

Date	Committee	Time	Location	Links
3/7	Design Review Committee	5:30 PM	City Council Chambers and Zoom	Agenda and Zoom Link
3/7	Development Review Board Meeting	7:00 PM	City Council Chambers and Zoom	Agenda and Zoom Link
3/8	Americans with Disabilities Act (ADA) Committee	10:00 AM	Zoom	Agenda and Zoom Link
3/8	Community Advisory Board	5:00 PM	Zoom	Agenda and Zoom Link
3/9	Social & Economic Justice Advisory Committee	8:00 AM	Zoom	Agenda and Zoom Link
3/9	City Council Meeting	6:30 PM	Zoom	Agenda and Zoom Link



Improve Public Health and Safety

COVID-19 Response- Updated:

Update: The State has released their newest [COVID-19 Modeling Report, updated March 2nd, 2022](#). According to the report- COVID-19 cases in Vermont continue to decline, with the state averaging 163 cases per day on a seven-day average. This represents a 91% decrease since the Omicron variant peaked in Vermont in January 2022, with cases now at the same level as September 2021. CDC modeling predicts these favorable trends will continue in Vermont, the Northeast, and across the United States. The report also notes that hospitalizations continue to be more common among older Vermonters: those over 65 are more than 17 times more likely to be hospitalized for COVID than those under 24. Unvaccinated adults are also at increased risk with quadruple the rate of hospitalization compared to their boosted peers.

Just keep in mind, even with declining cases, the CDC is still recommending mask wearing in communities that are designated as having “HIGH” community levels of

COVID-19. As of 3/3/22, the CDC still designates Washington County VT as a community with “HIGH” levels of COVID-19, and they continue to recommend wearing a mask indoors.

However, the State announced this week that they believe the CDC will be changing their guidelines and the State will be making large policy updates regarding COVID-19 response on March 14th. Information will be shared as soon as it is received regarding any internal policy changes.

It is very important that all who are eligible get vaccinated- it’s never too late! [Find vaccination clinics here](#), or call your preferred pharmacy.

COVID-19 Reminders:

- **The City Council has the extension of their [Mask Mandate](#) on the Agenda to discuss at the March 9th council meeting.**
- **Keep up to date with CDC Recommendations!** You can find the CDC’s updates regarding COVID-19 on their website [here](#). They have released an updated chart regarding their quarantine and isolation guidelines [here](#).
- **Federal Government Rapid COVID-19 Test Program** You can order at-home, rapid COVID-19 tests from the Federal Government at www.covidtests.gov. Through this new federal program, each household is eligible to receive four tests, which are expected to ship within 7-12 days of ordering. Supplies are limited.
- **It is very important that all who are eligible get vaccinated-** it’s never too late! [Find vaccination clinics here](#), or call your preferred pharmacy.



Practice Good Environmental Stewardship

Berlin Pond new

The City closed on a parcel of land near Berlin Pond as part of the ongoing conservation and water source protection effort. The purchase of this property will be used as a match to acquire three other adjacent parcels.

River Confluence Park new

The Vermont River Conservancy will provide an update on project status at the March 23rd Council Meeting.

Net Zero Implementation new

With the budget passing, we will begin preparing for a new position or contracted service to manage our energy related activities.

Zoning and river hazard area regulations amendment update.

The Planning Commission has concluded its review of the draft zoning regulations and has forwarded them to the City Council for consideration. A hearing has been scheduled for March 23rd at 6:45PM. A full set of information can be found on the City’s website at <https://www.montpelier-vt.org/1112/2021-Zoning-and-River-Hazard-Regulations> which includes an in depth memo discussing each proposal. Please contact Mike Miller at

mmiller@montpelier-vt.org with any questions.

Briefly, these are the changes under consideration:

1. A map change in the Harrison Ave area from Res-6 to Res-3. This would increase the density slightly in that area to match the adjoining neighborhoods.
2. A map change on Heaton St from Res-6 to Res-3. This will address the Heaton Woods Care Facility and Washington County Mental Health property which are unique in character to the rest of the College Street neighborhood. The additional residential density from this change could allow for some infill housing on the WCMH parcel.
3. A map change on Northfield Street to change some land from MUR and Rural to Res-9. This predominantly applies to the large 68-acre parcel that is under consideration by Central Vermont Habitat for Humanity for a housing project. CVHH has applied for a grant to do examine the feasibility of the project and to take public input on the idea. This zoning change would be critical to the feasibility of the project so a decision on the zoning change is being considered first.
4. A proposal to reduce side setbacks in Res-9 to 10 feet. This will reduce the number of non-conforming structures in this district.
5. A change in Eastern Gateway District to allow a 5-foot setback on property lines next to rail lines. Most properties are built up to or near the property lines in this area, but the district has a 20 foot setback. This will reduce non-conformities.
6. Two new types of planned unit developments (general and footprint PUDs). These options have been needed since the zoning was changed in 2018.
7. Removal of requirements to use new neighborhood and conservation PUDs. These have been discussed before and with the addition of new PUDs, the mandatory requirements are no longer needed.
8. Removal of residential density requirements in Res-1500 and Riverfront districts. This will treat a few more districts in the same manner as the Urban Center which does not have residential maximums. These districts will be regulated more on the basis of building form – how big is the building, how tall, how much lot coverage and impervious cover – rather than having a clear limit on the number of units.
9. Other technical fixes.
 - Regarding the river hazard area regulations, the permanent adoption of the interim adopted rules from February 2020 and
 - the addition of a reference in section 811.B
10. A late change was made, after the planning commission hearing had closed, to adjust the internal boundary between Riverfront and Rural inside Sabins Pasture. The changes are minor (less than 1 acre out of a 100-acre parcel) and are not near any property boundaries. Additional public hearing notices will be going out to abutters of that parcel.
 - There will be a second hearing upcoming on April 13th for anyone unable to attend this hearing. Anyone with questions and comments can reach out to Mike Miller at mmiller@montpelier-vt.org and comments will be forwarded to the Council for consideration.



Provide Responsible and Engaged Government

Election Results **new**

Congratulations to newly elected and re-elected City officials. We extend a warm welcome to new Council Member Brown. Thanks to all who ran for election, we can't have our local democracy without people participating.

Here is some data about Tuesday's election and recent election history.

Candidates:

Mayor:					
Watson	1751	84.6%	Whitaker	318	15.4%
Dist 3:					
Brown	395	69.7%	Goltz	172	30.3%
Dist 3:					
Morton	371	61.4%	Leon	233	38.6%

Money articles:

City	1767	81.6%	399	18.4%
School	1602	73.7%	573	26.3%
Mayor Pay	1888	86.5%	295	13.5%
Council Pay	1861	85.8%	308	14.2%
\$7.2M E State St				
Bond	1829	83.9%	350	16.1%
\$1.815M Inf. Bond	1622	74.5%	554	25.5%
\$2M Elks Bond	1205	54.1%	1021	45.9%
\$416.4M WRRF				
Bond	1869	84.2%	352	15.8%
Total	13643	78.0%	3852	22.0%
Downtown Imp Dist	1487	68.6%	682	31.4%
Public Safety				
Authority	1792	82.7%	374	17.3%
CVHHH	2046	92.7%	161	7.3%
Library	1968	88.3%	261	11.7%

10 year history of City budget votes:

2013	1,693	74.7%	572	25.3%
2014	1,752	75.3%	574	24.7%
2015	1,673	80.4%	409	19.6%
2016	2,556	80.0%	640	20.0%
2017	1,867	84.2%	350	15.8%
2018	1,812	86.7%	279	13.3%
2019	1,503	82.6%	317	17.4%

2020	2,596	80.7%	621	19.3%
2021	2,398	84.4%	444	15.6%
2022	1,767	81.6%	399	18.4%
10 Years TOTAL	19,617	81.0%	4,605	19.0%
Average	1,962	81.0%	461	19.0%

Chart of City and School Budget vote results since 1985 (in percent of “yes” votes)

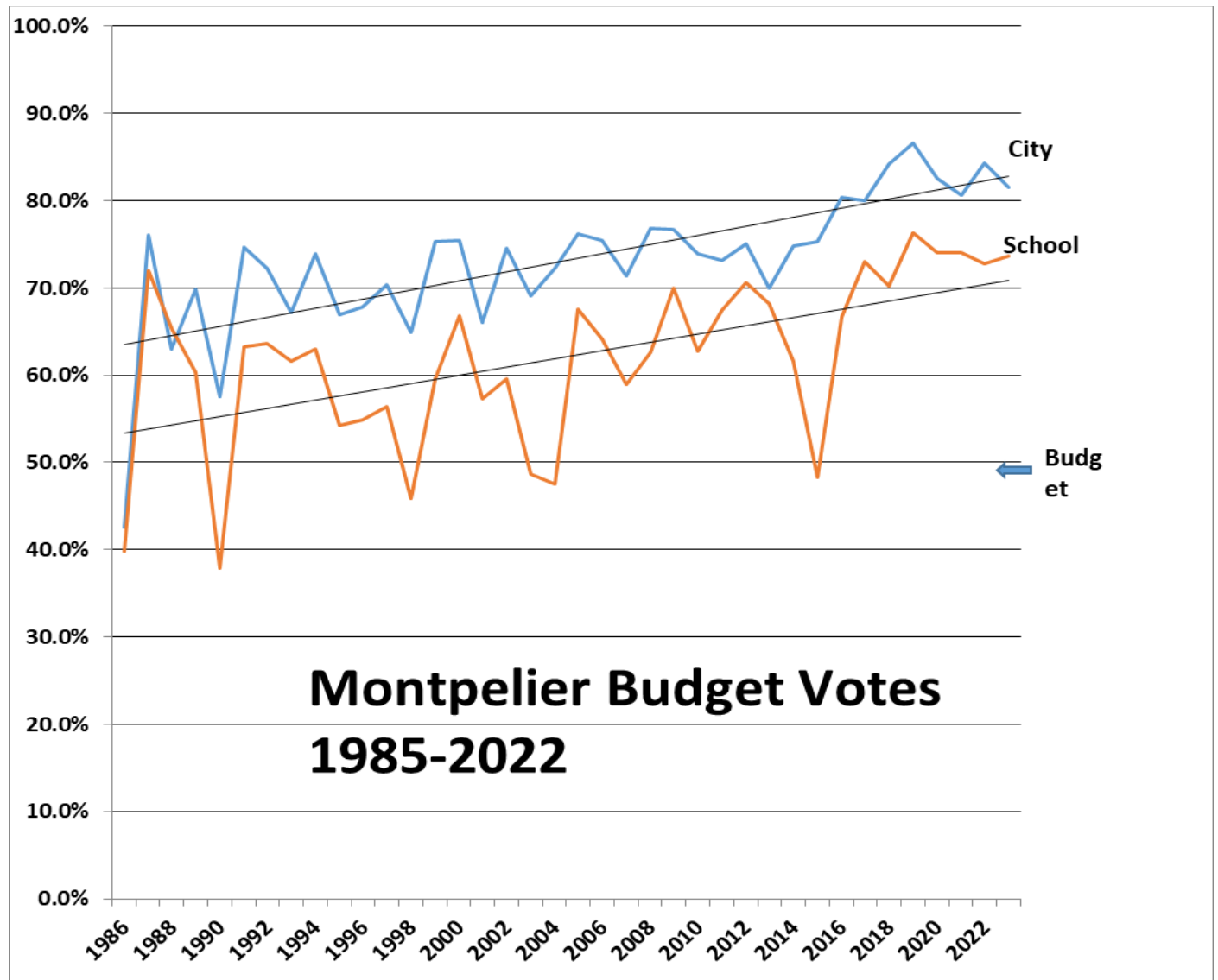
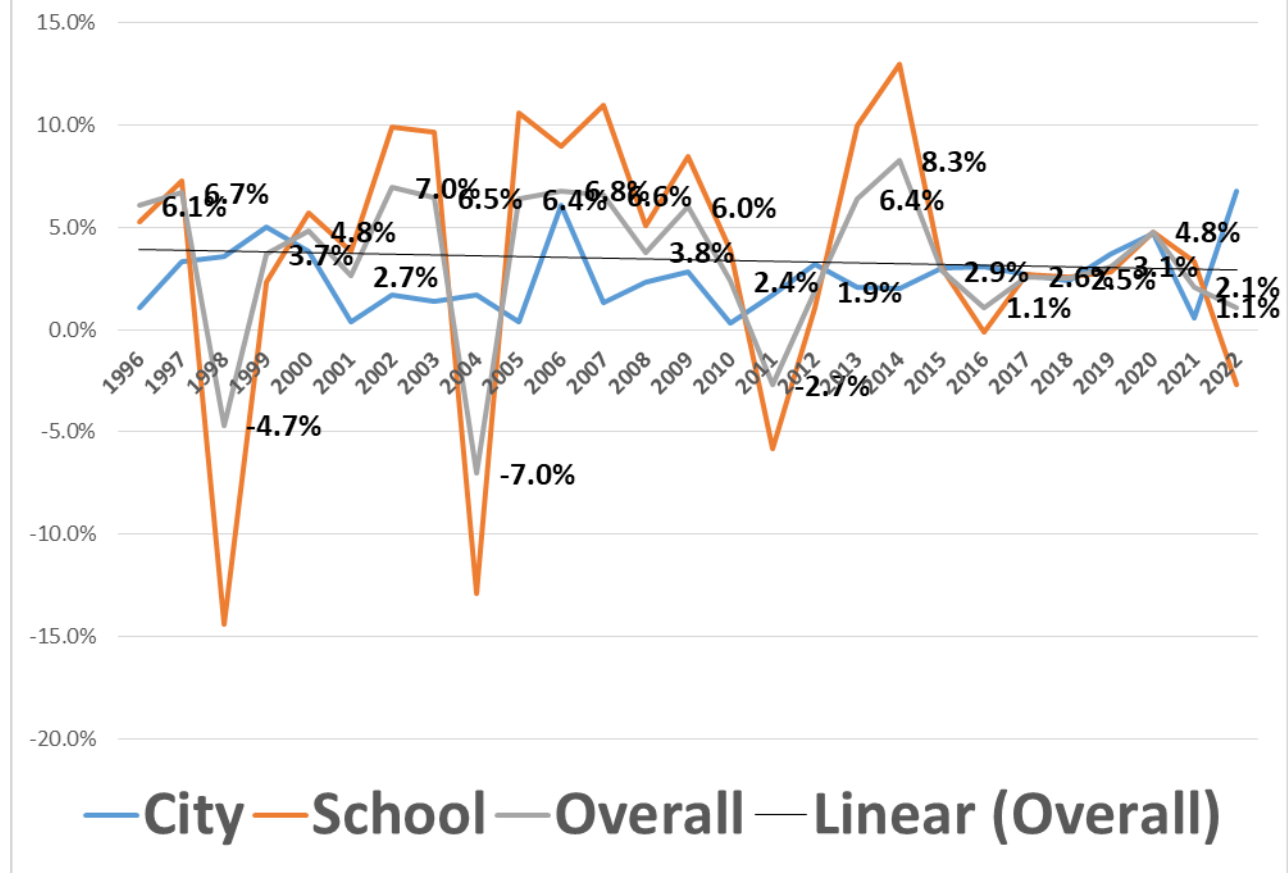


Chart of Overall Annual Tax Rate Changes since 1996.

Tax Rate Changes



Mayoral Election History

Since we just had our first contested Mayoral race since 2014, I was curious about other Mayoral elections. The city's annual reports publish voting results back to 1986. I'd have to dig into the Clerk's records to go further. Here's the most recent 36 year history. This year's race is the largest margin of victory in any two person race during this time. Additionally, one candidate had the third lowest percentage (15.4%) of votes during this time. The only lower percentages were 2.2% in a four way race in 1988 (possibly write-in votes) and 13.6% in a three way race in 1986.

2022	Watson	1,751	84.6%	Whitaker	318	15.4%				
2020	Watson									
2018	Watson									
2016	Hollar									
2014	Hollar	1,525	66.1%	Hallsmith	782	33.9%				
2012	Hollar									
2010	Hooper	1,377	69.2%	Schy	613	30.8%				
2008	Hooper									
2006	Hooper									
2004	Hooper	1,257	48.7%	Power	655	25.4%	Anderson	536	20.8%	Sheridan 441 17.1%
2002	Karparis									
2000	Karparis	1,939	73.4%	Nelson	701	26.6%				
1998	Karparis									
1996	Karparis	1,828	78.3%	Ellis	506	21.7%				
1994	Cummings	1,327	60.8%	Skeels	855	39.2%				
1992	Cummings									
1990	Cummings	1,424	58.1%	Goss	1,027	41.9%				
1988	Goss	883	34.2%	Rice	831	32.2%	Cummings	807	31.3%	Merrill 58 2.2%
1986	Rice	952	44.6%	Goss	894	41.9%	Kelley	290	13.6%	

Strategic Plan Public Dashboard: The 2022-23 Strategic Plan Public Dashboard is live and updated, available here: <https://performance.envisio.com/dashboard/montpelier-vt1777>. You can use the dashboard to see updates on where City Staff is on their work to achieve the City Council's goals. You can also get to the dashboard through the link on the City's homepage.

Budget Items *new*

Budget and Bond approval mean that we have an updated "to do" list:


- *\$50,000 for Economic Development* – prepare and issue RFQ for Economic Development Strategic Plan.
- *\$25,000 Website Upgrade* – either issue RFQ or work with VC3 on new site.
- *\$130,000 ADA Transition Plan Projects* – complete identified projects.
- *\$75,000 Communications/Data project ARPA* – Finalize community survey. Look at other digital transparency and engagement options.
- *\$30,000 for committees* – SEJAC report in July.
- *\$2M Bond for Elks Club* – Finalize purchase. Start planning process.
- *\$100,000 to implement Net Zero Plan* – Define new position and begin hiring process.
- *\$250,000 Bond First NetZero Project* – DPW Pellet Furnace. Prepare for work to be completed, presumably before next winter.
- *\$34,000 Dam Removal seed money – ARPA*. Hold for now. Wait for new infrastructure bill. Work with VRC.
- *\$600,000 Bond River Confluence Park* – Work with VRC for completion of project. Report to Council in March.
- *CIP/Equipment Plan funding \$2.15M* – Line up projects and equipment purchases. Schedule and publicize work.

- *ARPA Funding/Capital Reserve Funding \$2.5M* – Line up projects and equipment purchases. Schedule and publicize work.
- *East State Street Bond* – proceed with project as outlined in this report.
- *Infrastructure Bond* - Barre/Main, Downtown Lighting, Marvin St. Proceed with projects.
- *WRRF Bond* – proceed with project.
- *MPD Social Worker Expanded* – finalize contract with WCMH for additional support.
- *Body Worn Cameras* – go through formal process to purchase after July 1. Provide update for public and Council.
- *Dispatch Consoles FY22* – Continue work on this project. Purchase when ready.
- *Police Review Committee recommendations*. Implement. Publicize when doing so. Schedule policy issues for Council.
- *Crisis Intervention Training Program*. Implement. Publicize when doing so.
- *\$425,000 for Housing/ Services Hub & Bathrooms – ARPA*. Council to define scope of project.

Pending Legal

- *Ferry, et al v. City of Montpelier*. Filing of multiple parties seeking to invalidate the City’s non-citizen voting charter amendment. The City is represented by Attorneys Michael Tarrant, Stephen Coteus, and Kimberly Devine.
- *Appeal of Zoning Permit*. Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city’s zoning ordinance.
- *IUOE Local 98 v. City of Montpelier*. DPW filing to Labor Board objection to the re-classification of one employee. City is represented by Attorney John Klesch.

General Business Follow Up: Update



Create More Housing

Former Elks Club Property new

With the bond approval, we will finalize the purchase and sale agreement and begin technical site analysis. Planning Director Mike Miller will outline a potential public planning process for this property at the April 27th meeting. We will also seek to develop an MOU with the HUB for Council consideration.



Improve Community Prosperity

Public Lockers: Update

Assistant City Manager, Cameron Niedermayer presented the locker site-plan to the DRC on 2/22/22. The permit application was approved, with a few options they'd like the City to consider adding- like ensuring there is adequate lighting for evening use of the lockers. Staff is finalizing the installation plan. Staff is also still working on the policy for the use of the lockers, which will be shared with Council when it's completed, tentative scheduled date is at the March 23rd Council meeting.

Community Services Department Shared Info Updates/Events/Collaborations

Hiring: Program Coordinator for Recreation

The Montpelier Recreation Department is looking for a program coordinator to organize, administer and conduct well-rounded recreation programs for all ages and summer oversight of the pool and pool programs. The position will report to the Director of Recreation and requires a team player that is willing to work with others to accomplish a common goal. The position will start on July 1, 2022.

The successful candidate will have a bachelor's degree. Experience in Parks and Recreation or a related field is a plus. Experience in aquatic management is also a plus.

The applicant must be eligible to direct a licensed childcare program. Some evening and weekend hours will be required. The Montpelier Recreation Department is currently working with the Montpelier Senior Activity Center and Parks Department as a division of Community Services. This position offers a generous benefit package and competitive wage starting at \$25.38 depending on qualifications. Please email

amcmullen2@montpelier-vt.org or send resume and cover letter by April 14, 2022

to: Director of Recreation, Montpelier Recreation Department, 58 Barre Street, Montpelier, VT 05602

Recreation Hiring: We've still got positions to support Spring/Summer needs for Seasonal Maintenance, the Pool, and our licensed, subsidy-eligible Summer Camp. [Learn more and apply early!](#)

Recreation's Capital Kids Summer Day Camp Registration is open

Click [here](#) for info and registration form.

Skating Rink on State House Lawn and Open Gym Wed/Fri nights are still open:

We'll post here, Facebook (www.facebook.com/MontpelierRec) and the Recreation main website (www.montpelier-vt.org/rec) when the status changes.

Montpelier Senior Activity Center Division updates/events

March Officially Recognized as [March for Meals Month!](#) It's National Meals on Wheels Awareness month, and we're thrilled that Mayor Anne Watson plans to officially proclaim the City of Montpelier's recognition! We're excited to unroll a robust series of events to raise funds and awareness for our FEAST Senior Meals program. March 21-25th is our Community Champion Week, during which many community partners will help us celebrate our Meals on Wheels program. The current lineup of activities follow. If you are interested in plugging in to help us celebrate our delicious and vital Meals on Wheels program, please reach out to the FEAST office! Thanks in advance for your support! 802-262-6288

March for Meals' Community Champion Week: How YOU Can Join in:

- **Guest Star Deliveries:** Seeking special guests to deliver meals—call if you are interested! Guest stars already on the list as of 2/28/22: Kellogg Hubbard Library, Westview Meadows and Gary Residence, VT Foodbank, Capstone, and many more.
- **Become a sponsor of our events:** Join Hunger Mountain Co-op, Westview Meadows, Gary Residence, Three Penny Taproom, The Wild Laotian (as of 2/28/22) and others! We're seeking local businesses to become recognized sponsors—[Read here to learn about all the perks!](#) Logos coming soon for all sponsors.
- **Tell your story!** Have a special story about how Meals on Wheels has helped you or a loved one? Please share your story with us—we'll be gathering stories to share throughout the week.
- **Join our Family Event Series, Thursday, March 24th, 5:30-6:30pm:** Kellogg-Hubbard Library is collaborating with MSAC to support March for Meals! Join Jolynda Burton's Night Kitchen band and KHL's Meliss Bunce for an early evening of online music and storytelling in honor of Meals on Wheels. A pick-up to take-home art activity will also be part of this family event.

- **Register for our Special Mediterranean Fundraiser Dinner:** Pick up Curbside on Friday, March 25th between 5:30-6:30pm to accompany the online celebration (below)! Call 223-2518 or email hdivack@montpelier-vt.org to register by 3/16, and Harry will assist you with your order and payment choices! **\$50/person.**



- **Chef Shalonda's March 25th Special**

Mediterranean Dinner Menu: Tabouli Salad, Pita Bread, Lamb Kofta, Tzatziki Sauce, (Vegetarian Option: Ratatouille), Dolmas (stuffed grape leaves), Escalivada (special roasted vegetables), Baklava (a dessert pastry), and Mediterranean Mint Lemonade.

- **Join our Special Online Event, Friday March 25th, 7:00pm:** Guests will include: [Montpelier Community Gospel Choir](#), Montpelier High School's Jazz Band, Special Guest Star Justin Michael



Williams (learn more about him here: justinmichaelwilliams.com), and a Roundtable Conversation with VT Leaders in Food Security hosted by Sarah Lipton and featuring: Mary Woodruff from the State Department on Aging and Independent Living, John Sayles, Director of the VT Foodbank, Sue Minter, Executive Director of Capstone Community Action, Kathy Paquet, Nutrition & Wellness Director at the Central VT Council on Aging, Allison Levin, Director of Community Harvest of Central VT. Fee to join (without dinner): **\$25 per household for video only**. All online [donations](#) of \$25 or more will automatically result in sending you a link to the event day of. To inquire about other payment options, contact Harry at 802-223-2518 or email hdivack@montpelier-vt.org.

- **All proceeds from these fundraising efforts will go to ensuring that the FEAST Senior Meals Program has a vibrant future ahead.** Thank you in advance for your support!
- **Donate!** If you are interested in supporting the March for Meals campaign further and learning more about the FEAST Senior Meals Program, or making an [online donation](#), visit: www.montpelier-vt.org/feast.

March 9, Osher Lifelong Learning Institute Lectures at MSAC continues Spring 2022 series with “Joe Picard: Man of the Land” | Wednesdays, March 9, 16, 23 and 30, April 6, 1:30pm | **This spring’s series continues on March 9 with Susan Bettman, Filmmaker. Bettmann will discuss her series of documentaries about Vermonters and show this film focusing on woodsman Joe Picard who cares for his Middlesex land throughout the seasons. Influenced by his Native American and French-Canadian roots, Joe’s knowledge of the land goes back many generations and shows us a way of life that is fast-disappearing in our modern computer-driven life. View all topics, descriptions, and registration details [here](#).**

MSAC Begins Registration for Spring Classes Monday, March 7

We’ve got 33 options, plus 9 drop-in groups for Spring. Online, in-person and hybrid options, most open to teens and younger adults, too. Learn more at <https://www.montpelier-vt.org/751/Classes>.

Montpelier Parks & Trees Division updates/events

Feast Farm Camp registration is now open!

For kids ages 6-12 or entering grades 1-6. Weekly, Monday through Friday; 7:45am - 12pm July 11 - August 19, 2022, \$185/week, \$175/week for 3+ weeks

At Feast Farm Camp we will immerse ourselves in the daily cycles of farming, helping to plant, harvest and cook our way through the farm. Together we will learn about equitable food systems and food justice. We will also explore the surrounding ecosystems and learn about the biodiversity that helps support the food we eat! We will have two groups, Fritillaries (entering grades 1-3) and Swallowtails (entering grades 4-6). We have room for up to 8 kids per group each week. To sign up, visit www.montpelier-vt.org/feastfarmcamp

MYCC Summer Program Hiring!

Applications are open for our Summer Montpelier Youth Conservation Corps (MYCC) program! MYCC members have the opportunity to work hard and have fun as part of a

small conservation focused team. This is a paid 30 hours/week position which runs Tuesday-Friday from 8:30am -4:30pm. Applications are due by Friday, March 25 at 5pm. The application, position description, and program brochure can be found at <https://www.montpelier-vt.org/1233/MYCC>
Please spread the word to anyone who you think might be interested

Ski Trails Update

Trails in and around Montpelier have been in excellent condition all week. Montpelier Parks & Onion River Nordic will continue maintaining the trails throughout the weekend until the ugly weather sets in later this weekend. Here's the latest update:
Hubbard Park: groomed, no tracks. North Branch Park & North Branch Nature Center: Groomed, tracks in some places. Fat Bike trails probably too soft to ride still.
North St. Trails: Groomed, trails in excellent condition. Golf Course: Groomed with skate lane and tracks on both sides, in primo condition! Also, here's a simple breakdown of where you can take dogs: Dog friendly: Public Parks (Hubbard Park & North Branch Park). Please follow canine codes of conduct in each location. No dogs: All trails maintained by Onion River Nordic Ski Club & Schools (North St., Golf Course, U32, MHS).



Build and Maintain Sustainable Infrastructure

East State Street Project

Here is an update regarding the current status of the East State Street Reconstruction Project. During the preliminary engineering design of this project, developing the appropriate method to separate the combined storm and sewer at the bottom of the street was more complicated than initially thought. It was known that separating the storm and sewer would present challenges, but developing an adequate solution required additional survey and engineering design, which resulted in delays to the project.

The project team has come up with a phased approach to allow for the project to advance this summer. The engineering consultant proposed a standalone project that would separate the storm from the sewer by installing a pipe along State Street and through the Rialto Bridge abutment utilizing trenchless technology. In addition, the first portion of the project will include all work within the immediate proximity of the East State Street and Main Street intersection. We are currently anticipating the project to follow the below timeline:

- Phase 1 –2022: Separate sewer and stormwater at the bottom of the street. Install all required utility improvements to complete work that would impact the intersection of East State Street and Main Street. This project would include resolving the sewer odor at the lower end of East State Street.
- Phase 2- Summer of 2023: Begin installing new water, sewer and stormwater utilities from Main St. to Hubbard Street. Work would also include reconstruction of the roadway.

- Phase 3- Summer of 2024: Resume construction of water, sewer, stormwater and roadway reconstruction from Hubbard Street to College Street.

*The current design also includes green stormwater infrastructure to be installed in the Pitkin Court parking lot. It has not been determined which phase of the project will include this work.


The engineering design consultant, Green Mountain Engineering (GME) has closed their business. The lead engineer working on this project for GME has been hired within the Department of Public Works as a design engineer. The City has requested approval from the State of Vermont to finish the engineering design work in-house.

Pothole Patching:

Department of Public Works crews will be patching water leak potholes (Lower State Street, 302-Tractor Supply and Barre Street) next week weather dependent.

Water Leaks:

DPW has caught up on all active water leaks excluding the leak on Bailey Avenue. The Bailey Avenue leak will be addressed later this spring.

 **Employment and Personnel Announcements**

Assessor New

We're delighted that Marty Lagerstedt was sworn in today as our new Assessor. As mentioned before, Marty will be working with Steve Twombly on the transition.



New Engineer Hire New: Brad Washburn is a professional engineer with over 20 years of experience in the water resources design, permitting and construction field. Bras has worked across the state of Vermont on a wide range of residential, commercial, and municipal projects. Since beginning work with Green Mountain Engineering Brad primarily worked for small to mid-sized municipalities on several types of infrastructure projects including linear water, sewer, and storm drain replacements, as well as water and wastewater treatment upgrades. Brad's roll on these projects covered all phases including planning, design permitting and construction administration. Most projects Brad worked on utilized either State or Federal funding, he is well versed in the contract requirements and specifications of these funding sources.

Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

Montpelier Youth Conservation Crew (MYCC) Crew Leader: The MYCC crew leaders will be the main supervisors for our MYCC crews. Each crew leader will be in charge of one crew throughout each session and will rotate throughout the sites along with the crew. The crew leader will set expectations, be a mentor, model a good work ethic, and facilitate reflection activities. In addition to helping guide the workflow, crew leaders will be the main point of contact for their crews for questions, concerns, and any issues that may arise. The work at each site will be directed by a site leader. The crew leader will work with the site leader to guide MYCC members in performing the tasks, while empowering them to deepen their skills as environmental leaders. This job is 32-hours per week, Tuesday through Friday, 8am - 4:30pm and will span June 7 - August 19. The crew leader will start two weeks before members, and then lead three 3-week sessions for a total of 10 weeks. The crew leaders will be paid \$18/hour. The City of Montpelier is an equal-opportunity employer. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at jhuettenmoser@montpelier-vt.org. We will begin reviewing applications in mid-March. Positions will be open until filled.

Feast Farm - Farm Camp Lead Educator: We are seeking a Lead Educator to teach six weeks of onsite day camp. The Lead Educator will work alongside the Farm Manager, the AmeriCorps Farm Camp Coordinator, and Assistant Counselors to develop and implement the program through planning weekly activities, cultivating a safe and enriching environment, and fostering meaningful relationships with the children. Willingness and capability to work outdoors in all weather conditions with children is a key component of this position. Specific responsibilities include:

- Designing the curriculum and flow of weekly activities in collaboration with other staff.
- Leading developmentally-appropriate activities and engaging in play-based learning.
- Participating directly with campers in lessons, activities, farm chores, outdoor cooking, ecology, and games while fostering an atmosphere of inclusivity and kindness.
- Facilitation of training/mentoring of counselor(s).
- Participation in camp staff meetings, daily set-ups and debriefs.

- Being the main “face” of camp for parents/guardians. Communicating with parents/guardians on a regular basis via email, phone, and face-to-face.
- Helping to share the responsibility of transporting some children to Capital Kids Day Camp.

Employment dates/times: Planning/preparation/training weeks: June 27 - July 8, Monday-Friday, time TBD Camp weeks: July 11 - August 19, Monday-Friday, 7:15am - 1:00pm. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at jhuettenmoser@montpelier-vt.org. We will begin reviewing applications in mid-March. Positions will be open until filled.

Feast Farm - Farm Camp Counselor: We are seeking Camp Counselors to teach six weeks of onsite day camp. The Camp Counselors will work alongside the Farm Manager, the Lead Educator, and the AmeriCorps Farm Camp Coordinator to develop and implement this program through planning weekly activities, cultivating a safe and enriching environment, and fostering meaningful relationships with the children. Willingness and capability to work outdoors in all weather conditions with children is a key component. Specific responsibilities include:

- Leading developmentally-appropriate activities and engaging in play-based learning.
- Participating directly with campers in lessons, activities, farm chores, outdoor cooking, ecology, and games while fostering an atmosphere of inclusivity and kindness.
- Direct supervision of campers and facilitation of conflict resolution.
- Participation in camp staff meetings, daily set-ups and debriefs.
- Communicating with parents/guardians at drop-off and pick-up.
- Helping to share responsibility of transporting some children to Capital Kids Day Camp.

Employment dates/times: Planning/preparation/training weeks: July 5 - July 8, Monday-Friday, time TBD Camp weeks: July 11 - August 19, Monday-Friday, 7:15am - 1:00pm. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at jhuettenmoser@montpelier-vt.org. We will begin reviewing applications in mid-March. Positions will be open until filled.

Communications and Development Coordinator with the Community Services

Department: Full-time position provides communications and fundraising leadership to the City of Montpelier’s three divisions of Montpelier Senior Activity Center, Recreation, and Parks & Trees. Develops and implements strategy to financially support and market programs, facilities and services. Enhances branding and engagement across the age spectrum for diverse, high-demand and emerging services. Applicants should be tech-savvy, flexible and team-oriented with excellent fundraising and communication skills (written and oral), and ability to meet regular deadlines and supervise volunteers. Updated job description, hiring timeline and more details coming soon. To inquire, email mailto:slipton@montpelier-vt.org. EOE

Community and Economic Development Specialist: The Planning & Community Development Department is now looking for a Community and Economic Development Specialist (CED Specialist) to handle project and program implementation for the city. The

CED Specialist is a professional position with a very high degree of independence and responsibility for initiating, implementing, and administering a wide range of community and economic development activities. The actions of the CED Specialist have the potential to significantly affect the quality of Montpelier's built and natural environment, the city's economic vitality, and the public's health and welfare. This position is therefore a critical to improving the lives of residents, workers, and visitors to our Capital City and in maintaining the public's confidence in the effectiveness and integrity of city government. If you are interested in learning more about the position, the position advertisement and full job description can be found at <https://www.montpelier-vt.org/jobs.aspx> . Please contact Director Mike Miller at mmiller@montpelier-vt.org with questions or comments.

FT Police Department- Patrol Officers: The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department's rules, regulations, and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email recruiting@montpelier-vt.org. We have one more open officer position.

Seasonal Park/Recreation Maintenance Staff: Spring-Summer-Fall Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. This is a busy, hands-on physical job that requires some heavy lifting and being on your feet for long periods of time. Visit <https://www.montpelier-vt.org/869/Employment> for more information about the positions available and how to apply. Or call 225-8699, 9am-4pm to inquire.

Summer Pool Staff: The Montpelier Recreation Department is seeking seasonal pool staff for the municipal swimming pool this summer. Full and part-time positions are available. Staff will start work June 11 - August 21. There will be pre-season training prior to the start of the pool season. Training dates to be announced. Responsibilities would include supervising patron activity in and around the swimming pool, teaching swimming lessons, and front desk responsibilities. Applicants who do not hold a current Lifeguard certification could be accepted contingent on successful completion of a lifeguard course prior to the pool opening date, and reimbursement would be paid at end of season. Please submit a resume and cover letter describing your interest and qualifications. Please submit to amcmullen2@montpelier-vt.org or Montpelier Recreation Department, 58 Barre Street, Montpelier, VT 05602. Please submit applications by March 31.

Pt Emergency Services Dispatcher/Clerk: The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This part-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. The position requires a considerable degree of initiative and independent judgment within procedural boundaries in responding to emergency and non-emergency situations. The dispatcher is also the first point of contact for those that come to the police station seeking assistance.

FT Streets Maintenance Worker Truck Driver, Level 1: Montpelier, Vermont has a current opening for a Street Maintenance worker within the Streets Division of Public Works. The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage

culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

FT Water/Sewer Truck Driver Level 1: Montpelier, Vermont has a current opening in the Water-Sewer Division of Public Works. The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.



Reminders

Social Worker Available to Residents

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

City-wide Reappraisal Property Inspections Have Begun!

We have begun the process of a city-wide reappraisal of all real property.

Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

Stump Dump:

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

Trash Receptacles:

Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,



William Fraser, City Manager

Upcoming Agenda Items (<i>TENTATIVE</i>)			
3/9	<ul style="list-style-type: none"> • Organizational Meeting • Elect Officers • Rules of Procedure • Ethics Policy • Committee Assignments • Mask Mandate extension • Meals on Wheels proclamation • MEAC Presentation • Parking Meters • PRC issues schedule • Temporary Parklet Ord 1st PH 	3/23	<ul style="list-style-type: none"> • Zoning Revisions 1st PH • Reaffirm Strategic Plan • VRC Confluence Park • Public Records Fees? • Public Lockers • CAN MOU • Temp Parklet Ord 2nd PH
4/13	<ul style="list-style-type: none"> • Mask Mandate Update • 3rd Quarter Financials • Water/Sewer Fund Budgets • Zoning Revisions 2nd PH • PRC – recruitment standards and internal affairs policy 	4/27	<ul style="list-style-type: none"> • Strategic Plan Update • Elks Club Planning Process • Zoning Revisions (if needed) • Community Survey • PRC – public drinking and prostitution ordinances • Permanent Parklet Ordinance
5/11	<ul style="list-style-type: none"> • Water/Sewer Rates • District Heat Update • Public Bathrooms • Summer Schedule • PRC – fair and impartial policing policy 	5/25	<ul style="list-style-type: none"> • Telecommunications Infrastructure Update (CVPSA) • Conduit Policy • Housing Task Force
6/8	<ul style="list-style-type: none"> • Economic Development Strategic Plan • TIF/Tax Stabilization Updates • Workforce Development Plan? • 12-16 Main St • Parks – Bike Path report 	6/22	<ul style="list-style-type: none"> • Use of ARPA Housing Funds

? = Date is tentative, may shift to a different date

CURRENT PENDING STRATEGIC ITEMS

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

Month	Tentative Topic(s)
March	Zoning Changes and Housing Project Updates/ VRC Confluence Park Presentation
April	Community Center Updates
May	Public Restrooms/ District Heat (end of heating-season wrap up)
June	Economic Development – Strategic Plan, TIF, Tax Stabilization Updates/ Workforce Development program
July	Stipend Implementation Plan Recommendation (from SEJAC)
August	Website Updates / Capital Area Neighborhoods Presentation/ Stormwater Utility Updates (tentative)
September	Economic Development Strategic Plan Contract (Launch) / Strat Planning/ Accomplishments and Future Plans for Outdoor Recreation and Economic Development / Review Community Survey results
October	Creative Discourse Recommendations Status Update/ Strat Planning
November	ADA Transition Projects/ Net Zero Projects Update/ FEAST Program Updates/ **BUDGET** / PFAS Updates
December	**BUDGET**

Topics Pending Scheduling:

- Homelessness Plan
- PRC – Police Advisory Committee (after legislative session)
- Mutual Aid Issues with Middlesex and Berlin
- Update Barriers to Housing Study
- City Master Plan (Fall/Winter 2022)