

Date	Committee	Time	Location	Links
3/21	Cemetery Commission	12:00 PM	Zoom Only	<a href="#">Agenda and Zoom Link</a>
3/21	Design Review Committee	5:30 PM	Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>
3/23	Social & Economic Justice Committee	8:00 AM	Zoom Only	<a href="#">Agenda and Zoom Link</a>
3/23	Public Art Commission	5:00 PM	Zoom Only	<a href="#">Agenda and Zoom Link</a>
3/23	City Council Meeting	6:30 PM	Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>
3/24	MEAC Policy and Planning Subcommittee	5:00 PM	Zoom Only	<a href="#">Agenda and Zoom Link</a>



## Improve Public Health and Safety

### **COVID-19 Response- Updated:**

**REMINDER:** At the March 9th Council Meeting, City Council voted to immediately end their city-wide Mask Mandate. It is no longer required by a Council emergency order to wear a mask indoors in buildings that are open to the public. Remember- some businesses may have individual masking requirements- please be mindful and respectful of those.

**Update:** The State has slightly changed its COVID recommendations as of this week. Masks are no longer universally recommended, according to the State, and guidelines around isolation and quarantine have been minimized. The health department now recommends that people who test positive isolate for five days, with the caveat that if you still have symptoms after completing isolation, you might choose to take extra precautions such as wearing a mask, which helps protect you and the people around you from getting or spreading COVID-19. More information can be found here: <https://www.healthvermont.gov/covid-19/symptoms-sickness>

City staff's current policy is as follows:

As of 3/10: If you are....	Masking Requirement:
Vaccinated and Boosted	<b>No masks required</b> - staff may continue to wear them if they want to
Unvaccinated	<b>Masks still required</b> indoors, and outdoors if staff is closer than 6ft in distance from others

**Update:** The State has released their newest [COVID-19 Modeling Report, from March 15<sup>th</sup> 2022.](#)

**COVID-19 Reminders:**

- **Keep up to date with CDC Recommendations!** You can find the CDC's updates regarding COVID-19 on their website [here](#). They have released an updated chart regarding their quarantine and isolation guidelines [here](#).
- **Federal Government Rapid COVID-19 Test Program** You can order at-home, rapid COVID-19 tests from the Federal Government at [www.covidtests.gov](http://www.covidtests.gov). Through this new federal program, each household is eligible to receive four tests, which are expected to ship within 7-12 days of ordering. Supplies are limited.
- **It is very important that all who are eligible get vaccinated-** it's never too late! [Find vaccination clinics here](#), or call your preferred pharmacy.



## Practice Good Environmental Stewardship

### River Confluence Park

The Vermont River Conservancy will provide an update on project status at the March 23<sup>rd</sup> Council Meeting.

### Zoning and river hazard area regulations amendment update.

The Planning Commission has concluded its review of the draft zoning regulations and has forwarded them to the City Council for consideration. A hearing has been scheduled for March 23<sup>rd</sup> at 6:45PM. A full set of information can be found on the City's website at <https://www.montpelier-vt.org/1112/2021-Zoning-and-River-Hazard-Regulations> which includes an in depth memo discussing each proposal. Please contact Mike Miller at [mmiller@montpelier-vt.org](mailto:mmiller@montpelier-vt.org) with any questions.

Briefly, these are the changes under consideration:

1. A map change in the Harrison Ave area from Res-6 to Res-3. This would increase the density slightly in that area to match the adjoining neighborhoods.
2. A map change on Heaton St from Res-6 to Res-3. This will address the Heaton Woods Care Facility and Washington County Mental Health property which are unique in character to the rest of the College Street neighborhood. The additional residential density from this change could allow for some infill housing on the

- WCMH parcel.
3. A map change on Northfield Street to change some land from MUR and Rural to Res-9. This predominantly applies to the large 68-acre parcel that is under consideration by Central Vermont Habitat for Humanity for a housing project. CVHH has applied for a grant to do examine the feasibility of the project and to take public input on the idea. This zoning change would be critical to the feasibility of the project so a decision on the zoning change is being considered first.
  4. A proposal to reduce side setbacks in Res-9 to 10 feet. This will reduce the number of non-conforming structures in this district.
  5. A change in Eastern Gateway District to allow a 5-foot setback on property lines next to rail lines. Most properties are built up to or near the property lines in this area, but the district has a 20 foot setback. This will reduce non-conformities.
  6. Two new types of planned unit developments (general and footprint PUDs). These options have been needed since the zoning was changed in 2018.
  7. Removal of requirements to use new neighborhood and conservation PUDs. These have been discussed before and with the addition of new PUDs, the mandatory requirements are no longer needed.
  8. Removal of residential density requirements in Res-1500 and Riverfront districts. This will treat a few more districts in the same manner as the Urban Center which does not have residential maximums. These districts will be regulated more on the basis of building form – how big is the building, how tall, how much lot coverage and impervious cover – rather than having a clear limit on the number of units.
  9. Other technical fixes.
    - Regarding the river hazard area regulations, the permanent adoption of the interim adopted rules from February 2020 and
    - the addition of a reference in section 811.B
  10. A late change was made, after the planning commission hearing had closed, to adjust the internal boundary between Riverfront and Rural inside Sabins Pasture. The changes are minor (less than 1 acre out of a 100-acre parcel) and are not near any property boundaries. Additional public hearing notices will be going out to abutters of that parcel.
    - There will be a second hearing upcoming on April 13th for anyone unable to attend this hearing. Anyone with questions and comments can reach out to Mike Miller at [mmiller@montpelier-vt.org](mailto:mmiller@montpelier-vt.org) and comments will be forwarded to the Council for consideration.



## Provide Responsible and Engaged Government

**Strategic Plan Public Dashboard:** The 2022-23 Strategic Plan Public Dashboard is live and updated, available here: <https://performance.envisio.com/dashboard/montpelier-vt1777>. You can use the dashboard to see updates on where City Staff is on their work to achieve the City Council's goals. You can also get to the dashboard through the link on the City's homepage.

## **Pending Legal**

- *Ferry, et al v. City of Montpelier*. Filing of multiple parties seeking to invalidate the City's non-citizen voting charter amendment. The City is represented by Attorneys Michael Tarrant, Stephen Coteus, and Kimberly Devine.
- *Appeal of Zoning Permit*. Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city's zoning ordinance.
- *IUOE Local 98 v. City of Montpelier*. DPW filing to Labor Board objection to the re-classification of one employee. City is represented by Attorney John Klesch.
- *Abdo Banfield v. City of Montpelier*. Appeal of DRB determination upholding decision of the Zoning Administrator. City is represented by Attorney David Rugh.

## **General Business Follow Up:**

3/9

- *Public Records requests*. The Council has been copied on all public records requests, responses, appeals, and appeal responses. We have responded in good faith to the voluminous and often overlapping requests made by one individual. No records have been inappropriately withheld.
- *Alleged Theft of Campaign signs and Alleged lack of Police follow up*. Two campaign signs for this individual were found leaning against the police station. MPD called the candidate to let him know. Station video showing the person leaving the signs was provided to this individual. The individual asked that the signs be dusted for fingerprints. The Police declined to do this because the signs had been put back up in public locations and therefore could have been touched by anyone rendering any potential evidence useless. Additionally, it was questionable whether a person leaving signs at the police stations actually was committing a theft.
- *Grader Accident on Elm Street*. This incident has been explained previously. The Public Works grader which was performing snow plowing operations struck an improperly parked and unoccupied vehicle (had already been ticketed for wrong side of the road as per winter parking ordinance) on December 22, 2021 at approximately 3:30 AM. The grader driver immediately reported accident in to the police department. While waiting for the police, the driver moved the grader away from the parked car and continued plowing. Upon police arrival, the driver stopped, got out of the grader, and met with officer at the accident scene. The owner of the parked car was located. The car was operable but had minor damage from the accident. There was no cause for any enforcement action. No representations at the time or since have been made about insurance coverage, all that was said was that this would be submitted as a claim to the city's insurer.

- *Restrooms at Transit Center.* This was addressed on February 18<sup>th</sup>.
- *City Manager's Contract.* It is correct that neither the council nor the manager engaged attorneys for this negotiation. That is the normal practice. The claim that a memo is being improperly withheld is false. 1 VSA 317 (c) (15) clearly exempts "records relating specifically to negotiation of contracts, including collective bargaining agreements with public employees." There is no subsequent provision that requires release of such documents after a contract has been signed. With regard to the allegation of conflict of interest, the contract has already been approved and signed so decision on release of this memo from me will not change my financial interests. However, if the City Council wishes, I will refer this request to the City attorney. Such a referral will not change the plain language of the governing statute.
- *Police Expenditures.* In discussions with state and regional entities about dispatching, the potential of increasing Montpelier's service area and staffing was raised. There was, and is, a legitimate concern that expansion of our dispatching could require additional space. The Chief, with my approval, asked Black River Design (the original architects of the station) to draft some alternatives for additional space including the potential addition of a third floor. (Note the building was originally constructed with the load and system capacity to add a third floor in anticipation of this possible future need). No building changes are currently proposed and any such expenditure would need to go through the City Council. The Chief has certainly not, in any way, committed to "multi-million dollar" work "behind closed doors".
- *Police Grant Applications.* The full listing and description of all recent grant applications is included in this memo. I specifically approved and signed all applications. There is no local match required.
- *Parklet Fire Lane allegation.* I reviewed this, again, with the Fire Chief and confirmed that no fire lanes are impeded by any parklet structure.
- *Lack of follow up to comments allegation.* I generally include in this memo any comments made under General Business which require further information or action along with the information or status update needed. The City Council may add any of these to future agendas at any time.
- *Note.* I respect the public process and the need for accountability. The staff and I are happy to provide this type of information, particularly when false, inaccurate, and/or misleading comments are made which require clarification.



## Create More Housing

### **203 Country Club Road (Elk's Club) new**

Tuesday night's forum was very successful with as many as 155 people participating. We are compiling the notes from the session and will feed those back to the public. Assuming the Polco contract is approved, we will have a new capacity for interactive public polling which will be very useful for this project. Planning Director Mike Miller and I will recommend a full process at the April 13<sup>th</sup> meeting.

Thank you to everyone who participated in this week's meeting- you can watch the recording of the meeting here: <https://www.youtube.com/watch?v=ZGXvdB3d9Sg>



## Improve Community Prosperity

### **Public Lockers:**

Assistant City Manager Cameron Niedermayer presented the locker site-plan to the DRC on 2/22/22. The permit application was approved, with a few options they'd like the City to consider adding- like ensuring there is adequate lighting for evening use of the lockers. Staff is finalizing the installation plan. Staff is also still working on the policy for the use of the lockers, which will be shared with Council when it's completed, the scheduled date is the March 23<sup>rd</sup> Council meeting. The policy was shared with the Homelessness Task Force the week of March 14<sup>th</sup>.

### **Community Services Department Shared Info Updates/Events/Collaborations**

**Montpelier Community Services Divisions (Parks & Trees, Recreation & Senior Activity Center): To find information about our facilities, services and programs, visit the following linked websites/pages:**

Parks & Trees, Recreation, Senior Activity Center (MSAC), News and Announcements, Special Events, Hubbard Park Expansion Project, Capital Kids Afterschool Childcare Program, Facility Rentals, FEAST Senior Meals on Wheels and Curbside Meals, FEAST Farm, MSAC at Home services, Adult/Teen Winter Classes. To subscribe to the MSAC e-letter/newsletter, email a request to [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org). To subscribe to the Parks/Farm Volunteer e-list, email a request to [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org). Facebook pages for the divisions are: Parks & Trees, Recreation, MSAC, (and FEAST Senior Meals).

**CS Communications and Development Coordinator:** Review of applications starts 3/25!

Full-time position provides communications and fundraising leadership to the City of

Montpelier's three divisions of Montpelier Senior Activity Center, Recreation, and Parks & Trees. Learn more at [www.montpelier-vt.org/cs](http://www.montpelier-vt.org/cs). This 40-hour position develops and implements strategy to financially support and market programs, facilities and services. Enhances branding and engagement across the age spectrum for diverse, high-demand and emerging services. Applicants should be tech-savvy, flexible and team-oriented with excellent fundraising and communication skills (written and oral), and ability to meet regular deadlines and supervise volunteers. Starting wage \$22.66-\$26.38/hour, plus full city benefits. Job description inquiries and applications should be emailed to Sarah Lipton at [slipton@montpelier-vt.org](mailto:slipton@montpelier-vt.org). To apply, please submit resume, cover letter and contact info for two professional references. Position review starts 3/18. Position open until filled. EOE.

### Montpelier Parks & Trees Division updates/events

#### **Feast Farm Camp registration is now open!**

For kids ages 6-12, or entering grades 1-6 | Weekly, Monday through Friday; 7:45am - 12pm | July 11 - August 19, 2022 | \$185/week, \$175/week for 3+ weeks | At Feast Farm Camp we will immerse ourselves in the daily cycles of farming, helping to plant, harvest and cook our way through the farm. Together we will learn about equitable food systems and food justice. We will also explore the surrounding ecosystems and learn about the biodiversity that helps support the food we eat! We will have two groups, Fritillaries (entering grades 1-3) and Swallowtails (entering grades 4-6). We have room for up to 8 kids per group each week. To sign up, visit <http://www.montpelier-vt.org/feastfarmcamp> or sign up on the [Recreation Summer Camp form](#) if your family is interested in weeks at both camps!

#### ***Net Zero FEAST Farm Fundraiser with Just Basics (Separate from March for Meals!)***

Just Basics Inc. and the FEAST Senior Meals Program are raising funds for the City-run FEAST Farm just down the bike path! ***With a goal of \$5,500, we will buy 450 broiler chickens, coop equipment and fencing, feed and supplies, and an e-bike and trailer*** to transport the chicken and produce to the Montpelier Food Pantry and FEAST senior meals at the Montpelier Senior Activity Center! This local, sustainable farm is a real community, collaborative effort and we are excited to help it grow. Please **DONATE** what you can today. Thank you!

**Parks & Trees Hiring:** We've got many positions to support Spring/Summer needs for Leading the Montpelier Youth Conservation Crew, staffing the FEAST Farm Summer Camp and more. [Learn more and apply early!](#)

### Montpelier Recreation Division updates/events

#### **CHOCOLATE EGG HUNT:**

**WHEN:** April 16, 2022

**WHERE:** Hubbard Park

**TIME:** Arrive by 9:45, Wait at the gate until staff lets people in.  
Starts 10:00 sharp.

**WHO:** 12 years and under. 3 Separate age groups.

**FEE:** None

## REQUEST FOR PROPOSALS

The Montpelier Recreation Department will be accepting bids for renovations to the Pool House Bathroom at the Recreation Department Pool in Montpelier, Vermont. Bid specifications may be obtained at 58 Barre Street, Montpelier, Vermont, or by emailing Arne McMullen at [amcmullen@montpelier-vt.org](mailto:amcmullen@montpelier-vt.org). A pre-bid site visit is scheduled for March 22, 2022 at 11:00 a.m. and interested parties must be present in case any amendments are made to the bid specifications. Proposals must be received no later than 1:00 p.m., April 14, 2022

### Recreation's Capital Kids Summer Day Camp Registration is open

Click [here](#) for info and registration form, which includes options for signing up for FEAST Farm Camp as well. The Community Services / Recreation office is also processing registration for Mountaineers baseball camp again this year.

### Spring Tennis and Pickleball Lessons

Tennis and Pickleball updates coming soon; stay tuned here, on Facebook and elsewhere!

**Recreation Hiring:** We've got a position for bringing back the Program Coordinator (July 1) and still have many positions to support Spring/Summer needs for Seasonal Maintenance, the Pool, and our licensed, subsidy-eligible Summer Camp. [Learn more and apply early!](#)

**Skating Rink on State House Lawn and Open Gym Wed/Fri nights are still open:** At this time of year, the rink often thaws and refreezes. We'll post here, Facebook ([www.facebook.com/MontpelierRec](http://www.facebook.com/MontpelierRec)) and the Recreation main website ([www.montpelier-vt.org/rec](http://www.montpelier-vt.org/rec)) when the status changes.

## Montpelier Senior Activity Center Division updates/events

Week celebrating [March for Wheels](#) March 21 – March 25: It's not too late to register for our online celebration!

March is Meals on Wheels Awareness Month and we're planning a robust series of events and community engagement to raise funds and awareness for our vital Meals on Wheels program.

- **Thurs. March 24, 5:30-6:30pm: Family Event in partnership with Kellogg-Hubbard Library and friends**
- **Fri. March 25, 7pm: Special Online Celebration** (\$25 per household)
- [Read our press release, learn more about getting involved, and why it matters, here.](#)
- **All proceeds from these fundraising efforts will go to ensuring that the FEAST Senior Meals Program has a vibrant future ahead.** Thank you in advance for your support!
- **Donate!** If you are interested in supporting the March for Meals campaign further and learning more about the FEAST Senior Meals Program, or making an [online donation](#), visit: [www.montpelier-vt.org/feast](http://www.montpelier-vt.org/feast).



**The Climate Crisis: Science and Psychology with Tom Sabo, Sustainability Educator and Members of EARTH Group**

Wednesday, March 23 | 1:30 pm—2:30 pm | at MSAC

Students from the Montpelier High School EARTH Group and VT Youth Lobby will share recent data on climate change as well as their thoughts and concerns relating to the crisis and its impact on their lives and future.

**MSAC Continues Registration for Adult and Youth Spring Classes**

MSAC has 32 class series options starting in early April, plus 9 drop-in groups for Spring. Online, in-person and hybrid options, most open to teens and younger adults, too. Financial aid available to all members. Learn more at <https://www.montpelier-vt.org/751/Classes>.



**Build and Maintain Sustainable Infrastructure**

**Parking Meters**

As a result of the Council's approval on Wednesday night, the new meters have been ordered and may arrive as soon as next week. We expect installation to be finished by the end of March.

We want the public to know that these meters will be coin only. The Park Mobile remote application will still be in use but we will no longer have credit card payments at meters. This is due to the extensive costs and maintenance requirements of the credit card meters.



**Employment and Personnel Announcements**

**Municipal Job Openings**

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

**Montpelier Youth Conservation Crew (MYCC) Crew Leader:** The MYCC crew leaders will be the main supervisors for our MYCC crews. Each crew leader will be in charge of one crew throughout each session and will rotate throughout the sites along with the crew. The crew leader will set expectations, be a mentor, model a good work ethic, and facilitate reflection activities. In addition to helping guide the workflow, crew leaders will be the main point of contact for their crews for questions, concerns, and any issues that may arise. The work at each site will be directed by a site leader. The crew leader will work with the site leader to guide MYCC members in performing the tasks, while empowering them to deepen their skills as environmental leaders. This job is 32-hours per week,

Tuesday through Friday, 8am - 4:30pm and will span June 7 - August 19. The crew leader will start two weeks before members, and then lead three 3-week sessions for a total of 10 weeks. The crew leaders will be paid \$18/hour. The City of Montpelier is an equal-opportunity employer. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org). We will begin reviewing applications in mid-March. Positions will be open until filled.

**Feast Farm - Farm Camp Lead Educator:** We are seeking a Lead Educator to teach six weeks of onsite day camp. The Lead Educator will work alongside the Farm Manager, the AmeriCorps Farm Camp Coordinator, and Assistant Counselors to develop and implement the program through planning weekly activities, cultivating a safe and enriching environment, and fostering meaningful relationships with the children. Willingness and capability to work outdoors in all weather conditions with children is a key component of this position. Specific responsibilities include:

- Designing the curriculum and flow of weekly activities in collaboration with other staff.
- Leading developmentally-appropriate activities and engaging in play-based learning.
- Participating directly with campers in lessons, activities, farm chores, outdoor cooking, ecology, and games while fostering an atmosphere of inclusivity and kindness.
- Facilitation of training/mentoring of counselor(s).
- Participation in camp staff meetings, daily set-ups and debriefs.
- Being the main “face” of camp for parents/guardians. Communicating with parents/guardians on a regular basis via email, phone, and face-to-face.
- Helping to share the responsibility of transporting some children to Capital Kids Day Camp.

*Employment dates/times:* Planning/preparation/training weeks: June 27 - July 8, Monday-Friday, time TBD Camp weeks: July 11 - August 19, Monday-Friday, 7:15am - 1:00pm. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org). We will begin reviewing applications in mid-March. Positions will be open until filled.

**Feast Farm - Farm Camp Counselor:** We are seeking Camp Counselors to teach six weeks of onsite day camp. The Camp Counselors will work alongside the Farm Manager, the Lead Educator, and the AmeriCorps Farm Camp Coordinator to develop and implement this program through planning weekly activities, cultivating a safe and enriching environment, and fostering meaningful relationships with the children. Willingness and capability to work outdoors in all weather conditions with children is a key component. Specific responsibilities include:

- Leading developmentally-appropriate activities and engaging in play-based learning.
- Participating directly with campers in lessons, activities, farm chores, outdoor cooking, ecology, and games while fostering an atmosphere of inclusivity and kindness.
- Direct supervision of campers and facilitation of conflict resolution.
- Participation in camp staff meetings, daily set-ups and debriefs.

- Communicating with parents/guardians at drop-off and pick-up.
- Helping to share responsibility of transporting some children to Capital Kids Day Camp.

*Employment dates/times:* Planning/preparation/training weeks: July 5 - July 8, Monday-Friday, time TBD Camp weeks: July 11 - August 19, Monday-Friday, 7:15am - 1:00pm. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org). We will begin reviewing applications in mid-March. Positions will be open until filled.

### **Communications and Development Coordinator with the Community Services**

**Department:** Full-time position provides communications and fundraising leadership to the City of Montpelier's three divisions of Montpelier Senior Activity Center, Recreation, and Parks & Trees. Develops and implements strategy to financially support and market programs, facilities and services. Enhances branding and engagement across the age spectrum for diverse, high-demand and emerging services. Applicants should be tech-savvy, flexible and team-oriented with excellent fundraising and communication skills (written and oral), and ability to meet regular deadlines and supervise volunteers. Updated job description, hiring timeline and more details coming soon. To inquire, email <mailto:slipton@montpelier-vt.org>. EOE

**Community and Economic Development Specialist:** The Planning & Community Development Department is now looking for a Community and Economic Development Specialist (CED Specialist) to handle project and program implementation for the city. The CED Specialist is a professional position with a very high degree of independence and responsibility for initiating, implementing, and administering a wide range of community and economic development activities. The actions of the CED Specialist have the potential to significantly affect the quality of Montpelier's built and natural environment, the city's economic vitality, and the public's health and welfare. This position is therefore a critical to improving the lives of residents, workers, and visitors to our Capital City and in maintaining the public's confidence in the effectiveness and integrity of city government. If you are interested in learning more about the position, the position advertisement and full job description can be found at <https://www.montpelier-vt.org/jobs.aspx>. Please contact Director Mike Miller at [mmiller@montpelier-vt.org](mailto:mmiller@montpelier-vt.org) with questions or comments.

**FT Police Department- Patrol Officers:** The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department's rules, regulations, and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email [recruiting@montpelier-vt.org](mailto:recruiting@montpelier-vt.org). We have one more open officer position.

**Seasonal Park/Recreation Maintenance Staff:** Spring-Summer-Fall Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. This is a busy, hands-on physical job that requires some heavy lifting and being on your feet for long periods of time. Visit <https://www.montpelier-vt.org/869/Employment> for more information about the positions available and how to apply. Or call 225-8699, 9am-4pm to inquire.

**Summer Pool Staff:** The Montpelier Recreation Department is seeking seasonal pool staff for the municipal swimming pool this summer. Full and part-time positions are available. Staff will start work June 11 - August 21. There will be pre-season training prior to the start of the pool season. Training dates to be announced. Responsibilities would include supervising patron activity in and around the swimming pool, teaching swimming lessons, and front desk responsibilities. Applicants who do not hold a current Lifeguard certification could be accepted contingent on successful completion of a lifeguard course prior to the pool opening date, and reimbursement would be paid at end of season. Please submit a resume and cover letter describing your interest and qualifications. Please submit to [amcmullen2@montpelier-vt.org](mailto:amcmullen2@montpelier-vt.org) or Montpelier Recreation Department, 58 Barre Street, Montpelier, VT 05602. Please submit applications by March 31.

**Pt Emergency Services Dispatcher/Clerk:** The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This part-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. The position requires a considerable degree of initiative and independent judgment within procedural boundaries in responding to emergency and non-emergency situations. The dispatcher is also the first point of contact for those that come to the police station seeking assistance.

**FT Streets Maintenance Worker Truck Driver, Level 1:** Montpelier, Vermont has a current opening for a Street Maintenance worker within the Streets Division of Public Works. The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

**FT Water/Sewer Truck Driver Level 1:** Montpelier, Vermont has a current opening in the Water-Sewer Division of Public Works. The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.



## Reminders

### **Social Worker Available to Residents**

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: [susan.lemere@wcmhs.org](mailto:susan.lemere@wcmhs.org) or contact MPD and we can assist with connecting you to Susan.

### **ORCA MEDIA**

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings:

<https://www.orcamedia.net/series/montpelier-city-council>

- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

### **City-wide Reappraisal Property Inspections Have Begun!**

We have begun the process of a city-wide reappraisal of all real property.

Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

### **Stump Dump:**

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

### **Trash Receptacles:**

Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,



William Fraser, City Manager

## Upcoming Agenda Items (*TENTATIVE*)

<b>3/23</b>	<ul style="list-style-type: none"> <li>• Temp Parklet Ord 2<sup>nd</sup> PH</li> <li>• Zoning Revisions 1<sup>st</sup> PH</li> <li>• VRC Confluence Park</li> <li>• Complete Sts – Barre St Bike Path Pilot</li> <li>• Public Records Fees?</li> <li>• Public Lockers</li> <li>• Reaffirm Strategic Plan</li> <li>• CAN MOU – consent</li> <li>• Community Survey contract - consent</li> </ul>	<b>4/13</b>	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Quarter Financials</li> <li>• Zoning Revisions 2<sup>nd</sup> PH</li> <li>• Water/Sewer Fund Budgets</li> <li>• 203 Country Club Road Planning process</li> </ul>
<b>4/27</b>	<ul style="list-style-type: none"> <li>• Strategic Plan Update</li> <li>• Zoning Revisions (if needed)</li> <li>• Community Survey</li> <li>• PRC – Officer recruitment standards, public drinking</li> <li>• Permanent Parklet Ordinance?</li> <li>• Community Survey</li> <li>• SEJAC Stipend Policy?</li> </ul>	<b>5/11</b>	<ul style="list-style-type: none"> <li>• Water/Sewer Rates</li> <li>• District Heat Update</li> <li>• Public Bathrooms</li> <li>• Summer Schedule</li> <li>• PRC – prostitution and sex work ordinances</li> </ul>
<b>5/25</b>	<ul style="list-style-type: none"> <li>• Telecommunications Infrastructure Update (CVPSA)</li> <li>• Housing Task Force</li> <li>• PRC – Fair and Impartial Policing policy</li> </ul>	<b>6/8</b>	<ul style="list-style-type: none"> <li>• Economic Development Strategic Plan</li> <li>• TIF/Tax Stabilization Updates</li> <li>• 12-16 Main St</li> <li>• Parks – Bike Path report</li> <li>• PRC – internal affairs policy, citizen review</li> </ul>
<b>6/22</b>	<ul style="list-style-type: none"> <li>• Use of ARPA Housing Funds</li> <li>• Workforce Development Plan?</li> <li>• PRC – progress update</li> </ul>	<b>7/13</b>	<ul style="list-style-type: none"> <li>•</li> </ul>

? = Date is tentative, may shift to a different date

**CURRENT PENDING STRATEGIC PLAN ITEMS**

**Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:**

<b>Month</b>	<b>Tentative Topic(s)</b>
March	Zoning Changes and Housing Project Updates/ VRC Confluence Park Presentation
April	Community Center Updates
May	Public Restrooms/ District Heat (end of heating-season wrap up)
June	Economic Development – Strategic Plan, TIF, Tax Stabilization Updates/ Workforce Development program
July	Stipend Implementation Plan Recommendation (from SEJAC) (now April 27)
August	Website Updates / Capital Area Neighborhoods Presentation/ Stormwater Utility Updates (tentative)
September	Economic Development Strategic Plan Contract (Launch) / Strat Planning/ Accomplishments and Future Plans for Outdoor Recreation and Economic Development / Review Community Survey results
October	Creative Discourse Recommendations Status Update/ Strat Planning
November	ADA Transition Projects/ Net Zero Projects Update/ FEAST Program Updates/ <b>**BUDGET**</b> / PFAS Updates
December	<b>**BUDGET**</b>

**Topics Pending Scheduling:**

- Homelessness Plan
- Mutual Aid Issues with Middlesex and Berlin
- Update Barriers to Housing Study
- City Master Plan (Fall/Winter 2022)