

Date	Committee	Time	Location	Links
7/11	Cemetery Commission	12:00 PM Noon	Cemetery Garage	Agenda
7/11	City Council Meeting	12:00 PM Noon	Zoom Only	Agenda and Zoom Link
7/11	Recreation Advisory Board	5:30 PM	Zoom and Senior Center	Agenda and Zoom Link
7/11	Planning Commission	5:30 PM	City Council Chambers and Zoom	Agenda and Zoom Link
7/12	Historic Preservation Commission	7:00 PM	City Manager's Conference Room and Zoom	Agenda and Zoom Link
7/13	Social & Economic Justice Advisory Committee	8:00 AM	Zoom Only	Agenda and Zoom Link



Improve Public Health and Safety

COVID-19 Response- Updated

Update: The State is using the COVID-19 Surveillance Report as their key public facing COVID data document. Here is the most recent [Weekly COVID-19 Surveillance Report for July 6th 2022](#).

Statewide community levels: Low. The rate of new COVID-19 cases per 100,000 Vermonters is below 200. New COVID-19 admissions are below 10 per 100,000 Vermonters per day, and the percent of staffed hospital beds occupied by COVID-19 is below 10%.

- New COVID-19 cases, last 7 days: 85.1 per 100K
 - Weekly Case Count: 531 (lower than previous week)
- New hospital admissions of patients with COVID-19, last 7 days: 8.49 per 100K
 - 53 total new admissions with COVID-19 (increase from previous week)
- Percent of staffed inpatient beds occupied by patients with COVID-19 (7-day average): 2.08% (increase from previous week)

Vermont Department of Health recommendations: [Protect Yourself & Others](#)

CDC recommendations: [COVID-19 by County | CDC](#)

COVID-19 Reminders:

- **It is now recommended that all children, ages 6 months through 5 years, get the COVID-19 Vaccination.**
- It is now recommended that those age 50+ or those who are immunocompromised age 12+ receive a second booster dose of either the Pfizer or Moderna vaccine. The FDA's guidance can be found [here](#). Find vaccination clinics [here](#), or call your preferred pharmacy.
- The health department now recommends that people who test positive isolate for five days, with the caveat that if you still have symptoms after completing isolation, you might choose to take extra precautions such as wearing a mask, which helps protect you and the people around you from getting or spreading COVID-19. More information can be found here: <https://www.healthvermont.gov/covid-19/symptoms-sickness>
- **Keep up to date with CDC Recommendations!** You can find the CDC's updates regarding COVID-19 on their website [here](#). They have released an updated chart regarding their quarantine and isolation guidelines [here](#).



Practice Good Environmental Stewardship

Sustainability Coordinator

The position is being advertised now with a closing date of July 8th. We have received 8 applications to date. Ken Jones from MEAC is assisting me with applicant review.

City Building Energy Policy

We have developed a complete inventory of energy sources for all city buildings. We are seeking assistance to provide estimated costs of conversion to non-fossil fuel sources.



Provide Responsible and Engaged Government

From the Assessor's Office: The official 2022 Montpelier Grand List has been lodged and can be viewed at the City Clerk's Office or online.

New England Municipal Consultants (NEMC) representatives continue to visit residential properties and are closing in on 50% of residential properties inspected. As they get closer to downtown, production should increase substantially anticipating residential inspections to wrap up in the fall and commercial inspections to follow. We appreciate the cooperation of all residents and if anyone should have any questions, please feel free to contact our office at 802-223-9505.

Pending Legal

- *Appeal of Zoning Permit.* Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city's zoning ordinance.
- *Abdo Banfield v. City of Montpelier.* Appeal of DRB determination upholding decision of the Zoning Administrator. City is represented by Attorney David Rugh.
- *Ferry et al v. City of Montpelier.* The Superior Court dismissed the suit challenging the legality of the city's non—citizen voting provision but upheld the plaintiff's standing to raise the issue/. The plaintiffs have now appealed this decision to the Supreme Court. The City is likely to file a cross appeal challenging the standing decision.



Create More Housing

VCFA

The city has been in contact with VCFA and their real estate consultants. We would like to play some role in the decision making about the future of the property. We may also consider whether some of the buildings and land have value for city use.

Housing Committee

Community and Economic Development Director Josh Jerome will be staffing the newly formed Housing Committee. He is arranging the organizational meeting. The Community Justice Center will assist in providing a facilitator for the initial meeting to help the group sort through the various housing issues, set priorities, and lay out an agenda.



Improve Community Prosperity

Community Justice Victim Outreach Specialist

The Community Justice Center wishes to congratulate Patricia Hoffman on her retirement. Pat served as the Victim Outreach Specialist for the CJC after beginning in the role in a volunteer capacity. In her position, Pat was responsible for contacting people who were affected by crime and other offenses and providing options for engagement in the Restorative Justice process or to help them find resources to recover from the impact they endured if a restorative justice referral was not made. Deep listening, empathy, consistent follow up and a passion for restorative justice were the amazing qualities Pat brought to the job. Pat will continue to serve MCJC as a volunteer in the Circles of Support & Accountability program though in her professional role she will be greatly missed!

Recreation Department Updates:

Swimming Lessons start next week on Monday, July 11. Day Camp and Tennis Camp will be entering its 4th week of the summer and both are doing well. Field use has been very busy the last couple of weeks with baseball games and Sports camps. The pool is having a busy summer and the July 4th weekend was busy with the great weather.

PLEASE NOTE: We are still low on Day Camp Staff, and so some operating hours may be different. Please check the Rec website and Facebook for up-to-date information here: <https://www.facebook.com/MontpelierRec> and <https://www.montpelier-vt.org/844/Montpelier-Pool>

Community Services Department Shared Info Updates/Events/Collaborations

Montpelier Senior Activity Center

- **July 3rd Parade**
 - The MSAC crew had a great time at this year's Independence Day celebrations. Here are some shots from the parade route!



- **FEAST Farm Stand**
 - We held our fourth FEAST Farm Stand this past Wednesday. Among our produce for sale this week, we had mint, oregano, chard, basil, strawberries, garlic scapes, lettuce, peas, and turnips.
 - Join us for the next farm stand on Wednesday July 13th from 1-3pm. We will have a presentation on Neurodiversity and the Brain from CVCOA at 1 pm and a live poetry reading with Scudder Parker at 2 pm.
 - Check out some of the highlights from this week:



FEAST Farm Stand: Lisa Masé demonstrates how to cook delicious recipes with our local produce from the farm stand with some of our attendees.

- **Summer Classes Start Soon - Registration Is Still Open**

- Summer classes are open for members and the public!
- Registration Forms & Instructor Bios can be found on our Classes webpage: <https://www.montpelier-vt.org/751/Classes>. The Registration Form has full instructions for registration as well as Zoom training info. The order of classes below is the same as on the Registration Form. Membership information can be found at <https://www.montpelier-vt.org/364/Become-a-Member>. Call our office at [223-2518](tel:223-2518) or email nmaurice@montpelier-vt.org if you have questions.
- Focus on classes that need to be filled (external newsletter content)

- **Barre Street Potluck**

- Our first Barre Street gathering was so delightful, everyone wants to do it again. We will be hosting another potluck on Wednesday, July 27th 2022 from 5:30 – 7:00. Bring a dish to share and join the group in the grassy area of the playground behind MSAC and CAL.
- What is the Barre Street Potluck? It is a collaborative effort among the Directors and organizers of the Montpelier Senior Activity Center, the Center for Arts & Learning and the Capital Area Neighborhoods and YOUR Barre Street neighbors for food, fun and cheer. With regular attendance, we plan to host these gatherings once per month. Contact can@sustainablemontpelier.org to learn more.



Build and Maintain Sustainable Infrastructure

Infrastructure Updates:

WATER MAIN FLUSHING

The Montpelier Water Department will be flushing and checking all municipal hydrants within the city, beginning June 29th, and continuing through Friday, July 20th. This operation may cause low water pressure in the hill sections of the city. In the event you experience dirty water, leave a cold-water faucet running until the line clears. If you have

questions, please call our Water/Sewer Supervisor Sid Cushing at the Public Works Garage at 223-9510.

Pioneer Street Railroad Crossing

The Vermont Agency of Transportation will be reconstructing the railroad crossing on Pioneer Street. The road will be closed for a week to through traffic starting on Monday, July 11th while the crossing is being reconstructed. The project will also include resurfacing the street and reconstructing the sidewalk which may require intermittent closures during the remainder of the month. A traffic detour will be in place when the road is closed and businesses in the immediate area of the project will remain open and accessible.

Route 2 Railroad Crossing

The Vermont Agency of Transportation will be reconstructing the railroad crossing on Route 2 between Route 302 and the Berlin/Montpelier town line. Next week they will be removing some of the old track and preparing for deeper excavation off the edge of the roadway. This work may result in alternating one way traffic at times.

Route 2 Montpelier/Berlin Town Line Bridge

The temporary bridge is open. The contractor will continue to remove the deck of the permanent bridge.

Main Street Sidewalk Reconstruction

Beginning next week Public Works will be removing sidewalk from the south side (opposite of the Middle School) of Main Street from Liberty Street to Jay Street. The removal of the sidewalk will take approximately a week. When completed a concrete contractor will place the new sidewalk which will also take approximately a week. No detours or alternating one way traffic is anticipated to complete this work.



Employment and Personnel Announcements

Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

Restorative Outreach Specialist: The City of Montpelier seeks a Restorative Outreach Specialist (OS) for its Community Justice Center. This position works closely with the Restorative Programs Coordinator to identify and contact people impacted by incidents caused by participants in the Restorative Justice Panel program and shepherds them through their participation in the process. Applicants are invited who understand, believe in, and embrace the ideals of restorative justice and have 3 - 5 years of relevant experience that includes exposure to a robust blend of the following specialties: restorative justice, conflict resolution, dynamics of offending, service to crime victims, corrections system, criminal justice system, process of change, mental health challenges, and/ or substance use disorders. The ideal candidate has mediation, facilitation, and

training skills and experience working with a program that depends on volunteers. This is an established grant funded 12 hour/week position. Applicant must be able to attend some evening meetings, using personal transportation and have reliable internet for virtual meetings. For more information, and to apply, contact Carol Plante, Director, Montpelier Community Justice Center, 802 522 5566 or cplante@montpelier-vt.org. Applications accepted until the position is filled. The City of Montpelier is an Equal Opportunity Employer.

Sustainability Coordinator: The City of Montpelier is seeking a Facilities and Sustainability Coordinator. This is a key staff position for facility management, implementing the City's Net Zero plan, and recommending energy policy. Develops and manages practices and programs within the municipality's government and in concert with City residents and businesses. This position will focus on the City's commitment to reducing energy consumption, greenhouse gas emissions, ecological impact, and overall costs; strengthening reliability, resiliency, and sustainability; sustaining investments in facilities, and employing new technologies and energy infrastructure. To view the complete job description, go to [here](#).

Recreation Administrative Assistant: Position performs skilled work in office administration and management. Position is lead on creating documentation and infrastructure support for Community Services and Recreation Programming. Position has frequent and direct interaction with the general public in person or via the phone and email concerning service requests, program registrations, and complaints, etc. Email cover letter and resume to amcmullen2@montpelier-vt.org.

FT Police Department- Patrol Officers For applications and more information, click [here](#) or email recruiting@montpelier-vt.org. We have one more open officer position.

Seasonal Recreation Positions: Day Camp, Pool Clerk, Lifeguards, and Pool Director for Spring-Summer 2022

Seasonal Park/Recreation Maintenance Staff: Spring-Summer-Fall Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. Call 225-8699, 9am-4pm to inquire.

Summer Pool Lifeguards and Pool Clerks: Staff will start work June 11 - August 21. There will be pre-season training prior to the start of the pool season. Training dates to be announced. Applicants who do not hold a current Lifeguard certification could be accepted contingent on successful completion of a lifeguard course prior to the pool opening date, and reimbursement would be paid at end of season. Email amcmullen2@montpelier-vt.org for more information.

FT Emergency Services Dispatcher/Clerk: The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This part-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls.

FT Streets Maintenance Worker Truck Driver, Level 1: The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

FT Water/Sewer Truck Driver Level 1: The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.

FEAST Part-time Kitchen Assistant The FEAST Senior Meals Program, a service of the Montpelier Senior Activity Center (a division of the Community Services Department of the City of Montpelier) provides daily (Monday-Friday) hot meals to older adults age 60+ through our meals on wheels program, and twice-weekly curbside pickup lunches. Annually, we serve 18,000 meals. The Kitchen Assistant position is a part-time, seasonal position for 20 hours or less a week and for 20 weeks or less and includes working in a fast-paced, high-volume environment. You will be responsible for preparing, cooking, packaging, and serving quality meals each day for fresh and frozen consumption. You will also be responsible for managing volunteers that serve in the kitchen and for maintaining food service facilities in a safe and sanitary condition. Send your resume and cover letter to Sarah Lipton: slipton@montpelier-vt.org



Reminders

Social Worker Available to Residents

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

City-wide Reappraisal Property Inspections Continue!

We have begun the process of a city-wide reappraisal of all real property. Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

Stump Dump:

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

Trash Receptacles:

Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,

A handwritten signature in black ink, appearing to read 'William Fraser', written in a cursive style.

William Fraser, City Manager

Council Meeting Agenda Schedule and Strategic Planning Items on following pages.

Upcoming Agenda Items (*TENTATIVE*)

7/11	<ul style="list-style-type: none"> • Set Tax Rate – special call-in meeting 	7/20	<ul style="list-style-type: none"> • 1st Reading Prostitution Ordinance • Parklet Ordinance • 12-16 Main Street • Set District Heat Rates • Time limit for public comment • Equity Update report • Strategic Plan Update • GMT My Ride report • Elks Club Update • HUB presentation?
8/24	<ul style="list-style-type: none"> • 2nd Reading Prostitution Ordinance • 1st Reading Parklet Ordinance • PRC – Fair and Impartial Policing • Website/Public Outreach Update • CAN Update • TIF/Tax Stabilization • City Building Energy Policy/ • Year End financial report • Elks Club Update • Award Elks Club PM Contract 	9/14	<ul style="list-style-type: none"> • 2nd reading Parklet ordinance • Review Community Survey results • PRC – Internal Affairs • PRC – Citizen review • Potential Ordinance re: building violations and zoning permits • Workforce Development Plan? (Possibly removed due to higher priorities) • Storm Water Utility Update • Public Bathrooms?
9/28	<ul style="list-style-type: none"> • PRC – Public Drinking • Begin Strategic Planning Process • Elks Club Update 	10/12	<ul style="list-style-type: none"> • PRC – Progress Update • Strategic Planning • Mutual Aid Update
10/26	<ul style="list-style-type: none"> • Winter Schedule • Outdoor Recreation and Economic Development • Preliminary Budget Discussion • Elks Club Update 	11/9	<ul style="list-style-type: none"> • PFAS/Leachate • ADA Update • Homelessness Plan? • Barriers to Housing? • FEAST Update

? = Date is tentative, may shift to a different date

CURRENT PENDING STRATEGIC PLAN ITEMS

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

Month	Tentative Topic(s)
July	Creative Discourse Recommendations Status Update
August	Website Updates / Capital Area Neighborhoods Presentation/
September	Strat Planning/ Workforce Development program , Stormwater Utility Updates (tentative)
October	Strat Planning, (Fall/Winter 2022)/Mutual Aid Issues with Middlesex and Berlin, Homelessness Plan, Barriers to Housing, Parks Commission Survey/Review Community Survey results, Accomplishments and Future Plans for Outdoor Recreation and Economic Development
November	ADA Transition Projects/ Net Zero Projects Update/ FEAST Program Updates/ **BUDGET** / PFAS Updates
December	**BUDGET**

- **May be removed from list**
- City Master Plan (spring 2023)