

Date	Committee	Time	Location	Links
5/9	Cemetery Commission	12:00 PM	Cemetery Garage	Agenda Link
5/9	Planning Commission Meeting	5:30 PM	City Council Chambers and Zoom	Agenda and Zoom Link
5/9	Recreation Advisory Board	5:30 PM	Zoom Only	Agenda and Zoom Link
5/10	Community Advisory Board	5:00 PM	Zoom Only	Agenda and Zoom Link
5/10	Historic Preservation Commission	7:00 PM	City Council Chambers and Zoom	Agenda and Zoom Link
5/11	City Council Meeting	6:30 PM	City Council Chambers and Zoom	Agenda and Zoom Link

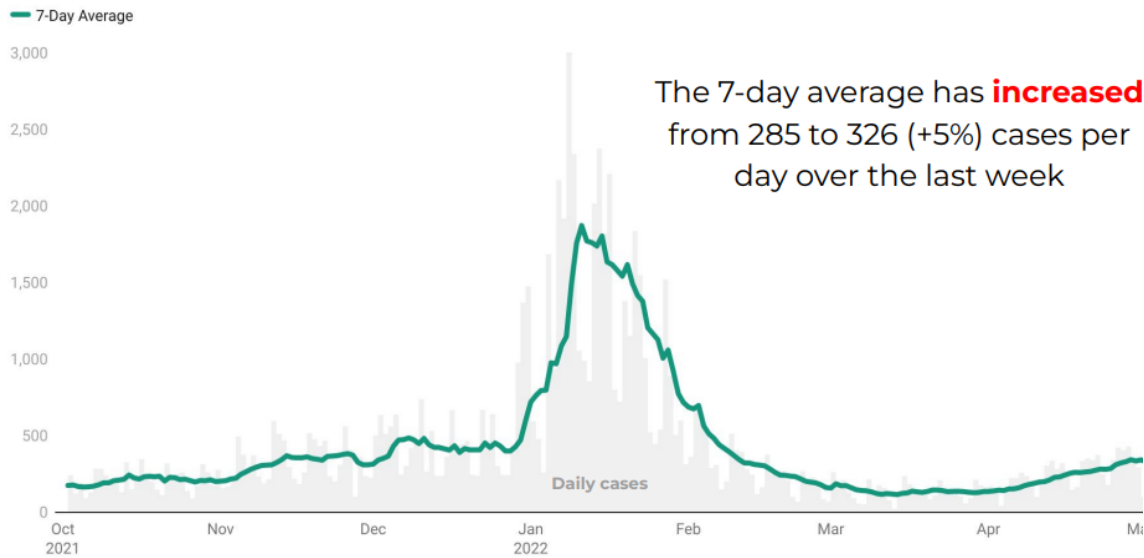


Improve Public Health and Safety

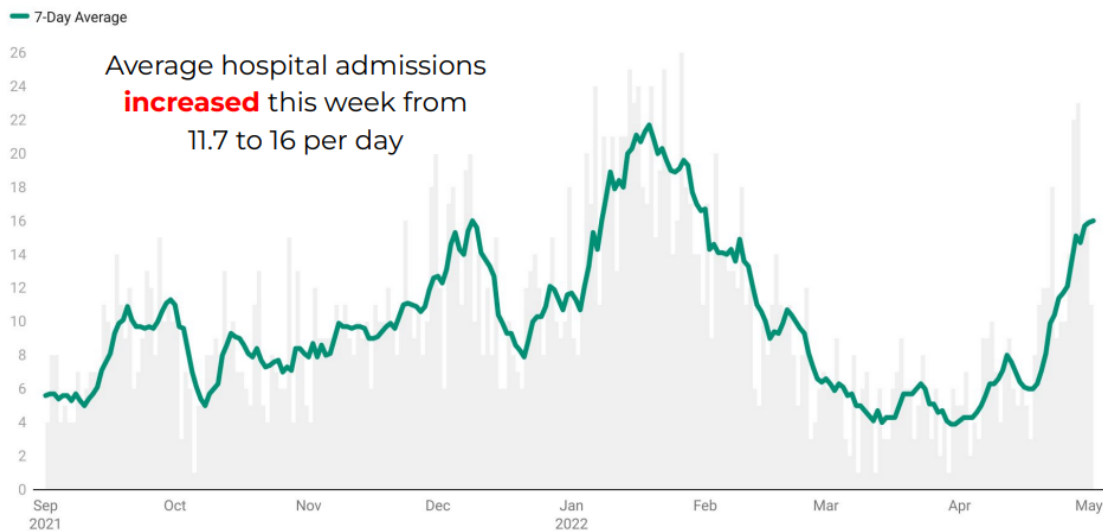
COVID-19 Response- updated:

Update: The State has released their newest [Covid-19 Modeling updated on May 3, 2022](#). According to their data, “Cases of COVID-19 this week in Vermont increased again, growing from an average of 285 to 326 (+5%) cases per day over the last seven days while testing was flat. Hospital admissions and inpatient numbers increased this week, with those hospitalized for COVID in Vermont went from 11.7 to 16 over the last seven days”

Vermont New COVID-19 Cases



Vermont New COVID-19 Hospital Admissions



With this continued trend of increased cases, please make sure you are taking steps to remain healthy and to protect yourself and others!

COVID-19 Reminders:

- It is now recommended that those age 50+ or those who are immunocompromised age 12+ receive a second booster dose of either the Pfizer or Moderna vaccine. The FDA's guidance can be found [here](#). Find vaccination clinics [here](#), or call your preferred pharmacy.

- The health department now recommends that people who test positive isolate for five days, with the caveat that if you still have symptoms after completing isolation, you might choose to take extra precautions such as wearing a mask, which helps protect you and the people around you from getting or spreading COVID-19. More information can be found here: <https://www.healthvermont.gov/covid-19/symptoms-sickness>
- **Keep up to date with CDC Recommendations!** You can find the CDC's updates regarding COVID-19 on their website [here](#). They have released an updated chart regarding their quarantine and isolation guidelines [here](#).

Montpelier Police Department K9 Program: The Montpelier Police Department (MPD) is excited to announce that it has been awarded a \$32,000 grant from the Stanton Foundation to begin a new K9 Program. This grant allows for MPD to procure a K9, covers training and logistics costs for both the animal and the handler, and pays for additional necessary equipment to outfit patrol vehicles as well as a protective vest for the dog. After an internal selection process, Officer Mike Goslin has been nominated to serve as the K9 handler and is expected to attend training in Boston in the fall. MPD has not had a narcotics detection dog since the retirement of K9 Jake over five years ago. The re-start of the department's K9 program is in response to the increase in overdoses and overdose-related fatalities in our community and throughout Washington County. The K9 will also be able to assist in finding children, senior members suffering from cognitive-related issues, and other individuals who have become lost in the forested areas of our community. MPD will continue its tradition of provided mutual assistance to other municipalities and law enforcement agencies across the state with its new K9 team. MPD would like to sincerely thank the Stanton Foundation for this exciting opportunity! The Stanton Foundation provides grants to law enforcement for K9 programs, supports education for at-risk children, and promotes adoption nationwide and worldwide.



Practice Good Environmental Stewardship

Facilities & Sustainability Coordinator

I am completing a job description for the new position which was funded in the FY23 budget. I am using the Town of Hartford's Environmental Sustainability Coordinator position as a base while incorporating the suggestions provided by MEAC. I will circulate this to MEAC for comment before formally opening the position for applications.

Trash Clean Up

In addition to the upcoming Green Up day activities, the City has submitted a grant application to the Central Vermont Solid Waste Management District for a more complete trash/litter clean up including items which should not be handled by volunteers. This is particularly focused on the river banks and under downtown bridges, along with cleaning up downtown graffiti.

District Heat

The City staff team met District Heat system users last week to go over questions. This

will be followed up by a full update to the Council in May or June. We have committed to quarterly meetings with the user group.

We submitted the Northern Borders Regional Commission letter of intent on Friday. The District Heat project focus is proposed to add a new 'snow melt' site using District Heat and adding new hook ups for customers.



Provide Responsible and Engaged Government

Meeting Agendas

Given the continued postponement of some items and the length of recent meetings, we will be shuffling many items between now and June and perhaps longer. It's possible that some committees or groups who have been waiting to present will be delayed and perhaps disappointed. We'll communicate with them. Please check the tentative schedule below if you are tracking any specific items.

Community Surveys and Outreach

We met with our partners at Polco about outreach efforts. We are gearing up for the major National Citizen Survey which will be a statistically valid random sample survey of Montpelier residents. People can participate both via mail and online. In addition to the formal random survey, a voluntary participation survey with the same questions will be conducted to allow more people the chance to weigh in. The survey should launch around the beginning of June with results available by the beginning of September, just in time for strategic planning and budget.

Most of the survey is standardized in order for us to benchmark results against other communities nationally. There is, however, a section for where we can ask 3-5 Montpelier specific customized questions. We'll have this on the May 11 agenda for your final approval but you may want to start thinking about which topics you'd like to hear from residents about.

Along with the formal survey, we will have the ability to do regular polls and short surveys about community issues. Those are, unfortunately, on line limited with Polco but perhaps we can think of a way to supplement. These will allow us to ask questions to our residents as issues arise.

The platform can also be used to share information or updates. We see this as a prime way to manage the Elks Club project but also any other key items we'd like to communicate. This, of course, will be in addition to our current systems. People can sign up to be included in polls/surveys and to receive updates.

General Business Follow Up 4/27 - update

- *Sidewalk Damage*. DPW has been checking sidewalks for hazards.
- *"Billy's Beers"*. Although not part of general business this was an issue raised

twice at the meeting. An individual (“Billy”) was cited several times in the same day for the same offense at the former bike path location of the Guertin Park. Beer in his possession was seized as evidence on May 25, 2020. Upon the conclusion of the case, the evidence (beer) was returned to the individual on September 28, 2020, approximately four months later. This issue was resolved two and a half years ago. Documentation of the return of the beer has been provided.

Pending Legal

- *Appeal of Zoning Permit.* Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city’s zoning ordinance.
- *Abdo Banfield v. City of Montpelier.* Appeal of DRB determination upholding decision of the Zoning Administrator. City is represented by Attorney David Rugh.
- *Ferry et al v. City of Montpelier.* The Superior Court dismissed the suit challenging the legality of the city’s non—citizen voting provision but upheld the plaintiff’s standing to raise the issue/. The plaintiffs have now appealed this decision to the Supreme Court. The City is likely to file a cross appeal challenging the standing decision.



Create More Housing

UPDATE 203 Country Club Rd (Elk’s Club) Property Project

The City has now established a webpage for the 203 Country Club Project, available through the following link: <https://www.montpelier-vt.org/1296/203-Country-Club-Road-Property-Developme> . This is where we will share news, surveys, summaries of feedback about the project, and other material.



Improve Community Prosperity

Community Services Department Shared Info Updates/Events/Collaborations

Montpelier Recreation Division updates/events

Recreation’s Capital Kids Summer Day Camp Registration is open

Click [here](#) for info and registration form, which includes options for signing up for FEAST Farm Camp as well. The Community Services / Recreation office is also processing registration for Mountaineers baseball camp again this year.

Spring Tennis and Pickleball Lessons

Tennis and Pickleball updates coming soon; stay tuned here, on Facebook and

elsewhere!

Montpelier Senior Activity Center Division updates/events

May Newsletter Hot off The Press: Everything you need to know is in these 16 pages: <https://www.montpelier-vt.org/DocumentCenter/View/8227/May-Newsletter> Inside, check out articles from our staff - new and current, a FEAST Farm update, Volunteer opportunities, FEAST News, Special Events including a series of upcoming lectures, a new Art Corner, MSAC's re-organized Weekly Calendar, Community announcements & resources, and our Advisory Council election ballot at the end!

Community Services Staffing Changes:

MSAC and the CS Team are all sad to say farewell on May 27th to Harry Divack, who has served as our trusty Administrative Assistant in the office for the last five years. We will miss his friendliness and willingness to jump in wherever needed! A more full message will be coming soon about Harry, and we'll also start advertising for his replacement in the coming weeks.

On May 16th, the CS Team is thrilled to be welcoming Matt Wilson to the position of Communications and Development Coordinator! Matt is coming to us with a robust background in sustainability and communications and is ready to hit the ground running. He is in need of a place to live, however, so if anyone has a lead on a room to let, please let Sarah Lipton know: slipton@montpelier-vt.org

Fundraising Updates:

The Community Services Department recently requested \$75,000 from the National Life Foundation for the eventual purchase of a shared van to be used across the three divisions. The team learned yesterday that they were granted the money. Plans will be put in place to start researching how to move forward with the purchase.

Three Penny Taproom held a fundraiser on Thursday, May 5th to support the FEAST Senior Meals program by donating 5% of sales.

EVENTS at MSAC:

NEW: Ad Hoc Writers Drop-in Group back at MSAC! every Monday, 6-8pm

We are writers, new and seasoned, who enjoy writing with others. We write to prompts, or whatever folks are inspired to write about—prose or poetry, fiction or non-fiction, or a personal project. We share supportive feedback, not critique unless requested. The writing that emerges is often profound, funny, astounding. The group has Guidelines for respecting one another. Given the vulnerability and personal nature of writing, confidentiality within the group is essential. For more information contact Cynthia @ 802.565.0064 or Hugo @ 802.565.0059. This is a drop-in group, come when you wish.

Linda Hogan's Art & Haiku Exhibit still UP! Drop in to view it in the community room.

Montpelier Ukulele (Drop-in) | Thursday, May 12th | 3:30-5pm | \$5 Suggested donation | all ages

Real Estate 101

Held at Montpelier Senior Activity Center

Call to register: 802-223-2518
Wednesday, May 18, 1pm

Volunteer Training Event for FEAST/Kitchen & Farm

Held at Montpelier Senior Activity Center

Call to register: 802-223-2518

Wednesday, May 18 @ 6pm-7pm & Thursday, May 19 @ 1pm-2pm

We All Have Different Brains Lecture

Held at Montpelier Senior Activity Center

Call to register: 802-223-2518

Wednesday, May 25 @ 1pm

Veterans Recognition Curbside Luncheon

Held at Montpelier Senior Activity Center

Drive thru pick-up meal

Call to order meal: 223-2518

Friday, May 27 @ 12pm

Director's Tea with Sarah Lipton

Held at Montpelier Senior Activity Center

Call to register: 802-223-2518

Tuesday, May 31, 11am



Build and Maintain Sustainable Infrastructure

No updates this week.



Employment and Personnel Announcements

Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

Montpelier Youth Conservation Crew (MYCC) Crew Leader: The MYCC crew leaders will be the main supervisors for our MYCC crews. Each crew leader will be in charge of one crew throughout each session and will rotate throughout the sites along with the crew. The crew leader will set expectations, be a mentor, model a good work ethic, and facilitate reflection activities. In addition to helping guide the workflow, crew leaders will be the main point of contact for their crews for questions, concerns, and any issues that may arise. The work at each site will be directed by a site leader. The crew leader will work with the site leader to guide MYCC members in performing the tasks, while empowering them to deepen their skills as environmental leaders. This job is 32-hours per week,

Tuesday through Friday, 8am - 4:30pm and will span June 7 - August 19. The crew leader will start two weeks before members, and then lead three 3-week sessions for a total of 10 weeks. The crew leaders will be paid \$18/hour. The City of Montpelier is an equal-opportunity employer. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at jhuettenmoser@montpelier-vt.org. We will begin reviewing applications in mid-March. Positions will be open until filled.

Feast Farm - Farm Camp Lead Educator: We are seeking a Lead Educator to teach six weeks of onsite day camp. The Lead Educator will work alongside the Farm Manager, the AmeriCorps Farm Camp Coordinator, and Assistant Counselors to develop and implement the program through planning weekly activities, cultivating a safe and enriching environment, and fostering meaningful relationships with the children. Willingness and capability to work outdoors in all weather conditions with children is a key component of this position. Specific responsibilities include:

- Designing the curriculum and flow of weekly activities in collaboration with other staff.
- Leading developmentally-appropriate activities and engaging in play-based learning.
- Participating directly with campers in lessons, activities, farm chores, outdoor cooking, ecology, and games while fostering an atmosphere of inclusivity and kindness.
- Facilitation of training/mentoring of counselor(s).
- Participation in camp staff meetings, daily set-ups and debriefs.
- Being the main “face” of camp for parents/guardians. Communicating with parents/guardians on a regular basis via email, phone, and face-to-face.
- Helping to share the responsibility of transporting some children to Capital Kids Day Camp.

Employment dates/times: Planning/preparation/training weeks: June 27 - July 8, Monday-Friday, time TBD Camp weeks: July 11 - August 19, Monday-Friday, 7:15am - 1:00pm. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at jhuettenmoser@montpelier-vt.org. We will begin reviewing applications in mid-March. Positions will be open until filled.

Feast Farm - Farm Camp Counselor: We are seeking Camp Counselors to teach six weeks of onsite day camp. The Camp Counselors will work alongside the Farm Manager, the Lead Educator, and the AmeriCorps Farm Camp Coordinator to develop and implement this program through planning weekly activities, cultivating a safe and enriching environment, and fostering meaningful relationships with the children. Willingness and capability to work outdoors in all weather conditions with children is a key component. Specific responsibilities include:

- Leading developmentally-appropriate activities and engaging in play-based learning.
- Participating directly with campers in lessons, activities, farm chores, outdoor cooking, ecology, and games while fostering an atmosphere of inclusivity and kindness.
- Direct supervision of campers and facilitation of conflict resolution.
- Participation in camp staff meetings, daily set-ups and debriefs.

- Communicating with parents/guardians at drop-off and pick-up.
- Helping to share responsibility of transporting some children to Capital Kids Day Camp.

Employment dates/times: Planning/preparation/training weeks: July 5 - July 8, Monday-Friday, time TBD Camp weeks: July 11 - August 19, Monday-Friday, 7:15am - 1:00pm. To apply, please email a resume, cover letter, and two professional references to Jacqueline Huettenmoser at jhuettenmoser@montpelier-vt.org. We will begin reviewing applications in mid-March. Positions will be open until filled.

FT Police Department- Patrol Officers: The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department's rules, regulations, and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email recruiting@montpelier-vt.org. We have one more open officer position.

Seasonal Park/Recreation Maintenance Staff: Spring-Summer-Fall Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. This is a busy, hands-on physical job that requires some heavy lifting and being on your feet for long periods of time. Visit <https://www.montpelier-vt.org/869/Employment> for more information about the positions available and how to apply. Or call 225-8699, 9am-4pm to inquire.

Summer Pool Staff: The Montpelier Recreation Department is seeking seasonal pool staff for the municipal swimming pool this summer. Full and part-time positions are available. Staff will start work June 11 - August 21. There will be pre-season training prior to the start of the pool season. Training dates to be announced. Responsibilities would include supervising patron activity in and around the swimming pool, teaching swimming lessons, and front desk responsibilities. Applicants who do not hold a current Lifeguard certification could be accepted contingent on successful completion of a lifeguard course prior to the pool opening date, and reimbursement would be paid at end of season. Please submit a resume and cover letter describing your interest and qualifications. Please submit to amcmullen2@montpelier-vt.org or Montpelier Recreation Department, 58 Barre Street, Montpelier, VT 05602. Please submit applications by March 31.

Pt Emergency Services Dispatcher/Clerk: The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This part-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. The position requires a considerable degree of initiative and independent judgment within procedural boundaries in responding to emergency and non-emergency situations. The dispatcher is also the first point of contact for those that come to the police station seeking assistance.

FT Streets Maintenance Worker Truck Driver, Level 1: Montpelier, Vermont has a current opening for a Street Maintenance worker within the Streets Division of Public Works. The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

FT Water/Sewer Truck Driver Level 1: Montpelier, Vermont has a current opening in the Water-Sewer Division of Public Works. The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.



Reminders

Social Worker Available to Residents

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

City-wide Reappraisal Property Inspections Continue!

We have begun the process of a city-wide reappraisal of all real property. Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

Stump Dump:

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

Trash Receptacles:

Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,

Upcoming Agenda Items (<i>TENTATIVE</i>) (bold for date required)			
5/11	<ul style="list-style-type: none"> Meeting Standards Policy Appoint Wrightsville Dam Board Member VRC – Confluence Park SEJAC Stipend Policy Community Survey Housing Task Force Appoint Council Rep to Montpelier Alive Board Summer Schedule 	5/25	<ul style="list-style-type: none"> Elks Club funding/RFP Public Bathrooms Home Energy Ordinance update City Building Energy Policy Housing Task Force Public Records Policy/Fees
6/8	<ul style="list-style-type: none"> GMT Transit Presentation PRC –officer recruitment standards Water/Sewer Fund Budgets Water/Sewer Rates District Heat Update 	6/22	<ul style="list-style-type: none"> PRC – Prostitution and Sex Work Use of ARPA Housing Funds Elks Club Update TIF/Tax Stabilization Updates 12-16 Main St Future? Permanent Parklet Ordinance review
7/13	<ul style="list-style-type: none"> Set Tax Rate – special call in meeting. Exact date TBD 	7/20 Proposed New Date	<ul style="list-style-type: none"> 1st Reading Parklet Ordinance PRC – Fair and Impartial Policing Equity Update report Strategic Plan Update Year End financial report Elks Club Update
8/10	<ul style="list-style-type: none"> Proposed no meeting (pending 5/11) 	8/24	<ul style="list-style-type: none"> PRC – Internal Affairs PRC – Citizen review Website/Public Outreach Update 2nd Reading Parklet Ordinance CAN Update Storm Water Utility Update Elks Club Update
9/14	<ul style="list-style-type: none"> Review Community Survey results PRC – Public Drinking PRC – Progress Update Potential Ordinance re: building violations and zoning permits Economic Development Strategic Plan 	9/28	<ul style="list-style-type: none"> Outdoor Recreation and Economic Development Begin Strategic Planning Process Elks Club Update

	<ul style="list-style-type: none"> • Workforce Development Plan? (possibly removed due to higher priorities) 		
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? = Date is tentative, may shift to a different date

CURRENT PENDING STRATEGIC PLAN ITEMS

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

Month	Tentative Topic(s)
May	VRC Confluence Park Presentation, Stipend Implementation Plan Recommendation (from SEJAC) Public Restrooms/ District Heat (end of heating-season wrap up)
June	Economic Development – Strategic Plan, TIF, Tax Stabilization Updates/ Workforce Development program
July	Creative Discourse Recommendations Status Update
August	Website Updates / Capital Area Neighborhoods Presentation/ Stormwater Utility Updates (tentative)
September	Economic Development Strategic Plan Contract (Launch) / Strat Planning/ Accomplishments and Future Plans for Outdoor Recreation and Economic Development / Parks Commission Survey/Review Community Survey results
October	Strat Planning, City Master Plan (Fall/Winter 2022)/Mutual Aid Issues with Middlesex and Berlin
November	ADA Transition Projects/ Net Zero Projects Update/ FEAST Program Updates/ **BUDGET**/ PFAS Updates
December	**BUDGET**

Topics Pending Scheduling:

- Homelessness Plan – Homelessness Task Force
- Update Barriers to Housing Study – Housing Task Force
- May be removed from list