

Date	Committee	Time	Location	Links
6/20	Design Review Committee	5:30 PM	City Council Chambers and Zoom	Agenda and Zoom Link
6/20	Development Review Board	7:00 PM	City Council Chambers and Zoom	Agenda and Zoom Link
6/21	Montpelier Energy Advisory Committee	7:00 PM	City Manager's Conference Room and Zoom	Agenda and Zoom Link
6/22	Homelessness Task Force	11:30 AM	City Council Chambers and Zoom	Agenda and Zoom Link
6/22	Regular City Council Meeting	6:30 PM	City Council Chambers and Zoom	Agenda and Zoom Link



Improve Public Health and Safety

COVID-19 Response- Updated

Update: The State is using the COVID-19 Surveillance Report as their key public facing COVID data document. Here is the most recent [Weekly COVID-19 Surveillance Report for June 15th 2022](#).

Statewide community levels: Low. The rate of new COVID-19 cases per 100,000 Vermonters is below 200. New COVID-19 admissions are below 10 per 100,000 Vermonters per day, and the percent of staffed hospital beds occupied by COVID-19 is below 10%

- New COVID-19 cases, last 7 days: 125.80 per 100K
 - Weekly Case Count: 785 (decrease from last week)
- New hospital admissions of patients with COVID-19, last 7 days: 5.61 per 100K
 - 35 total new admissions with COVID-19 (decrease from last week)
- Percent of staffed inpatient beds occupied by patients with COVID-19 (7-day average): 2.53% (decrease from last week)

During this reporting period under 4% of emergency visits in participating emergency departments have included COVID-like illness. This is the lowest proportion in over two months, though higher than the same calendar dates in the previous two years.

Vermont Department of Health recommendations: [Protect Yourself & Others](#)

CDC recommendations: [COVID-19 by County | CDC](#)

COVID-19 Reminders:

- It is now recommended that those age 50+ or those who are immunocompromised age 12+ receive a second booster dose of either the Pfizer or Moderna vaccine. The FDA's guidance can be found [here](#). Find vaccination clinics [here](#), or call your preferred pharmacy.
- The health department now recommends that people who test positive isolate for five days, with the caveat that if you still have symptoms after completing isolation, you might choose to take extra precautions such as wearing a mask, which helps protect you and the people around you from getting or spreading COVID-19. More information can be found here: <https://www.healthvermont.gov/covid-19/symptoms-sickness>
- **Keep up to date with CDC Recommendations!** You can find the CDC's updates regarding COVID-19 on their website [here](#). They have released an updated chart regarding their quarantine and isolation guidelines [here](#).



Practice Good Environmental Stewardship

Sustainability Coordinator Position Update

The position was posted last week.



Provide Responsible and Engaged Government

Community Surveys and Outreach

We have a draft survey nearly ready to go out to the public. We have also got everything set up now to begin using the online polling features. We will be rolling this out soon.

Pending Legal

- *Appeal of Zoning Permit.* Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city's zoning ordinance.
- *Abdo Banfield v. City of Montpelier.* Appeal of DRB determination upholding decision of the Zoning Administrator. City is represented by Attorney David Rugh.

- *Ferry et al v. City of Montpelier*. The Superior Court dismissed the suit challenging the legality of the city’s non—citizen voting provision but upheld the plaintiff’s standing to raise the issue/. The plaintiffs have now appealed this decision to the Supreme Court. The City is likely to file a cross appeal challenging the standing decision.



Create More Housing

Elks Club Project

With the approval of the RFP and funding plan, we’ll be moving forward seeking a project manager. Note that City staff will be regularly adding project updates to the second Council meeting of each month.



Improve Community Prosperity

Pool Opening Updates:

We anticipate having the Tower installed the second operating week of the pool- June 20th through 25th.

PLEASE NOTE: We are still low on lifeguards, and so some operating hours may be different. Please check the Rec website and Facebook for up-to-date information here: <https://www.facebook.com/MontpelierRec> and <https://www.montpelier-vt.org/844/Montpelier-Pool>

Community Services Department Shared Info Updates/Events/Collaborations

• **FEAST Farm Stand**

- MSAC held its FEAST Farm Stand grand opening this past Wednesday. We had a great turnout for our first week. We sold out of our strawberries only ten minutes after opening! Among our produce for sale this week, we had mint, oregano, kale, garlic scapes, lettuce, spinach, rhubarb, and strawberries.
- We plan to add more to our farm stand as it comes into season, and we hope to see more of our members as well as members of the community join us for next farm stand afternoon next Wednesday from 1-3pm. We will have two live events: tai chi from 1-2pm and a live cooking demo from 2-3pm, so do not miss out!
- Also, we are still looking for volunteers to help us run the farm stand. We are seeking individuals who would be available from 1-3pm every Wednesday. We prefer volunteers who can commit to doing it every week on a regular basis, but we welcome all the help we can gather.
- Check out some of the highlights:



FEAST Farm Stand (L-R): Sarah Lipton, Kim Myers, Linda Bowden, Alec Ellsworth.



- **A Call to Service: MSAC is looking a new AmeriCorps Member this September**
 - Calling all gap year students, recent college grads, and young professionals! MSAC is looking for a new Aging in Place Coordinator to serve MSAC's mission of being a gathering place of healthy aging, lifelong learning and delicious meals for older adults.

- This is a dynamic role where the member will be working to create a vibrant intergenerational community that offers a little help to the older adults who need and deserve it.
 - The position is full-time (40 hrs/wk for 48 wks), and members will receive a living allowance of \$12,150 (pre-tax) plus an education award of \$3,247.50 (also pre-tax) upon successful completion of service. MSAC will offer the member with a \$250/mth rental subsidy and a ServSafe food handling certification as part of their service.
 - **Our VHCB AmeriCorps position begins September 12th, 2022 and ends August 11th, 2023. The deadline to apply is August 24th 2022**, and prospective candidates can apply through the AmeriCorps portal: <https://vhcb.org/our-programs/vhcb-ameri-corps/positions>
- **Summer Class Registration is Now Open**
 - Summer classes are open for members and the public!
 - Registration Forms & Instructor Bios can be found on our Classes webpage: <https://www.montpelier-vt.org/751/Classes>. The Registration Form has full instructions for registration as well as Zoom training info. The order of classes below is the same as on the Registration Form. Membership information can be found at <https://www.montpelier-vt.org/364/Become-a-Member>. Call our office at [223-2518](tel:223-2518) or email msac@montpelier-vt.org if you have questions.
- **Clark Museum**
 - If you haven't signed up for the trip to the Clark Museum in Williamstown, Mass., we need more trip participants! We will not be able to conduct the trip without enough folks on board, so please ask a friend to join you and sign up now. The trip will be on July 11th, and registration is now open.
 - **All must register before June 24th** by calling [802-223-2518](tel:802-223-2518). The trip costs \$73, and trip participants may bring their own lunch or enjoy lunch in the café there. We will be traveling to the museum in a large air conditioned bus with bathroom facilities in the back.
 - *About the Clark Museum:* The major exhibit there is Rodin in the United States: Confronting the Modern. It considers the artist's legacy in America from 1893 to the present. While there has been much consideration of Auguste Rodin's (1840–1917) reputation in France and throughout Europe, less attention has been paid to his reception in America. This exhibition tells the story of the collectors, art historians, critics, gallerists, and philanthropists—notably, many of whom were women—who endeavored to make Rodin known in the United States. Included are approximately fifty sculptures and twenty-five drawings. Check <https://www.clarkart.edu> for more information.
 - Finally, we want to send a big thank you to Tina Muncy for helping us get trips back up and running at MSAC.



Build and Maintain Sustainable Infrastructure

DPW PROJECTS

Date of List: June 16, 2022

Many people have inquired about road work in the City, here's what's planned:

- Westwood base pavement is scheduled for June 20th. Curbing to follow on June 22nd (tentatively). Topcoat tentatively scheduled for June 27th. Rain garden and street restoration to follow.
- Starting installation of storm pipe and catch basins along Phelps Street. Storm work is scheduled to be completed within 2-3 weeks. Following storm work the sidewalk will be removed and prepped for base paving. Dates for paving are unknown at this time.
- Roberts Street, Pleasantview, Boldgett, Valerie, and Wheelock are on list to be repaved this summer. Dates are currently unknown at this time. All work is anticipated to be completed by October 15th.
- All the following streets are scheduled to be fogged sealed: Barre Street from Sibley Avenue to Pioneer Bridge, College Street from Woodrow to Sibley, Liberty from Heaton to Main Street, and National Life Drive. Timeframe is presently unknown.

Weekly Garage Staff projects undertaken:

- Swept streets
- Prepping in front of contractor on Westwood
- Receiver repairs in Meadow and along parade route (get rid of trip hazards before July 3rd)
- Assisted Water Dept. with daily maintenance and water leaks on Quesnell, North Franklin, Bingham, Liberty
- Street painting crosswalks stopbars on State, Taylor, Court and Bailey
- Hotmix applied to potholes around town
- Hauled in material to finish Hubbard Park road project
- Repair and new signage on St. Paul Street
- Weed-wacking hard to see areas around town and along new bike bathe green area between granite and gin lane
- Next week's list of work (as of today):
 - Street sweeping
 - Street painting
 - Receiver work on Westwood
 - Hotmix areas in need of small repairs



Employment and Personnel Announcements

June Work Anniversaries!

Here is everyone hired in a past June, and their tenure with the City. Thank you everyone for your hard work and dedication! We appreciate you very much!

JUNE 2022		
Name	Hire Date	2022 Service Anniversary
Leon Eggleston	6/15/2004	18
Brian Peete	6/15/2020	2
Corey Line	6/16/2015	7
Serena Baker	6/25/2018	4
Wade Cochran	6/26/2006	16
Daniel Ruggles	6/27/2006	16
Carrie McCool	6/27/2013	9

Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

Sustainability Coordinator: The City of Montpelier is seeking a Facilities and Sustainability Coordinator. This is a key staff position for facility management, implementing the City’s Net Zero plan, and recommending energy policy. Develops and manages practices and programs within the municipality’s government and in concert with City residents and businesses. This position will focus on the City’s commitment to reducing energy consumption, greenhouse gas emissions, ecological impact, and overall costs; strengthening reliability, resiliency, and sustainability; sustaining investments in facilities, and employing new technologies and energy infrastructure. To view the complete job description, go to [here](#).

Recreation Administrative Assistant: Position performs skilled work in office administration and management. Position is lead on creating documentation and infrastructure support for Community Services and Recreation Programming. Position has frequent and direct interaction with the general public in person or via the phone and email concerning service requests, program registrations, and complaints, etc. Email cover letter and resume to amcmullen2@montpelier-vt.org.

FT Police Department- Patrol Officers For applications and more information, click [here](#) or email recruiting@montpelier-vt.org. We have one more open officer position.

Seasonal Recreation Positions: Day Camp, Pool Clerk, Lifeguards, and Pool Director for Spring-Summer 2022

Seasonal Park/Recreation Maintenance Staff: Spring-Summer-Fall Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. Call 225-8699, 9am-4pm to inquire.

Summer Pool Lifeguards and Pool Clerks: Staff will start work June 11 - August 21. There will be pre-season training prior to the start of the pool season. Training dates to be announced. Applicants who do not hold a current Lifeguard certification could be accepted contingent on successful completion of a lifeguard course prior to the pool opening date, and reimbursement would be paid at end of season. Email amcmullen2@montpelier-vt.org for more information.

FT Emergency Services Dispatcher/Clerk: The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This part-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls.

FT Streets Maintenance Worker Truck Driver, Level 1: The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

FT Water/Sewer Truck Driver Level 1: The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.



Reminders

Social Worker Available to Residents

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

City-wide Reappraisal Property Inspections Continue!

We have begun the process of a city-wide reappraisal of all real property. Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

Stump Dump:

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

Trash Receptacles:

Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,



William Fraser, City Manager

Council Meeting Agenda Schedule and Strategic Planning Items on following pages.

Upcoming Agenda Items (*TENTATIVE*) (bold for date required)

6/22	<ul style="list-style-type: none"> • PRC – Prostitution Ordinance and Sex Work • Elks Club Update • 12-16 Main St Future • Permanent Parklet Ordinance review • District Heat Budget • Housing Committee Appointments 	7/11	<ul style="list-style-type: none"> • Set Tax Rate – special call-in meeting
7/20	<ul style="list-style-type: none"> • 1st Reading Parklet Ordinance • PRC – Fair and Impartial Policing • Equity Update report • Strategic Plan Update • Year End financial report • GMT My Ride report • Elks Club Update 	8/24	<ul style="list-style-type: none"> • PRC – Internal Affairs • PRC – Citizen review • Website/Public Outreach Update • 2nd Reading Parklet Ordinance • CAN Update • Storm Water Utility Update • Elks Club Update • Public Bathrooms • TIF/Tax Stabilization
9/14	<ul style="list-style-type: none"> • Review Community Survey results • PRC – Public Drinking • PRC – Progress Update • Potential Ordinance re: building violations and zoning permits • Workforce Development Plan? (Possibly removed due to higher priorities) • Review Survey Results 	9/28	<ul style="list-style-type: none"> • Outdoor Recreation and Economic Development • Begin Strategic Planning Process • Elks Club Update
10/12	<ul style="list-style-type: none"> • Strategic Planning • Mutual Aid Update • Barriers to 	10/26	<ul style="list-style-type: none"> • Winter Schedule • Elks Club Update • Homelessness Plan

? = Date is tentative, may shift to a different date

CURRENT PENDING STRATEGIC PLAN ITEMS

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

Month	Tentative Topic(s)
July	Creative Discourse Recommendations Status Update
August	Website Updates / Capital Area Neighborhoods Presentation/ Stormwater Utility Updates (tentative)
September	Strat Planning/ Accomplishments and Future Plans for Outdoor Recreation and Economic Development / Parks Commission Survey/Review Community Survey results, / Workforce Development program
October	Strat Planning, City Master Plan (Fall/Winter 2022)/Mutual Aid Issues with Middlesex and Berlin, Homelessness Plan, Barriers to Housing
November	ADA Transition Projects/ Net Zero Projects Update/ FEAST Program Updates/ **BUDGET** / PFAS Updates
December	**BUDGET**

- **May be removed from list**