

Date	Committee	Time	Location	Links
12/25	Happy Holidays!	All Day	City Hall	Closed for the Day

## Improve Public Health and Safety

### Montpelier Police Department weekly report

\*\*\*HAPPY HOLIDAYS\*\*\*

As we wrap up another year, the Montpelier Police Department extends heartfelt thanks to our dedicated team, as well as community and public safety partners, for their hard work and commitment. Your efforts make our community safer and stronger.

Wishing everyone a joyous holiday season filled with warmth, peace, and safety.

Happy holidays from your Montpelier PD!

\*\*\*WINTER PARKING IN EFFECT\*\*\*

Alternate Side Winter Parking began on November 15th and ends April 1st and is in effect regardless of weather conditions.

See the City's website for more winter parking information and guidelines.

<https://www.montpelier-vt.org/1192/Alternate-Side-Winter-Parking>

\*\*\*WEEKLY STATISTICS\*\*\*

**INCIDENTS** - For the week of December 15 – December 21, the Montpelier Police Department (MPD) logged 160 new incidents (calls for service and/or proactive initiations).

**TRAFFIC** - MPD conducted 55 traffic stops and directed patrols. Most of these car stops were for speed or other traffic violations.

**ARRESTS** - MPD made 3 arrests in the past week.

Retail Theft (Felony) - 2

Simple Assault - 1

**TRAINING** – Several officers attended required training on use of force. This training was put on by MPD's use of force instructor.

**INFO** – MPD is committed to transparency, accountability, and improving access to information. We have been working hard to create this organized database on our website to fulfill these goals and hope this information will help address community concerns.

The Montpelier Police Department's website provides information monthly about arrests, traffic stops, crimes, and calls for service. Please go to the links below for access:

Media Logs

<https://www.montpelier-vt.org/Archive.aspx?AMID=39>

Monthly Arrest Reports

<https://www.montpelier-vt.org/Archive.aspx?AMID=130>

Monthly Traffic Stop Data

<https://www.montpelier-vt.org/Archive.aspx?AMID=125>

Monthly Raw Data Tables - Arrests / Traffic Stops / Calls for Service

<https://www.montpelier-vt.org/.../Monthly-Raw-Data-Tables...>

Our report for the third quarter of 2023, as well as previous quarterly reports, are available at this link: <https://www.montpelier-vt.org/Archive.aspx?AMID=124>

## Provide Responsible and Engaged Government

### **Budget**

The City Manager's proposed budget was presented on Wednesday night. Full budget can be seen here: <https://city-montpelier-vt-budget-book.cleargov.com/14120/budget-overview/executive-overview>

City Council will review the budget on January 3<sup>rd</sup>. Public Hearings will be held on January 10<sup>th</sup> and January 24<sup>th</sup>. January 17<sup>th</sup> has been held for a workshop if needed.

### **Council Meeting Locations New:**

As mentioned, this week, the plan is for Council meetings to return to City Hall starting with the budget workshop on January 3<sup>rd</sup>. This is subject to a successful test of the audio and remote capabilities. The back up location will be the Activity room at the Senior Center.

### **General Business Follow Up:**

From 12/13

- Winter parking enforcement is consistent with prior years.
- Snow was cleaned up in downtown prior to the heavy rains.
- The City is not aware of any GMT policy to remove people from the Transit Center
- The City is working with GMT and BGS to move the State welcome center to the Transit Center which will expand operating hours and bathroom availability. This is consistent with the original plan for this site.
- The Transit Center is for transit purposes. Its primary function is not to provide bathroom or shelter space although it has been able to accommodate those uses.
- The CCR shelter does not and will not have a shower. This is a temporary location. The Christ Church shelter (previous two winters) did not have a shower. The City does not operate the shelter, we lease space to Good Samaritan.
- Automatic door access is available at the Transit Center. It is correct that one of the doors does not work. We are obtaining a quote for repair.

From 12/20

- The City will be partnering with housing developers at the CCR site. We will not be taking on housing ourselves.
- DPW is checking sidewalk trip hazards as they are able.
- DPW is plowing snow toward the sidewalk on one side of Court Street due to the narrow width. The sidewalk is open on the other side.

- Staff have access to flood data.
- City has no role in Downstreet operations and rents.
- We are checking the Transit center ramp.
- The reason the access ramp from the bike path into Capitol Plaza property was not built was because there was no way to get to this point without crossing private property.
- The State supports and funds congregate shelters. The city simply leases the property to Good Samaritan.
- Funding summary for CCR was provided in the meeting.
- Proposal to raise funds for a homeless facility will be on a future council agenda.

### **Pending Legal**

*Moody vs. City of Montpelier.* Insurance case filed regarding a pothole. Costs handled by VLCT PACIF, City represented by Attorney Brian Monaghan

**Sign Up for 1-page Summaries of City Council Meetings:** Don't have time to attend a meeting or watch the video? Get a 1-page summary of every City Council Meeting sent to your email the following day. Summaries contain highlights of agenda items and discussions, any action taken by the Council, and links to follow-up information. Sign up **here:** <https://www.montpelier-vt.org/list.aspx>

## Create More Housing

### **Country Club Road**

The lease with FEMA is signed and they have completed final designs. They tell us work on the temporary housing units will begin in mid-December.

In the meantime, the City will be to take advantage of the newly installed infrastructure. We will be seeking development partners to build permanent housing immediately at the conclusion of the FEMA housing program.

## Improve Community Prosperity

**\*\*The Community Services Department weekly newsletter can be found at the end of the this report, beginning after strategic plan items.\*\***

## Build and Maintain Sustainable Infrastructure

**\*\*The Department of Public Works weekly newsletter can be found on the City's Department of Public Works webpage.\*\***

### **Stump Dump Temporarily Closed**

The Montpelier Stump Dump is currently closed to the public while we work to ensure permit compliance. The City of Montpelier was recently notified by the State of Vermont about a permit compliance issue with Montpelier's Stump Dump located off Finch Road. The City was notified that fill material was encroaching on two Class 2 wetlands. The facility is required to obtain a solid waste utility permit to comply.

### ➤ **Where Can I Bring Yard Waste While the Stump Dump is Closed?**

While the Stump Dump is closed, those looking to dispose of yard waste can use the Casella Transfer Station at 378 East Montpelier Rd., or any other transfer station listed on the Central Vermont Solid Waste District website. Learn more about where to dispose of lawn and yard waste on the CVCSWD website here: <https://www.cvswwmd.org/leaf-and-yard-waste.html>

Questions? Please contact the [Department of Public Works](#) at 802-223-9508.

### **Winter Operations: Clearing Rights-of-Way for Snow Removal**

Winter is coming! With snow on the way, DPW is reminding businesses and residents to make a plan to relocate dumpsters, storage units, and any other items in the public right-of-way so our crews can safely remove snow on streets and sidewalks. Public rights-of-way are streets, sidewalks, and City-owned parking spaces.

Please make sure large items are clear from the right-of-way by the start of Winter Operations on Wednesday, November 15<sup>th</sup>. Clearing these items will help DPW safely plow the streets and sidewalks without damaging private property and City equipment. If you have any questions about the best location for your items, please call the [Department of Public Works](#) at 802-223-9508.

Thank you for your help keeping our City thriving throughout the winter!

## Employment and Personnel Announcements

**NOTE – the City is currently in a hiring freeze due to financial circumstances.**

### **Municipal Job Openings**

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

## Reminders

### **Guidelines for Winter Parking**

***From 12:00 AM-5:00 PM:*** All cars must be parked on the correct side of the street as indicated by whether building numbers are odd or even according to the ODD or EVEN calendar day. Parking on ODD sides of the street on odd-numbered calendar days and EVEN sides of the street on even-numbered calendar days.

***From 5:00 PM-11:59 PM Transition Period:*** Move your vehicle to the other side of the street at any time during this transition period.

### **Downtown**

***1:00 AM -6:59 AM:*** No Parking is allowed

***7:00 AM-12:59 AM:*** Daytime Parking is allowed as usual (regardless of the day)

### **ORCA MEDIA**

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meeting:
- Click here for Live Stream:

Thank you,

A handwritten signature in black ink, appearing to read 'W. Fraser', written in a cursive style.

William Fraser, City Manager

*Council Meeting Agenda Schedule and Strategic Planning Items on following pages*

## Upcoming Agenda Items (*TENTATIVE*)

<b>1/3</b>	<ul style="list-style-type: none"> <li>FY25 Budget Workshop</li> </ul>	<b>1/10</b>	<ul style="list-style-type: none"> <li>Budget PH</li> <li>Warning PH</li> <li>Leachate</li> </ul>
<b>1/17 If needed</b>	<ul style="list-style-type: none"> <li>FY25 Budget Workshop</li> <li></li> </ul>	<b>1/24</b>	<ul style="list-style-type: none"> <li>Budget PH</li> <li>Warning PH</li> <li>Petitioned Charter PH</li> <li>Petitions</li> <li>Zoning Intro</li> </ul>
<b>2/1 special</b>	<ul style="list-style-type: none"> <li>PH for petitioned charter change</li> </ul>	<b>2/14</b>	<ul style="list-style-type: none"> <li>Zoning Amendments 1st</li> <li>Short Term Rentals 1<sup>st</sup></li> <li>CCR use policy</li> <li>Manager's Review</li> </ul>
<b>2/28</b>	<ul style="list-style-type: none"> <li>Short Term Rentals 2<sup>nd</sup></li> <li>Zoning Amendments 2<sup>nd</sup></li> <li></li> </ul>	<b>3/5</b>	<b>City Meeting Election Day</b>
<b>3/13</b>	<ul style="list-style-type: none"> <li>Organizational Meeting</li> <li>Council Overview</li> <li>Strategic Plan - Infrastructure</li> </ul>	<b>3/127</b>	<ul style="list-style-type: none"> <li>Strategic Plan - Housing</li> </ul>

? = Date is tentative, may shift to a different date



# Montpelier City Council Meeting

December 20, 2023  
Meeting Summary

[Meeting Agenda & Documents](#)

[Meeting Video](#)

[Meeting Minutes](#)

## Highlights On the Agenda

- **FY25 Budget Priorities Survey Results:** Video Start Time = ([18.01](#))
  - Communications Coordinator Evelyn Prim presented the results of the FY25 Budget Priorities Survey to the Council.
- **FY25 Budget Discussion:** Video Start Time = ([52:55](#))
  - The second day of discussions on the proposed FY25 City Budget

## Action Taken

- **Consent Agenda:** Video Start Time = (). Minutes, Payroll and Warrant Approval, 2024 Good Samaritan Haven – Peer Outreach Program Agreement – Approved.
- **Committee Appointments:** Video Start Time = ([16:19](#)). William Russell (DRB), Rebecca Owens, Dan Jones (MEAC), Sophie Lewis (HTF), Jim Higgins and Joshua Hayford (SEJAC), Eric Gilbertson and Robert McCullough (HPC).

## Follow-Up

- **Coming Soon! Budget Videos:** Watch the Department Budget Videos on our YouTube channel! This week, we'll be filming videos of each department's budget, explained by the department leaders themselves. Stay tuned to our [YouTube channel](#) – subscribe and hit the bell so you'll never miss a beat!
- **Next City Council Meeting:** 6:30 pm on 1/10, location to be announced.

## Learn More

Explore the proposed FY25 Budget in our [Financial Transparency Center](#) powered by ClearGov.

Check out the [FY25 Budget Survey results](#).

## Community Services Department Updates

- **The volunteer hub is now a remote operation** If you need help or wish to volunteer, please find all hub information on their website: [www.montpelierhub.com](http://www.montpelierhub.com).
- **For more updates and resources**, follow the City of Montpelier's main page: [@MontpelierVT](#); and Volunteers page: [@MontpelierVolunteers](#) on Facebook and Instagram. You can also follow our Community Services Departments pages: [@MontpelierSeniorActivityCenter](#), [@MontpelierRec](#), and [@MontpelierParks](#).
- **Reminder: our offices will be closed on Monday, December 25<sup>th</sup> and Monday, January 1<sup>st</sup> for the holidays. Our offices may have limited services the week of December 25<sup>th</sup> – 29<sup>th</sup>.**

### Montpelier Senior Activity Center (MSAC)

- **This is the last week for Winter 2024 Class Registration!** Sign up *NOW* online or in person before **Friday, December 22<sup>nd</sup>**: [www.montpelier-vt.org/MSACClasses](http://www.montpelier-vt.org/MSACClasses)
- **Middlesex and Worcester voters, MSAC needs your support for our operations!**
  - MSAC is seeking appropriations from the town of Middlesex for \$4,000 and from the town of Worcester for \$2,700 for Town Meeting Day 2024. However, to get on the ballot, we need signatures from registered voters in each town to do so. If you are **a registered voter** in either the town of Middlesex or Worcester, please come into our office and sign your town's signature form.
  - We need 75 signatures for the town of Middlesex and 50 signatures for the town of Worcester by **Friday, January 12<sup>th</sup>**. Your support is critical to MSAC's operations. And remember, even if you aren't a registered voter for either of these towns, you can ask a friend or family member who is to come in and support our senior center.
- **A Rising Tide: An Appeal to Members & the Public:** Your commitment to our organization in the past year cannot be understated. With your support, we've been able to weather the storm of flood recovery, leadership changes, and the ongoing challenges stemming from COVID-19. You've supported us with your donations, your thoughtful comments, and your activism. Thank you!
  - Despite all that support, we're still in need of your help... We've set our 2023 Appeal Goal for \$50,000. We envision MSAC thriving as it had before the pandemic with twice-weekly congregate lunches, classes filling up every room each day of the week, creating space for high-quality events and speakers to come visit, and hosting programs that cater to all needs and wants of older adults in our Montpelier community.



- If you can donate \$25 today, you can help us return to those days. We know this year has been hard on all of us. We appreciate any support you can give this holiday season, even if it is sharing our appeal with friends and family.
- **Read the December Newsletter and Winter Program Guide here:** <https://www.montpelier-vt.org/304/Newsletter>
- **The last FEAST congregate lunch of 2023 is this Thursday, December 21<sup>st</sup> at noon inside MSAC. The menu will be published on our website.**
- **Next MSAC potluck lunch is Friday, December 29<sup>th</sup> at noon inside MSAC. Please RSVP by calling 802-223-2518 or email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org). Bring your best homemade dishes and celebrate the new year with MSAC!**
- **Subaru Share the Love event with FEAST Senior Meals & 802 Subaru!**
  - Now through January 2<sup>nd</sup>, during the Subaru Share the Love event, local Subaru retailers will support local charities and organizations like FEAST Senior Meals. Go to our website to learn more: [www.montpelier-vt.org/FEAST](http://www.montpelier-vt.org/FEAST).
- **FEAST Farmstand on Wednesdays through December 27<sup>th</sup>!** We will be hosting our farmstand for one more week! FREE produce on Wednesdays from 8-11 am. Learn more: [www.montpelier-vt.org/FEAST](http://www.montpelier-vt.org/FEAST).
- **Check out some of MSAC's Drop-in groups!** We've got several new drop-in groups to stay engaged in cold months of the year. Visit our website [www.montpelier-vt.org/MSACClasses](http://www.montpelier-vt.org/MSACClasses) to learn more about our classes and drop-in groups.
  - **New drop-ins are available like Reader's Choice, the Rhythm Method, and Tech Help Mondays.**
  - **Come to play games on Tuesdays, Thursdays, and Fridays. Get outside with Tuesday walks and Trash Tramps. And socialize at our Monday coffee group!**



Subaru is sharing the love with FEAST Senior Meals

Support Meals on Wheels from now until January 2nd by buying or leasing a Subaru from a local Subaru retailer.

SUBARU **share the love** EVENT  
November 16 through January 2.

Learn more:  
<http://www.mealsonwheelsamerica.org/sharethelove>

## Montpelier Recreation News

- **Open Gym is back at the Rec Gym from Wednesday to Saturday during the evening hours.**
- **Dodgeball at the Rec Gym – Tuesdays from 7-9pm | \$55 for Montpelier Residents for the season! | Learn more online: [www.montpelier-vt.org/rec](http://www.montpelier-vt.org/rec).**
- **Program Registration** – You can deliver registration forms either:
  - In person at the Recreation Center
  - By mailing forms and payment to 58 Barre Street, or
  - Using [our online registration platform](#) (**ONLY IF YOU HAVE A USER ACCOUNT ALREADY! Please call 802-225-8699 for setup assistance**)

Extra registration forms and a locked drop box are in the side vestibule of 58 Barre Street (the Senior Activity Center) for after-hours use.

- **Capital Kids Afterschool Program suspended until January** Due to low staffing, the Capital Kids Afterschool Program will be suspended for the fall semester.
- **Pickleball Open Gym**
  - The Montpelier Recreation Center offers two indoor courts. There is a 12-player maximum per session. Open gym is for adults (18+). Please bring your own paddles. The Recreation Department will supply balls to play on open gym days. All levels are welcome. See below for days and times.
  - Find us on [playerlineup.com](http://playerlineup.com). Search: “Montpelier Rec Center PB”
  - **Open Gym Schedule (based on skill level)**
    - **Beginner:** Mondays → 1:30 – 3:00 pm | Wednesdays → 9 – 10:30 am
    - **Beginner/Intermediate:** Thursdays → 1:30 – 3 pm
    - **Intermediate:** Mondays → 9 – 10:30 am | Wednesdays → 1:30 – 3 pm | Thursdays → 1:30 – 3 pm
    - **Intermediate/Advanced:** Fridays → 9 – 10:30 am
    - **Advanced:** Tuesdays → 9 – 11 am
  - **Open Gym Fees:**
    - **Walk-Ins:** Montpelier Residents: \$4; Non-Montpelier Residents: \$6
    - **Punch Cards (22 visits, pickleball only):** Montpelier Residents: \$45; Non-Montpelier Residents: \$60
- **Noontime Basketball**
  - Noontime Basketball takes place in the Recreation Department gym at 55 Barre Street on Mondays, Wednesdays, Thursdays, and Fridays from 11:45am – 1:15pm.

## Montpelier Parks

- **Support the Parks Legacy Fund!**
  - All of our Parks were created through generous donations of land or funds people who felt passionate about keeping land open and accessible for future generations. This spirit of generosity has led to the amazing network of parks and trails that we enjoy today.
  - Our Parks Legacy Fund supports the strategic expansion of our Parks System, and matches grant funds for large capital improvement projects.
  - Some of our recent successful projects include:
    - 78-acre expansion to Hubbard Park in 2021



from

You

can support this goal through a donation of funds, stock, or a legacy gift. Please consider an annual donation as part of your annual giving plan.

- Construction of a Universally Accessible Trail from the New Shelter to the Tower in Hubbard Park in 2022.
- To learn more about the fund, please contact Parks Director Alec Ellsworth at [aellsworth@montpelier-vt.org](mailto:aellsworth@montpelier-vt.org). All donations to Montpelier Parks are tax deductible under section 170(c)(1) of the tax code (just like donations to a 501(c)(3), just a different tax number).
- Thank you to the MYCC Crew for their incredible work this year during the flood!

