-boards-commissions-ap-60>

All nominations and applications are due by January 6th, 2022. Committee appointments are scheduled to occur at the January 12th council meeting.

Quarterly Meter Readings:

Department of Public Works Water/Sewer division is currently collecting water readings for customers on the Montpelier Water System.

State Street Water Leak:

Last week the water main that runs along the side of the Capital building began leaking. Due to issues with accessibility to the main and the age of the piping, the Montpelier Department of Public works decided to abandon the water main and ran a new service line to 111 State Street. The VT Department of Buildings and General Services will restore the grounds in the spring.



Employment and Personnel Announcements

Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

- **Police Department- Patrol Officers:** The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department's rules, regulations and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email recruiting@montpelier-vt.org. **We have two more open officer positions.**
- **Emergency Services Dispatcher/Clerk:** This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. For more information click [here](#). **There is one vacant position.**
- **City Assessor:** The City of Montpelier, Vermont (population 8,000), seeks qualified candidates for the position of City Assessor. This position directs the operations of the Assessor's Office and the inspection and valuation of 2,900 real and 500 personal property accounts in the City. The Assessor is responsible for all of the assessing functions of the City including appraisal and assessment of all properties, defense of values, maintenance of the City's parcel maps and other lists. The

Assessor leads field functions in inspecting and valuing residential, commercial, and industrial properties. Work is performed under the administrative direction of the City Manager and in accordance with state statutes. The Assessor will be responsible for overseeing the contracted city-wide reappraisal in which all property in the City of Montpelier will be reappraised for the 2023 Grand List. Work on this initiative has begun as of October 2021. A minimum of 5 years of experience as a lister/assessor, or equivalent experience and education, is desired as well as a thorough knowledge of appraisal methodology, State laws pertaining to appraisal and assessing of property, the Current Use Program, and rules and procedures regarding maintenance of the City's Grand List. Knowledge of State mapping requirements and updating of the City parcel maps is also required. If interested, please submit your resume and letter of interest to City Manager Bill Fraser at wfraser@montpelier-vt.org or by mail at City of Montpelier, City Hall, 39 Main Street, Montpelier, VT 05602. This position is open until filled.



Reminders

Social Worker Available to Residents

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>
- Or stream via ORCA's YouTube channel during meetings here: <https://www.youtube.com/user/orcamedia>

City-wide Reappraisal Property Inspections Have Begun!

We have begun the process of a city-wide reappraisal of all real property. Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

Stump Dump:

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

Trash Receptacles:

As a resident of Montpelier, are you wondering about the best area to place a trash receptacle for trash pickup? Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,



William Fraser, City Manager

Upcoming Agenda Items (<i>TENTATIVE</i>)			
1/5/22	<ul style="list-style-type: none"> Budget Workshop CANCELLED 	1/12/22	<ul style="list-style-type: none"> First PH on Budget First PH on Warning First PH on Bonds Audit Report Remote meetings Stormwater Utility Committee Appointments
1/20/22 <u>Thursday</u>	<ul style="list-style-type: none"> 2nd PH/Budget Adoption 2nd PH on Warning/Adoption Consideration of Petitions Bond Necessity Resolutions Mask Mandate extension Strategic Plan Update 	2/9	<ul style="list-style-type: none"> CJC Introduction Police Committee Follow Up City Manager Review and Contract Mask Mandate extension
2/23	<ul style="list-style-type: none"> 2nd PH on Bonds Parklet Ordinance 	3/1	<ul style="list-style-type: none"> Annual Meeting Election
3/9	<ul style="list-style-type: none"> Organizational Meeting Elect Officers Rules of Procedure Ethics Policy Committee Assignments Mask Mandate extension 	3/23	<ul style="list-style-type: none"> Zoning Revisions?

? = Date is tentative, may shift to a different date

CURRENT PENDING ITEMS

Conduit Policy

Housing Task Force Report follow up

Zoning revisions – likely in March

City Master Plan

12-16 Main St. site planning

From Strategic Plan for future agendas:

Economic Development – Strategic Plan, TIF, Tax Stabilization

Workforce Development program

City Committee recruitment/stipends (also with budget)

- ✓ Coordination with CAN –11/17

Equity Action Plan recommendations

Planning Department exercises

- ✓ PFAS Alternatives – 11/17

Stormwater Utility

Homelessness Plan

- ✓ Police Review Committee recommendations - started on 11/10, to be continued on 2/9

Mutual Aid Issues with Middlesex and Berlin

Update Barriers to Housing Study

From Strategic Plan for Budget Discussion:

- ✓ Confluence Park Funding – in proposed bond
- ✓ Dam Removal Study – in Capital Reserve funding
- ✓ Early Childcare Feasibility Study – included with work on new Rec Center
 - Economic Development Funding - \$50,000 in budget, not full \$100,000
- ✓ Website improvement/Communications platforms – upgrade in budget, communications in ARPA2
- ✓ Fund ADA transition plan items – In CIP
- ✓ Fully Staff city departments – in budget
- ✓ Housing Trust Fund – fully funded at \$110,000 in budget
- ✓ Housing and Services Hub – funded in ARPA 2
- ✓ Net Zero Plan recommendations –first project in proposed bond
- ✓ Implementing Green Print – trail project in budge
- ✓ Construct Public Restrooms – funded in ARPA 2
- ✓ Recreation Building – proposed bond to purchase property
 - Fund Capital Plan – funding increased from FY22 but not back to target levels
- ✓ Maintain 70 PCI on streets – target funding included in CIP and Capital Reserve
 - Expand Peer Support and Social Worker capacity – 0.5 FTE expansion proposed, 1.0 FTE left unfunded
- ✓ Implement CIT program – Included in Police budget
- ✓ Implement Police Review recommendations – body worn cameras in CIP, many other recommendations in police budget
 - Implement Televate communications infrastructure plan – Funding approved in FY22 held over for use with potential build out of all or some of this plan

From Strategic Plan for Staff Action:

Rec & Parks as Economic Driver

Expand hours of childcare program

Work with developers for more housing

Support Christ Church housing project

2022 VHCB grant application for housing and services hub

Complete projects included in budget

Expand CJC support to MPD

Protect Berlin Pond Watershed