

Date	Committee	Time	Location	Links
12/11	Cemetery Commission	12:00 PM	Cemetery Garage	Agenda
12/11	Planning Commission	5:30 PM	Zoom Only	Agenda and Zoom Link
12/11	Recreation Advisory Board	5:30 PM	Senior Center and Zoom	Agenda and Zoom Link
12/12	Montpelier Senior Activity Center Advisory Council	2:30 PM	Senior Center 58 Barre Street	Agenda and Zoom Link
12/12	Historic Preservation	7:00 PM	Zoom Only	Agenda and Zoom Link
12/13	Social & Economic Justice Advisory Committee	8:00 AM	Zoom Only	Agenda and Zoom Link
12/13	Regular City Council Meeting	6:30 PM	Montpelier High School and Zoom	Agenda and Zoom Link

Improve Public Health and Safety

Montpelier Police Department weekly report

PACKAGE THEFT PREVENTION

MPD regularly receives reports of missing or stolen packages from outside residences throughout the Capital City. With the increase in package deliveries during the upcoming holiday season and generally, this has become a nationwide issue. In addition to keeping our eye out for "Porch Pirates" we compiled some preventative measures from a variety of sources that we hope will help:

- Keep an eye out in your neighborhood for suspicious persons and vehicles. Write down descriptions and license plates and call us if you actively see packages being taken.
- Use package tracking and delivery alerts to know when your package was delivered so you can retrieve it.
- Take advantage of delivery instructions or scheduling options when ordering to have the delivery made somewhere out of sight or at a time when you can be present.
- Install a video doorbell or camera system.
- Make it clear you have a home security or camera system by posting signage.
- Have your packages delivered to a local PO box or locker at a retail site, if available in your area.
- Ask a trusted neighbor to keep an eye out or to accept delivery for you.
- Invest in a porch lockbox to secure packages upon delivery.
- Require signature on delivery so a package will only be delivered in hand.
- Purchase a mailbox sensor so you receive notice that your mail has arrived so it can be retrieved.
- Have your package delivered elsewhere or to your place of business where it can be received or securely monitored.

What to do if your package has been stolen

- Check your homeowner's insurance policy -

Unfortunately, your homeowner's insurance won't help in most cases, unless the value of the item

stolen is more than your deductible. If it's a big-ticket item, however, it's worth checking with them.

- Contact your credit card company -

If you purchased the item with a credit card, your credit card company may reimburse you for the cost of stolen items. Check their purchase protection policy.

- Contact the seller and carrier -

While various retailers have different policies, some may send you a replacement for lost or stolen items. You may also want to contact the carrier that delivered your package and file a complaint with them.

- File a police report -

Even for inexpensive items, filing a police report is important so we can keep track of activity in the area. You may also need the case number to file a claim for replacement or reimbursement.

We conduct regular neighborhood patrols to dissuade this type of criminal activity and can be reached 24/7/365 at (802) 223-3445.

WINTER PARKING IN EFFECT

Alternate Side Winter Parking began on November 15th and ends April 1st and is in effect regardless of weather conditions.

See the City's website for more winter parking information and guidelines.

<https://www.montpelier-vt.org/1192/Alternate-Side-Winter-Parking>

WEEKLY STATISTICS

INCIDENTS - For the week of December 1- noon on December 7, 2023, the Montpelier Police Department (MPD) logged 123 new incidents (calls for service and/or proactive initiations).

TRAFFIC - MPD conducted 35 traffic stops and directed patrols.

ARRESTS - MPD made 2 arrests in the past week. One individual was arrested for DUI and the other was arrested for Larceny from a Person.

TRAINING – Officer Alesha Donovan is attending a FLETC two-week Use of Force training at the Vermont Police Academy. Officer Sabrina Boutin attended a Drug Recognition Expert introductory session. Officer Mike Goslin and K9 Atlas attended their monthly training in New Hampshire. Several officers completed their annual First Aid/CPR certifications and Chief and Deputy Chief are attending the Joint Chiefs conference held at Norwich University on Friday, December 8, 2023.

INFO – MPD is committed to transparency, accountability, and improving access to information. We have been working hard to create this organized database on our website to fulfill these goals and hope this information will help address community concerns. The Montpelier Police Department's website provides information monthly about arrests, traffic stops, crimes, and calls for service. Please go to the links below for access:

Media Logs

<https://www.montpelier-vt.org/Archive.aspx?AMID=39>

Monthly Arrest Reports

<https://www.montpelier-vt.org/Archive.aspx?AMID=130>

Monthly Traffic Stop Data

<https://www.montpelier-vt.org/Archive.aspx?AMID=125>

Monthly Raw Data Tables - Arrests / Traffic Stops / Calls for Service
<https://www.montpelier-vt.org/.../Monthly-Raw-Data-Tables...>

Our report for the third quarter of 2023, as well as previous quarterly reports, are available at this link: <https://www.montpelier-vt.org/Archive.aspx?AMID=124>

Provide Responsible and Engaged Government

Budget update

We have completed the General Fund (property taxes) budget numbers and are preparing the related documentation. We plan to release this all publicly on Monday assuming it's all ready.

City Hall (and Fire/Police) new

The building evaluation is about to kick off with a completion timeline of March. Once we have the recommendations and designs, we can submit to FEMA for approval. Once approved we can move forward with the actual construction phase.

While much smaller than new construction, a large group of employees worked together today to clean out the Council Chambers and Memorial Room. This will begin the process of getting files and materials back to the appropriate departments. It also allows those rooms to be used again for internal meetings (building still not accessible) and potential office space for the Justice Center to move them out of the Senior Center.

It was a lot of work that folks did with positive attitudes and team work.



Pending Legal

Moody vs. City of Montpelier. Insurance case filed regarding a pothole. Costs handled by VLCT

PACIF, City represented by Attorney Brian Monaghan

Sign Up for 1-page Summaries of City Council Meetings: Don't have time to attend a meeting or watch the video? Get a 1-page summary of every City Council Meeting sent to your email the following day. Summaries contain highlights of agenda items and discussions, any action taken by the Council. and links to follow-up information. Sign up **here:** <https://www.montpelier-vt.org/list.aspx>

Create More Housing

Country Club Road

The lease with FEMA is signed and they have completed final designs. They tell us work on the temporary housing units will begin in mid-December,.

In the meantime, the City will be to take advantage of the newly installed infrastructure. We will be seeking development partners to build permanent housing immediately at the conclusion of the FEMA housing program.

Improve Community Prosperity

****The Community Services Department weekly newsletter can be found at the end of the this report, beginning after strategic plan items.****

Build and Maintain Sustainable Infrastructure

****The Department of Public Works weekly newsletter can be found on the City's Department of Public Works webpage.****

Stump Dump Temporarily Closed

The Montpelier Stump Dump is currently closed to the public while we work to ensure permit compliance. The City of Montpelier was recently notified by the State of Vermont about a permit compliance issue with Montpelier's Stump Dump located off Finch Road. The City was notified that fill material was encroaching on two Class 2 wetlands. The facility is required to obtain a solid waste utility permit to comply.

➤ **Where Can I Bring Yard Waste While the Stump Dump is Closed?**

While the Stump Dump is closed, those looking to dispose of yard waste can use the Casella Transfer Station at 378 East Montpelier Rd., or any other transfer station listed on the Central Vermont Solid Waste District website. Learn more about where to dispose of lawn and yard waste on the CVCSWD website here: <https://www.cvswwd.org/leaf-and-yard-waste.html>

Questions? Please contact the [Department of Public Works](#) at 802-223-9508.

Winter Operations: Clearing Rights-of-Way for Snow Removal

Winter is coming! With snow on the way, DPW is reminding businesses and residents to make a plan to relocate dumpsters, storage units, and any other items in the public right-of-way so our crews can safely remove snow on streets and sidewalks. Public rights-of-way are streets, sidewalks, and City-owned parking spaces.

Please make sure large items are clear from the right-of-way by the start of Winter Operations on Wednesday, November 15th. Clearing these items will help DPW safely plow the streets and sidewalks without damaging private property and City equipment. If you have any questions about the best location for your items, please call the [Department of Public Works](#) at 802-223-9508.

Thank you for your help keeping our City thriving throughout the winter!

Employment and Personnel Announcements

NOTE – the City is currently in a hiring freeze due to financial circumstances.

Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

Reminders

Guidelines for Winter Parking

From 12:00 AM-5:00 PM: All cars must be parked on the correct side of the street as indicated by whether building numbers are odd or even according to the ODD or EVEN calendar day. Parking on ODD sides of the street on odd-numbered calendar days and EVEN sides of the street on even-numbered calendar days.

From 5:00 PM-11:59 PM Transition Period: Move your vehicle to the other side of the street at any time during this transition period.

Downtown

1:00 AM -6:59 AM: No Parking is allowed

7:00 AM-12:59 AM: Daytime Parking is allowed as usual (regardless of the day)

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- [Click here to see City Council Meeting:](#)
- [Click here for Live Stream:](#)

Thank you,



William Fraser, City Manager

Upcoming Agenda Items (*TENTATIVE*)

12/13	<ul style="list-style-type: none"> FY25 Budget Meet with Legislators VLCT re: funding Adopt Strategic Plan 	12/20	<ul style="list-style-type: none"> FY25 Budget
1/3/24	<ul style="list-style-type: none"> FY25 Budget 	1/10	<ul style="list-style-type: none"> Budget PH Warning PH Bond PH if needed Charter PH if needed
1/17 If needed	<ul style="list-style-type: none"> FY25 Budget Charter PH if petition 	1/24	<ul style="list-style-type: none"> Budget PH Warning PH Bond PH if needed Charter PH if needed Petitions Zoning Amendments
1/31 Special	<ul style="list-style-type: none"> PH for petitioned charter change 	2/14	<ul style="list-style-type: none"> Zoning Amendments Short Term Rentals Manager's Review
2/28	<ul style="list-style-type: none"> Bond PH if needed Charter PH if needed Short Term Rentals 	3/5	<ul style="list-style-type: none"> City Meeting Election Day
3/13	<ul style="list-style-type: none"> Organizational Meeting Council Overview 	4/10	<ul style="list-style-type: none">

? = Date is tentative, may shift to a different date

11/15, 12/20, 1/3, and 1/17 dates do not have location set yet

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

Month	Tentative Topic(s)
	<ul style="list-style-type: none"> Stormwater Utility – delayed due to DPW staffing

Community Services Department Updates

- **The volunteer hub is now a remote operation** If you need help or wish to volunteer, please find all hub information on their website: www.montpelierhub.com.
- **For more updates and resources**, follow the City of Montpelier's main page: [@MontpelierVT](#); and Volunteers page: [@MontpelierVolunteers](#) on Facebook and Instagram. You can also follow our Community Services Departments pages: [@MontpelierSeniorActivityCenter](#), [@MontpelierRec](#), and [@MontpelierParks](#).

Montpelier Senior Activity Center (MSAC)

- **Winter 2024 Class Registration is now open!** See all classes and sign up **NOW** online or in person before **Friday, December 22nd**: www.montpelier-vt.org/MSACClasses
- **A Rising Tide: An Appeal to Members & the Public:** Your commitment to our organization in the past year cannot be understated. With your support, we've been able to weather the storm of flood recovery, leadership changes, and the ongoing challenges stemming from COVID-19. You've supported us with your donations, your thoughtful comments, and your activism. Thank you!
 - Despite all that support, we're still in need of your help... We've set our 2023 Appeal Goal for \$50,000. We envision MSAC thriving as it had before the pandemic with twice-weekly congregate lunches, classes filling up every room each day of the week, creating space for high-quality events and speakers to come visit, and hosting programs that cater to all needs and wants of older adults in our Montpelier community.
 - If you can donate \$25 today, you can help us return to those days. We know this year has been hard on all of us. We appreciate any support you can give this holiday season, even if it is sharing our appeal with friends and family.
- **Read the December Newsletter and Winter Program Guide here:** <https://www.montpelier-vt.org/304/Newsletter>
- **The last FEAST congregate lunch of 2023 is Thursday, December 21st at noon inside MSAC. The menu will be published soon! Check website for more info.**

- Next MSAC potluck lunch is Friday, December 29th at noon inside MSAC. Please RSVP by calling 802-223-2518 or email msac@montpelier-vt.org. Bring your best homemade dishes and celebrate the new year with MSAC!



- Thank you, Technology for Tomorrow! MSAC recently attended Technology for Tomorrow's Microsoft TechSpark Summit.

We presented alongside state partners about our senior center's commitment to technology training and showcase how we can develop programs that nurture connectivity in older adults. MSAC will soon host a T4T class series in February and will work with CVCOA on another tech class.

- **Subaru Share the Love event** with FEAST Senior Meals & Subaru!

- Now through January 2nd, during the Subaru Share Love event, local Subaru retailers will support local charities and organizations like FEAST Senior Meals. our website to learn more: www.montpelier-vt.org/FEAST.

- **FEAST Farmstand on Wednesdays through December 27th!** We will be hosting our farmstand for three more weeks! FREE produce on Wednesdays from 8-11 am. Learn more: www.montpelier-vt.org/FEAST.

- **Check out some of MSAC's Drop-in groups!** We've got several new drop-in groups to stay engaged in cold months of the year. Visit our website www.montpelier-vt.org/MSACClasses to learn more about our classes and drop-in groups.
 - **New drop-ins are available like Reader's Choice, The Rhythm Method, and Tech Help Mondays.**
 - **Come play games on Tuesdays, Thursdays, and Fridays. Get outside with Tuesday walks and Trash Tramps. And socialize at our Monday coffee group!**

802

Subaru is sharing the love with FEAST Senior Meals

Support Meals on Wheels from now until January 2nd by buying or leasing a Subaru from a local Subaru retailer.

Subaru share the love EVENT
November 16 through January 2

Learn more:
<http://www.mealsonwheelsamerica.org/sharethelove>

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Go to

Montpelier Recreation News

- **Open Gym is back at the Rec Gym from Wednesday to Saturday during the evening hours.**
- **Dodgeball at the Rec Gym – Tuesdays from 7-9pm | \$55 for Montpelier Residents for the season! | Learn more online: www.montpelier-vt.org/rec.**
- **Program Registration – You can deliver registration forms either:**
 - In person at the Recreation Center
 - By mailing forms and payment to 58 Barre Street, or
 - Using [our online registration platform](#) (**ONLY IF YOU HAVE A USER ACCOUNT ALREADY! Please call 802-225-8699 for setup assistance**)

Extra registration forms and a locked drop box are in the side vestibule of 58 Barre Street (the Senior Activity Center) for after-hours use.

- **Capital Kids Afterschool Program suspended until January** Due to low staffing, the Capital Kids Afterschool Program will be suspended for the fall semester.
- **Pickleball Open Gym**
 - The Montpelier Recreation Center offers two indoor courts. There is a 12-player maximum per session. Open gym is for adults (18+). Please bring your own paddles. The Recreation Department will supply balls to play on open gym days. All levels are welcome. See below for days and times.
 - Find us on playerlineup.com. Search: "Montpelier Rec Center PB"
 - **Open Gym Schedule (based on skill level)**
 - **Beginner:** Mondays → 1:30 – 3:00 pm | Wednesdays → 9 – 10:30 am
 - **Beginner/Intermediate:** Thursdays → 1:30 – 3 pm
 - **Intermediate:** Mondays → 9 – 10:30 am | Wednesdays → 1:30 – 3 pm | Thursdays → 1:30 – 3 pm
 - **Intermediate/Advanced:** Fridays → 9 – 10:30 am
 - **Advanced:** Tuesdays → 9 – 11 am
 - **Open Gym Fees:**
 - **Walk-Ins:** Montpelier Residents: \$4; Non-Montpelier Residents: \$6
 - **Punch Cards (22 visits, pickleball only):** Montpelier Residents: \$45; Non-Montpelier Residents: \$60
- **Noontime Basketball**
 - Noontime Basketball takes place in the Recreation Department gym at 55 Barre Street on Mondays, Wednesdays, Thursdays, and Fridays from 11:45am – 1:15pm.

Montpelier Parks

- **Support the Parks Legacy Fund!**
 - All of our Parks were created through generous donations of land or funds from people who felt passionate about keeping land open and accessible for future generations. This spirit of generosity has led to the amazing network of parks and trails that we enjoy today.
 - Our Parks Legacy Fund supports the strategic expansion of our Parks System, and matches grant funds for large capital improvement projects.
- You can support this goal through a donation of funds, stock, or a legacy gift. Please consider an annual donation as part of your annual giving plan.



from

You

- Some of our recent successful projects include:
 - 78-acre expansion to Hubbard Park in 2021
 - Construction of a Universally Accessible Trail from the New Shelter to the Tower in Hubbard Park in 2022.

- To learn more about the fund, please contact Parks Director Alec Ellsworth at aellsworth@montpelier-vt.org. All donations to Montpelier Parks are tax deductible under section 170(c)(1) of the tax code (just like donations to a 501(c)(3), just a different tax number).